



ARDLEIGH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 13 MAY 2019 AT THE VILLAGE HALL AT 7.30PM

PRESENT: Cllr Barrott (Chair),
Cllr's Chase-Gardener, Fontaine, Marshall, Mason, Talbot, Thompson and Whitfield
Clerk - Karen Thompson

ALSO IN ATTENDANCE: There were five members of the public in attendance.

Outgoing Chairman's Welcome

The chair welcomed all to the first meeting of this current parish council.

19/077 To elect a Chair

Councillor Tim Barrott was elected chair of the Council for the forthcoming year.

19/078 To receive the Chairman's Signed Declaration of Office

The Council received the signed Declaration of Office.

19/079 To elect a Vice Chair

Councillor Rikki Talbot was elected as Vice-chair.

19/080 Apologies and reasons for absence

The Council resolved to accept the apologies of Cllr Culham.

19/081 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.

There were none declared.

19/082 Co-option of Councillors

Sally Bolinbroke had applied to fill one of the Councillor vacancies and she was unanimously approved as a co-opted councillor and joined the council table having signed her declaration of office.

19/083 Public participation session with respect to items on the agenda and other matters that are of mutual interest

Members of the public raised the issue of a proposed planning application for 7 hectares of land to be developed behind Plains Farm Close. A leaflet had been posted to residents in the Plains Farm area. The concerns raised concerned loss of habitat and wildlife, loss of agricultural land, the current levels of road congestion being made much worse and a major sewer pipe running through the area which will have a no build restriction over and around it. The area is close to a Site of Special Scientific Interest (SSSI). A further 21 hectares may subsequently be applied for rendering Bullock Wood an island in the middle of housing.

Another member of the public raised a dangerous dog concern and it was suggested that the complaint be addressed to the dog warned team at Tendring District Council (TDC) and/or the police.

19/084 Minutes of the last meeting of the Council held on 8 April 2019

Councillors resolved to accept the minutes of the meeting as an accurate record.

19/085 Council Roles

To following appointment of Councillors to roles of responsibility was made:

- Colchester Road Play Area health & safety inspections Cllr Talbot
- Recreation Ground & Millennium Green inc play/fitness area health & safety inspections Cllr Thompson
- Churchyard and Cemetery health & safety inspections Cllr Chase- Gardener with Cllrs Mason, Fontaine and Bolingbroke
- Cemetery Management Cllr Barrott
- TDALC Cllrs Marshall and Chase-Gardener
- Quarry Liaison Cllrs Barrott and Talbot

19/086 Clerk’s Report

The council received the Clerks report and decided that the action to investigate a flashing moveable speed sign was no longer required as the lit 30mph sign was again working. The clerk also reported that the insurance renewal had been received. The Council accepted the quote.

The clerk also reported a request from EACH for a donation and the Council resolved to make a Section 137 donation of £100.

19/087 District and County Councillors

To receive the reports of the District Councillor and the County Councillor.

There were no district or county councillors present.

19/088 Planning

19/88.1

To consider initial actions regarding a potential planning application at Plain Farm of over 70 acres.

The Council reported that it had met with Catesby Estates to further understand their planning proposal. It was resolved that an Open Public Meeting would be arranged when the planning application was published to allow residents to make their objections known.

Applications

19/00565/FUL

[Extension to existing outbuilding.](#) 

Devon House Malting Farm Lane Ardleigh Colchester Essex CO7 7QG

The Council had no objection to this application.

19/00552/FUL

[Demolish and rebuild barn exactly as approved under application 18/00718/FUL to be used as an annexe.](#) 

2 Hunters Chase Ardleigh Colchester Essex CO7 7LW

The Council had no objection to this application.

19/00599/OUT

[Proposed six detached dwellings and garages to replace existing dwelling.](#) 

Nevada Harts Lane Ardleigh Essex CO7 7QH

The Council objected to this application on the grounds it falls outside the settlement development boundary, represents overdevelopment of a semi-rural area, the parish has no requirement for more larges detached housing of this type and is not supported by the previous or emerging Tendring Local Plan.

19/00621/FUL

[Rural workers dwelling \(horse race trainer\), and demolition of existing mobile home.](#) 

Benson Racing Harts Lane Ardleigh Colchester Essex CO7 7QE

The Council supported this application as it represents a successful local rural business and will enable it to function more easily.

19/00634/FUL

[Proposed 3 storey side extension \(second floor formed in loft space\).](#)

487A Ipswich Road Colchester Essex CO4 4HG

The Council had no objection to this application.

