



ARDLEIGH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 12 FEBRUARY 2018 AT THE VILLAGE HALL AT 7.30PM

PRESENT: Cllr Barrott (Chair),
Cllr's Thompson, Halsey, Scott-Barrett, Chase-Gardener, Marshall, Andrews, Talbot, and
Fryer.
Clerk - Karen Thompson

ALSO IN ATTENDANCE: There were several members of the public in attendance and Cllr Stock from Tendring
District Council and Cllr Guglielmi from Essex County Council.

Chairman's Welcome

The Chairman welcomed everyone to the meeting.

18/018 Apologies for absence
Cllr's Smith and Partridge sent apologies.

18/019 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.
Cllr Marshall declared an interest in 17/02193/FUL.

18/020 Public participation session with respect to items on the agenda and other matters that are of mutual interest.
Points raised by members of the public included the formation of an Ardleigh church choir and they are looking for a musician. It was suggested that they speak to the village archivist as someone who might be able to point them in the right direction.
The publication of the Tendring Car Rally proposed for 22 April 2018 in the local press was raised and a concern that the organisers had said that the route would not be known to the drivers ahead of the rally and that it was thought that would be drivers would be testing the route ahead of schedule. Individuals agreed to monitor the situation and feedback pre-event and event experience via the parish council to the rally organisers.
The mud being churned up in Back Road and Briar Road by parking vehicles was raised alongside the planning consents recently approved and the evident inconsistency in planning approvals and refusals. Cllr Stock went onto mention a possible development of a planning approval route that would take more heed of parish council support for applications.

18/021 Minutes of the last meeting of the Council held on 8 January 2018.
The Council agreed the draft minutes were a true and accurate account of the proceedings.

18/022 Clerk's Report
There was no Clerks report presented due to the earlier illness of the clerk.

18/023 District and County Councillor Reports
Cllr Stock reported that the Government Planning Inspectorate had approved appeals that TDC felt were solid refusals and as a result TDC had sought leave for a judicial review. The Secretary of State withdrew accepting that there had been flaws.

There was also some discussion on how parish councils might play a more influential role in the planning approvals process recognising that powers could not be devolved.

Cllr Stock also raised the requirement to name the roads on the former Betts site being developed now.

Cllr Gugliemli updated the council on the budget for Essex and the increase in Council Tax that had been approved.

Cllr Gugliemli also made a plea for residents to note the large cost of sorting clothes from land fill rubbish costing the county council over £1M per annum. He asked if residents could be asked to take more clothing to clothing recycling facilities rather than include them in the black bag collections.

The parish council spoke of the recent site visit to Ardleigh Hall Leisure ahead of the January TDC planning meeting and the unprofessional attitude taken by members of the planning committee. Ardleigh also expressed dismay that no verbal reports were permitted at the planning committee which would have presented information showing the evidence available to the planning committee to be inaccurate.

18/024 Planning

Following on from the TDC Councillor report and after airing frustration of the process which TDC took in approving the Ardleigh Hall Leisure the council agreed to complain to TDC, copying the letter to the ombudsman.

18/24.1 To note the Councils response to the Tendring Colchester Borders Garden Community Issues and Options Plan and to note the formation of a Stop Campaign.


It was noted.

18/24.2 To receive a report on the progress of complaint regarding the Peake Fruit planning consent decision.

Cllr Barrott agreed to call the ombudsman.

Applications

17/02090/FUL

[Change of use from agriculture to equestrian uses including formation of 700 metre long silica surfaced training/exercise gallop extending into blue edged land.](#) 

Bensons Stud Harts Lane Ardleigh Essex CO7 7QQ

No objection reported.

17/02190/OUT

[Erection of four detached dwellings.](#) 

Nobbys Place Bromley Road Ardleigh Colchester Essex CO4 3JG

It was noted that approval had already be grated for 2 houses and this was seeking an increase to 4 houses. The council objected to this application as it would represent further development outside the settlement development boundary and it impinges on the area potentially planned for teh garden community and this would represent over development of green space between villages.

17/02186/LBC

[Renovation and decoration of The Mill an external hard landscaping improvements.](#) 

The Mill Station Road Ardleigh Colchester Essex CO7 7RS

No objections from the council but the clerk was asked to comment to ensure that drainage would be adequate to deal with surface water as there had been flooding in the past.

17/02193/FUL

[Change of use of Childrens Day Nursery to B1a / C3 use.](#) 

Orchard Barns Kindergarten School Badliss Hall Lane Ardleigh Colchester Essex CO7 7LX

The council would be content for this to be a dwelling but objected to the potential conversion to business as the road was unsuitable for traffic and there was already congestion and with HGVs stacking up on Home Farm Lane.

17/02204/FUL

[The construction of 91 small B1, B2 & B8 use commercial units with ancillary facilities, associated car parking and landscaping; and the construction of 5 commercial office blocks](#)

[with B1 use with associated car parking and landscaping.](#)

Crown Business Centre Old Ipswich Road Ardleigh Colchester Essex CO7 7QR

The council objected to this proposal based on the proposed density levels for office accommodation with large blocks close to the main road. The junction is especially busy as it runs immediately on to the A12/A120 slip road. There are too few parking spaces allocated to cope with full occupation and there is no evidenced need for further offices as the office accommodation on the other side of the Old Ipswich road is not yet taken up.

