



ARDLEIGH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 8 JULY 2019 AT THE VILLAGE HALL AT 7.30PM

PRESENT: Cllr Barrott (Chair),
Cllr's Bolingbroke, Chase-Gardener, Fontaine, Marshall, Talbot, Thompson and Whitfield
Clerk - Karen Thompson

ALSO IN ATTENDANCE: Cllr Guglielmi of Essex County Council (ECC) was present until item 19/124 was concluded.
There were 2 representatives from Catesby Estates Ltd until item 19/120 was concluded.
There were also members of the public in attendance.

19/0117 Chairman's Welcome and to note the resignation of Cllr Wilson

The Chairman welcomed all those attending and advised that Cllr Wilson had resigned. The clerk added that this initiates the casual vacancy process which was currently being advertised.

19/0118 Apologies and reasons for absence

The Council resolved to accept the apologies of Cllr Culham and Mason.

19/0119 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.

Cllr Fontaine declared a non-pecuniary interest in item 19/126.3.

19/0120 Presentation by Catesby Estates outlining their changes and responding to parish concerns.

Two representatives of Catesby Estates Ltd came to update the Parish Council on their intention to submit a planning application for a site behind the houses at Plains Fame Close. They reported that after pre-application discussion with Tendring District Council (TDC) they had revised the number of houses being applied for down to 116 with a maximum height of 2.5 storeys. The site would consist of public open space in perpetuity at the front of the site (in response to current residents' concerns). This open space would include a community orchard and the existing water tower. A 4m high bund would be sited along the A120 with a 10m gap between housing and the bund to minimise noise etc. 30% of the site would be affordable housing and would exist to serve a combination of TDC social housing register need and intermediate housing. The affordable housing along with ECC education support for an additional 25 primary school places, and NHS contribution of £31,000 and the open space would all form part of the Section 106 agreement. Catesby Estates indicated that they hope to submit the final application for outline planning in the next few weeks. In response to a question about traffic on an already busy road they indicated that studies suggest a wait time of 2-3 minutes at the exit turning right on to the Ipswich Rd which was deemed acceptable.

19/0121 Public participation session with respect to items on the agenda and other matters that are of mutual interest

A member of advised that the next TDC Planning Policy and Local Plan Committee meeting is scheduled for 16th July which will debate and sign up to the evidence base in response to the Inspector's concerns about the new Garden Communities proposed as part of the Section 1 Local Plan for North Essex. Cllr Alan Coley will be attending and will report back to Cllr Guglielmi and he agreed to report that back to Ardleigh Parish Council. Cllr Guglielmi added that he thought this would allow Section 2 of the Local Plan to begin consultation later in 2019. Section 1 is a shared document with Colchester Borough Council. Section 2 includes the Tendring specific policies and allocations and be subject to

separate examination.

public sought information on the TDC position on planning now that the new Council was in place and what progress was being made on the Garden Communities and Local Plan development.

19/0122 Minutes of the last meeting of the Council held on 10th June 2019

Councillors resolved to accept the minutes of the meeting with one amendment to item 19/103 to make clear that the neighbourhood plan project would begin with an understanding session as the Parish Council had not yet approved embarking on a neighbourhood plan until the timescales and costs were better understood.

19/0123 Clerk's Report

The Council received the clerks report showing the status of outstanding actions from previous meetings. Cllr Chase-Gardener advised that funding had been approved by the GCG Environmental Trust that will cover the cost of CCTV installation in the Village Hall and Recreation Ground Car Parks. Ace Tech submitted the better CCTV proposal and have been commissioned to install shortly.

19/0124 District and County Councillors

To receive the reports of the District Councillor and the County Councillor.

Cllr Guglielmi (ECC) updated the meeting with a summary of highways issues in Ardleigh that he was involved in. He reported that Steve Gove at TDC would assess the situation at Blacksmiths Lane. The difficulty of visibility due to vegetation at Morrow Lane was discussed and he suggested ECC might be proactive. There is a site meeting planned for the Home Farm Lane issues and finally the traffic survey along the Old Ipswich Rd did not indicate speeding vehicles but there might be a way to add traffic calming and/or reduce the speed limit. Cllr Guglielmi said that there was no parking on the greensward by the garages on the Ipswich Rd now that the relevant business had been spoken to.

19/0125 Planning

Applications

19/00787/FUL

[Demolition of existing retail unit and construction of 1 No. 3 bed and 1 No. 2 bed detached bungalows.](#)

Weltons Dedham Road Ardleigh Essex CO7 7QA

The Council confirmed that it objected to the application as it would take land allocated to employment and make it residential which would set a precedence for more of this. The Council had been very supportive of the original application which would develop one dwelling and a cycle café providing employment, and much sought after services in Ardleigh.

Decided Approvals

The Council noted the planning application decisions made by TDC.

Decided Refusals

The Council noted the planning application decisions made by TDC.