19/00637/FUL

[Demolition of pig farrowing unit and erection of two dwellings.](#)

Land adjacent 2 Shakespeare Cottages Turnpike Close Ardleigh Colchester Essex CO7 7QW

The Council objected to this application on the grounds it falls outside the settlement development boundary, represents overdevelopment of a semi-rural area with no facilities (shops/buses/schools/health) nearby necessitating car journeys and is therefore not sustainable, the parish has no requirement for more larges detached housing of this type and is not supported by the previous or emerging Tendring Local Plan.

19/00651/OUT

[Outline application for 2no. dwellings and associated access.](#)

Land adjacent Cassjade Chapel Lane Ardleigh Essex

The Council objected to this application on the grounds it falls outside the settlement development boundary, represents overdevelopment of a very rural area with no facilities (shops/buses/schools/health) nearby necessitating car journeys and is therefore not sustainable, the parish has no requirement for more larges detached housing of this type and it is not supported by the previous or emerging Tendring Local Plan.

Decided
Approvals:
Decided
Refusals:

The Council noted the planning application decisions made by TDC.

The Council noted the planning application decisions made by TDC.

19/089

Parish Council Finance

19/89.1

To receive the Parish Council Financial Statement as at the 30 April 2019.

The financial report was accepted. The council noted that 50% of the precept from TDC had been received which formed the major part of the £19,201 of receipts. The spend in month one was £4330. The forecast for the year suggests that Council will run a deficit of £8000 but it was noted that the grant received last year to fund £8000 handyman work would be used to make up the shortfall.

Th bank holdings were shown as £142,536 with a large part of this being held for a second cemetery purchase and set up.

19/89.1

To decide the banking signatories for the following accounts:

- **Parish Council Barclays Current Account**
- **Parish Council Barclays Savings Account**
- **Parish Council Barclays Recreation Ground Account**
- **Parish Council Cemetery Funds Account**

It was agreed that the banking mandate would be unchanged with Cllrs Barrott, Chase-Gardener and Talbot being authorising signatories.

The clerk reminded the Council of the best practice recommendation to move to a dual authority online banking system and the Council decided that no change was required at present and the Clerk would be required to conduct a post-payment audit check with a councillor every 2 months as part of the internal audit process.

19/090

Churchyard & Cemetery

19.90.1

To receive the councillor inspection report and consider any urgent health & safety repairs.

There were no urgent health and safety concerns.

It was reported that the cemetery main gates appear to have dropped and are not opening

smoothly and the notices in the cemetery noticeboard needed replacing.
It was also reported that a yew tree had a number of low hanging branches that would need removing in time.

19/091 Recreation, Play and Open Spaces

19/91.1 To receive reports on condition of play areas and equipment and resolve to repair any urgent health and safety risks.

It was reported that a wooden post was rotten on the tugboat play equipment and Cllr Chase-Gardener agreed to investigate replacing the whole tugboat and report back to the Council.

19/91.2 To note the request for improvements to the grass on the recreation ground and the call for a quote from the Recreation Ground contractors.

The clerk reported that a quote had been received for £1350 + Vat, however the Council wanted to check that the pesticide proposed was organic and how the recreation ground would be managed to maintain open areas before proceeding.

19/092 Environment

19/92.1 To note the work completed on the Village Centre Car Park by the handyman and the planned work on the Village Hall car park and crossroads bus shelter by Essex Highways as part of their charitable programme.

This was noted and the Council expressed thanks to Essex Highways, Ardleigh Depot and the owner of Ardleigh Convenience Store.

The Council also expressed thanks to Cllr Barrott for organising this and clearing the noticeboard of a very many staples.

19/093 Policies

To review and approve the following policies:

- **Code of Conduct**
- **Standing Orders**
- **Financial Regulations**
- **Statement for internal control – new**

These were approved.

19/094 Parish Council Invoices for approval

19/94.1 To approve the bills for payment for Parish Council–Cheques/Bacs payments.

The following invoices were approved for payment.

Net Pay	£ 562.45
HMRC Tax and NI	£ 145.06
Pension Contribution	£ 51.43
Clerk expenses	£ 103.17
Insurance	£ 829.40
Tending History Recorders S137 donation	£ 100.00
A&J Lighting – street light repairs	£ 162.42
EON streetlighting	£ 119.37
Paint, wood treatment for bus shelter	£ 18.50
internal audit - postage	£ 26.60
Handyman	£ 180.00
Handyman bags	£ 28.80
JF Tree specialist	£ 1,680.00

19/095 Information for the next meeting – Annual Parish Council meeting

Cllr Marshall asked if the parking of vans in Wick Lane could be added to the June agenda.

The clerk reported that the risk register would also be added to the June meeting agenda.

19/096 Meeting Closure & Date of Next Meeting

Monday 10th June 2019.

Signed by Meeting Chair **on**