18/00022/FUL

[Proposed single storey extension.](#)

Churnwood Cottage 40 Chapel Lane Ardleigh Colchester Essex CO7 7BJ

No objections from the council.

18/00095/OUT

[Erection of one detached self-build or custom build dwelling](#)

The Nursery Bromley Road Ardleigh Colchester Essex CO7 7SQ

The council objected to this application as it would represent further development outside the settlement development boundary and it impinges on the area potentially planned for the garden community and this would represent over development of green space between villages. This road is subject to fast moving traffic and is dangerous.

[Removal of fencing and replacement with fencing and laticing, and the addition of timber gravel boards.](#)

18/00115/FUL

Blue Barns Cottage Old Ipswich Road Ardleigh Colchester Essex CO7 7QL

The council objected to the undulating style of proposed fencing and not in keeping with a rural location.

Decided Approvals:

The following were noted.

[Ash tree - crown lift to a height of 5 metres over the carriageway, remove dead wood back to sound wood. Evergreen Oak - prune around lamp to give minimum clearance of 1 metre, remove branches below lamp lens.](#)

18/00025/TCA

Junction of Harwich Road and Ardleigh Court Ardleigh Essex CO7 7LA

[Group 4 - remove some low hanging and unsafe branches on firs, cedars, pines to the North and East of the group](#)

17/02094/TPO

Little Court Harwich Road Ardleigh Colchester Essex CO7 7LB

[1 multi stemmed Fraxinus Excelsior - Common Ash - fell](#)

17/02095/TCA

Telephone Exchange Colchester Road Ardleigh Essex

[1 No. Holm Oak, 1 No. Viburnum - prune by up to 40%. 1 No. Azalea - fell and replace with smaller specimen. 1 No. Cherry - prune by up to 30%. 1 No. Holm Oak - fell. 4 no. Limes - prune and strip trunks to leave pollarded form. Group 4 - prune and manage trees and shrubs not protected by the TPO by 40%. holly hedge - prune to ground level.](#)

17/02093/TCA

Little Court Harwich Road Ardleigh Colchester Essex CO7 7LB

[Proposed two no. 4 bedroom detached dwellings.](#)

17/02034/DETAIL

Land adjacent Maryland Cottage Turnpike Close Ardleigh Essex CO7 7QW

[Discharge of conditions 04 \(illumination Scheme\), 05 \(Working hours\), 07 \(access\), 08 \(Visibility Splays\), 09 \(Surface Treatment\), 10 \(Off Road Parking\), 11 \(HGV Parking and Turning Facilities\) and 13 \(Surface Water Drainage\) of planning permission 16/01036/FUL.](#)

17/01777/DISCON

Land adjoining Ipswich Road and Wick Lane Ardleigh Essex CO7 7QL

[Proposed office building.](#)

17/02077/FUL

Edward Brothers Martells Industrial Estate Slough Lane Ardleigh Colchester Essex CO7 7RU

[Demolition of existing building and construction of 7 No. 4 bedroom detached houses and associated garages and diversion of existing footpath public right of way.](#)

16/00878/FUL

Ardleigh Squash and Leisure Club Dedham Road Ardleigh Colchester Essex CO7 7NH

Refusals: The following were noted.

Demolition of Hope Cottage & the two existing garages - and proposal is to build two four bedroom dwellings.

17/02054/OUT
Hope Cottage Crown Lane South Ardleigh Colchester Essex CO7 7PL

Detached 3 bed bungalow.

17/01768/OUT
Land adjacent Hilary Colchester Road Ardleigh Colchester Essex CO7 7PB

Erection of two detached properties with garaging, parking and turning facilities, and landscaping access from Bromley Road.

17/02132/FUL
Land adjacent to Hammonds Farm Bromley Road Ardleigh Colchester Essex CO7 7SG

Two storey and single storey side extension to dwelling.

17/02114/FUL
Field House Bromley Road Ardleigh Colchester Essex CO7 7SG

**To Be Decided
by Another
Authority**

None.

**Approval Not
Required**

None.

**Applications
Withdrawn** The following were noted.

Erection of 2 no. two storey dwellings and associated out buildings. Improvements to existing vehicular access and new ancillary out building.

17/01925/FUL
Threshers Colchester Road Ardleigh Colchester Essex CO7 7PQ

Removal of fencing and replacement with fencing and laticing, and the addition of timber gravel boards.

18/00116/LBC
Blue Barns Cottage Old Ipswich Road Ardleigh Colchester Essex CO7 7QL

Appeals The following was noted.

Site Address:	The Bungalow Green Lane Ardleigh
Description of development:	Two storey side extension.
Application reference:	17/01702/FUL
Appeal reference:	APP/P1560/D/17/3192481
Appeal start date:	1 February 2018

As this appeal is proceeding under the Householder Appeals Service, there is no opportunity for you to submit comments. However, we have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal.