19/0126

19/126.1

Parish Council Finance

To receive the Parish Council Financial Statement as at the 30 June 2019.

This was received.

19/126.2 **To approve the bills for payment for Parish Council–Cheques/Bacs payments.**

The following were approved for payment.

Clerks Pay	£	579.11
HMRC Tax and NI	£	156.71
Pension Contribution	£	53.23
Clerk expenses		
Mileage 13.50, stationery 22.75. equip £10 (mouse)	£	46.25
TDC playground inspections	£	108.72
Farrer – watering floral displays	£	504.68
Affinity water at cemetery	£	17.35
JF Tree specialist – church yard and cemetery	£	1,224.00
Bland Landscapes recreation ground and millennium green	£	916.33
RCCE for parish council	£	72.60
EON streetlighting	£	145.79
EACH - donation approved in May	£	100.00
Clerk - postage - floral letters	£	24.40
Chair Q1 allowance	£	100.00

19/126.3 **To consider an application for a £200 donation to assist with the calendar production for the village.**

This was approved as a donation to support tourism and events in the village.

19/126.4 **To resolve to donate £500 to the Pre-school group to assist with the trade waste from the Village Hall.**

This was approved as a S137 donation.

19/0127 Recreation, Play and Open Spaces

19/127.1 **To receive reports on condition of play areas and equipment and resolve to repair any urgent health and safety risks.**

These were received and no action was decided.

19/127.2 **To note any actions resulting from the Annual reports on the Health & Safety of the play areas.**

Plans to replace the tugboat are being considered as the wooden posts are severely damaged.

19/127.3 **To receive the Annual Tree Survey and decide on any actions required (see attached).**

The annual tree survey was received, and it was decided to approve spend on the high priority recommendations that indicated immediate work should be taken. This includes:

- Removing the low branches on the Ash tree between the Village Hall and the Recreation Ground.
- Removing the dead birch tree in the corner of the Recreation Ground by the football wall.
- Reducing the sides and lifting the canopy of the large horse chestnut in the Churchyard.
- Felling a mainly dead silver birch in the Churchyard.

19/0128 Churchyard & Cemetery

To receive the councillor inspection report and consider any urgent health & safety repairs.

No action was identified.

19/0129

Police Report

To note that PCSO Smith is visiting the Ardleigh Parish Council meeting in September 2019. The recent PCSO report is attached for noting.

The submitted report was noted. The Coffee with Cops event arranged for the 8th August at 10am in Ardleigh Village Hall was noted a was the plan to schedule an agenda item for September Parish Council meeting to meet the PCSO for the Local Policing Team.

19/0130

Parish Council Policies

To approve the following:

- **Allowances Paid to Councillors**

It was resolved to maintain the current arrangements whereby Councillors do not receive an allowance. An allowance of £400 is paid to the Chairman in recognition of the additional activity undertaken.

All councillors are still entitled to claim mileage for Parish Council visits at £0.45 per mile and to receive reimbursement of actual costs incurred including subsistence to a maximum of:

- (a) Breakfast allowance (more than 4 hours away from normal place of residence or where the authority permits, a lesser period, before 11 a.m.) £6.00;
- (b) Lunch allowance (more than 4 hours away from normal place of residence or where the authority permits, a lesser period, including the lunchtime between 12 noon and 2 p.m.) £7.50;
- (c) Evening meal allowance (more than 4 hours away from the normal place of residence or where the authority permits, a lesser period, ending after 7 p.m.) £12.00.

19/0131

Highways

19/131.1

To consider re-submitting a Local Highways Panel request to alter the restricted weight limit roads so that HGVs are effectively routed directly to the best main road.

Great Bromley Parish Council had asked that Ardleigh Parish Council consider resubmitting the Local Highways Panel request to amend the roads affected by a weight restriction (TRO) thus restricting HGVs from using any route they choose when in the weight restricted area.

It was resolved that advice should be sought from a previous Councillor to understand better the way this would be beneficial and to bring the suggested application back to a meeting of the Council before proceeding. It was also noted that Great Bromley Parish Council should be kept informed.

19/131.2

To receive an update on the progress of the Home Farm Lane alterations.

It was noted that a site visit is planned, and progress should follow afterwards.

19/0132

Textile Bank

To consider having a textile charity bin in Ardleigh.

After discussion it was resolved to trial a textile (charity) bin near the Village Hall after the CCTV is installed.

19/0133

75th VE Day Commemoration Event

To receive an update from the VE75 event Working Group.

The first meeting was held and confirmed the intention to run and participate in a series of events over the 8th – 10th May 2020. The funday planned for Saturday 9th May and the following is booked hog roast, bouncy castle, the first aid.

19/0134

Information for the next meeting – Annual Parish Council meeting

No information was identified.

19/0135

Meeting Closure & Date of Next Meeting

The meeting closed at 2120 and the next meeting date was confirmed as Monday 12th August 2019.

Signed by Meeting Chair **on**