18/025 Churchyard & Cemetery

18/25.1 To receive reports and consider any decisions on expenditure.

The report will be forwarded after the meeting and there are no areas for immediate concern.

18/25.2 To note the request to JF Tree Specialist to deal with urgent tree damage after the storm. Quote received was £400.00 plus VAT and the work was subsequently authorised by the Chair.

This was noted.

18/25.3 To note the damage to the cemetery notice board and request to Bland Landscapes to

conduct a temporary repair AND to consider a replacement cemetery notice board.

The council noted the temporary repair and agreed that all notice boards would be reviewed at the next meeting.

18/026 New Cemetery

18/26.1 To consider any progress on the development of a new cemetery specification.

It was agreed to seek further advice on the matter of water levels.

18/26.2 To consider joining the ICCM (Institute of Cemetery and Crematorium Management) in order to seek advice during any new cemetery planning. Fee is £90.00

It was agreed to join the ICCM.

18/027 Recreation, Play and Open Spaces & Colchester Road Play Area

18/27.1 To receive reports on condition of area and identify any health and safety risks of duty and consider any decisions for expenditure.

Work is required to repair the cable way. Cllr Thompson agreed to get a quote and funding.

18/27.2 To note the award of £4000.00 by ECC Community Initiatives Fund for the fencing project of the Colchester Road Play Area.

This was noted and the acceptance letter signed.

18/27.3 To consider the quotes received for the fencing project for the Colchester Road Play Area.

The council agreed to the recommended option for double mesh wire fencing in moss green and agreed to award the contract for just the fencing replacement to Playquip as they offered the better value for money. It was also decided to seek the primary schools approval for the funding before proceeding. The groundwork project was cancelled as the grass that has grown is suitable for the play area.

18/028 Event 'Ringing Out for Peace'

To consider the Ringing out for peace event and commission the event plan.

It was suggested to set up a working group inviting people from the village to join the group.

18/029 Environment and maintenance

18/29.1 To receive any reports and consider decisions for expenditure.

The council reported that the pot holes along the A137 were hazardous and the speed sign as you enter the village from the Colchester side was still missing.

18/29.2 To consider further action to seek an improvement to the lighting at the ECC Highways Ardleigh Depot.

It was agreed to chase a meeting with the Ardleigh Depot.

18/030 Public Rights of Way

18/30.1 To receive reports and consider any decisions for expenditure.

None reported.

18/30.2 To consider what further action can be taken to stop Blacksmiths Lane getting muddy and damaged.

Cllr Talbot reported that the owner of Blacksmiths Lane was aware that large vehicles were being used to deliver building products to the garage/large shed being constructed behind Cypress Cottage. These vehicles were in part responsible for the mud along the lane. Cllr Talbot was asked to enquire if the owner had granted vehicle rights to properties.

18/031 Finance

18/031.1 **To consider the request from the Citizen’s Advice Bureau for a donation.**
The council resolved to donate £100 to the Tendring Citizens Advice Bureau.

18/032 **TDALC**
To receive any report or minutes from latest meetings.
The council agreed to continue membership at £15 per annum.

18/033 **Parish Council Financial Report**
18/33.1 **To receive report on Parish Council accounts as at the 31 January 2018.**
The financial statement was accepted.

18/33.2 **Accounts for payment for Parish Council and Village Hall –Cheques/Bacs payments to be approved for payment and signed.**

The following was approved for payment:

Clerk Pay (inc PAYE, pension, NI)	£ 462.08
Employer Pension	£ 4.62
Clerk Mileage.....	£ 26.55
Clerk Expenses postage	£ 1.40
JF Tree Specialist ...Pavement Project	£ 3576.00
Bland grass cutting.....	£ 1147.80
EON Street Lighting	£ 105.04
TDALC membership	£ 15.00 (Chq)
EALC Training advanced councillor training – 2 For Cllr’s Andrews and Marshall	£ 160.00
ICCM membership	£ 90.00

18/034 **Data Protection**
To understand the role of a Data Protection Officer and to consider appointing a councillor to the role.

It was decided that the council would wait to appoint a data protection officer until TDC had issued its advice on the new General Data Protection Regulations for parish councils.

18/035 **Recreation Ground Charity**
18/35.1 **To consider the requirement for the Recreation Ground to have specific insurance including coverage for play and fitness equipment.**

The council decided to seek advice from someone that could advise on insurance issues to see if the parish council insurance can legally cover the recreation ground.

18/35.2 **To consider the requirement for every charity to have its own meetings (with agenda and minutes) independent of the Parish Council meeting. Subject to any overriding requirements set out in the Recreation Ground governing documents the requirement would be to hold a minimum of 2 meetings per year, including one (possibly an AGM?) to agree the accounts and set any required budgets.**

This was agreed.

18/036 **Information for the attention of the Clerk for the next meeting.**
The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2) (b) and the Council cannot lawfully decide any matter which is not specified in the Agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119).
None reported.

18/037 **Meeting Closure & Date of Next Meeting**
Monday 12 March 2018.

Signed by Meeting Chair on