

ARDLEIGH PARISH COUNCIL



MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON 11 JANUARY 2016 AT THE VILLAGE HALL AT 7.30PM

PRESENT: Cllr Barrott (Chairman),
Cllrs Partridge, Halsey, Talbot, Scott-Barrett, Brown, Fryer, Smith,
Chase-Gardener (from 7.35pm) and Thompson (from 7.35pm).

IN ATTENDANCE: two members of the public.

263 Chairman's Welcome:
The Chairman welcomed everyone to the meeting

264 Apologies and reasons for absence:
Apologies had been received from County Councillor Guglielmi, who had circulated an update on matters at ECC.

265 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.
There were no declarations of interest

266 Public participation session with respect to items on the agenda and other matters that are of mutual interest
One member of the public raised the subject of Post Office delivery vehicles parking on the pavement opposite the Post Office making it impossible to use the pavement with a wheelchair. It was noted that the matter had been raised with the police but that nothing had been done to improve matters. It was noted that there had been no follow up discussions with the postmaster.
The resident reported that at one of the bungalows opposite the squash club, there were persistent problems with flooding where the drive meets the road. It was agreed to report this to Highways.
A resident expressed concern over the outstanding situation relating to the alignment of Footpath 49. It was agreed to ask ECC's footpath officer to attend a site meeting to agree the correct route of the footpath

267 Minutes of the last meeting of the Council held on 14th December, 2015.
The draft Minutes of the meeting on 14 December 2015 were agreed as a true and accurate record of the meeting.

268 Planning

CC/TEN/77/15 *Ardleigh Highways Depot, Glebe Corner, Harwich Road, Ardleigh*
Continuation of development of offices and welfare facilities, additional car parking areas and site improvement works (minor variations to existing planning consent).
[Ardleigh Parish Council supports this application](#)

15/01803/FUL *The Bengal Diner, Fox Street, Ardleigh, CO7 7PP*
To clad existing container with shiplap wood and roof cover in wood and felt.
[Ardleigh Parish Council supports this application](#)

15/01841/LBC *The Lion Inn, The Street, Ardleigh*
Changes to layout of Male WC and Female WC (as approved under application 14/01385/LBC) including lowering of part of floor within bar area to provide steps down

to Female WC and lowering of external door to courtyard
Ardleigh Parish Council supports this application.

- 15/01842/FUL *South View, Colchester Road, Ardleigh*
Proposed two storey rear extension to form kitchen, living room, study, utility, garage, two bedrooms and en-suite
Ardleigh Parish Council supports this application
- 15/1902/FUL *New Hall Lodge, Station Road, Ardleigh, CO7 7RS*
Proposed side extension
Ardleigh Parish Council supports this application but is concerned that there is a lack of reference to the Village Design Statement in the design of the extension for a property in such a prominent location.
- 15/01912/FUL *1 Tilsit Place, Colchester Road, Ardleigh*
Single storey rear extension and alterations
Ardleigh Parish Council supports this application
- 15/01935/OU *Land adjacent Chapel House, Ardleigh Road, Bromley, CO7 7TL*
Outline planning application with all matters reserved for 5 dwellings
Ardleigh Parish Council strongly opposes this application.

For info only:

- 15/01840/HHPNOT *23 Harwich Road, Ardleigh*
Single storey rear extension, 5.3m deep, 2.9m high

Appeal:

- 15/00079/REFUSE *Boxley House, Colchester Road, Ardleigh, CO7 7NR*
Demolish rear single storey store and replace with two storey rear extension together with internal alterations.
- 15/00078/REFUSE *Boxley House, Colchester Road, Ardleigh, CO7 7NR*
Demolish rear single storey store and replace with two storey rear extension
It was agreed to re-submit the Council's comments of support for proposed development covered by these appeals

Approval - Full:

- 15/01857/TPO *Ash Lodge, Mary Warner Road, Ardleigh, CO7 7RP*
10 No. Cotoneaster – cut back growth overhanging neighbouring gardens, reduce the height by 2 – 3m, some pruning on inner face.
4 No. Mountain Ash – fell.
1 No. purpose leaved Norway Maple – lift canopy to a height of 3 – 4m.

- 14/00408/FUL *Chancery Farm, Park Road, Ardleigh, CO7 7SS*
Ground based photovoltaic solar farm, including access, two substations off Frating Road with new vehicular access off the public highway, grid connection and grid connection cable and associated works

**Approval –
Discharge of
Condition:**

- 15/01736/DISCON *The Lion Inn, The Street, Ardleigh, CO7 7LD*
Discharge of condition 03 (notice of commencement of the removal of the first floor internal walls) and condition 04 (window and door details) of planning permission 14/01384/FUL

- 15/01590/FUL *Hunters Oak, Hunters Chase, Ardleigh, CO7 7LN*
Proposed single/two storey extension
- 15/01581/DISCON *Hill House Farm, Crown Lane North, CO7 7RB*
Discharge of condition 07 (design and construction materials of the decking and steps to the east elevation) of planning permission 14/01054/FUL)

Refusal - Full:

- 15/01730/FUL *Wyldberry, Fox Street, Ardleigh*
Demolition of old commercial chicken sheds and erection of detached bungalow and double garage

Refusal – Outline application:

- 15/01681/OUT *Myrtle Cottage, Slough Lane, Ardleigh CO7 7RU*
Outline planning application for two bungalows, all matters reserved

The Chairman reported that when he tried to submit the Council's comments on application 15/01758/CMTR, Martell's Quarry, he was advised by TDC's planning office that the documentation sent out by them was "for information only" and therefore no comments would be accepted by TDC. He was also advised by ECC Waste Management Team that they would not accept or take into account any comments from the Parish Council, because they had already made their decision and that Parish Council comments carried little weight. However he had received a copy of the decision report by ECC which stated that Ardleigh Parish Council had been consulted but had not submitted any comments. Concern was noted that such correspondence to the applicant was completely incorrect and that it could be used as evidence against the Parish Council's views about this site and its operation when the planning application for the use of the site is submitted. Concern was also expressed that ECC is sending out factually incorrect documentation in relation to important planning matters for a development which could have a seriously detrimental effect on the local environment. It was agreed to contact the Chief Executive of ECC to raise the Council's concern over the incorrect correspondence from the Council's officer and to suggest that ECC's consultation process on the scoping request was seriously flawed and therefore invalid.

269 Churchyard and Cemetery

- 269.1 It was noted that a number of headstones in the Cemetery had had to be laid flat because they were dangerously loose. Details of the headstones are to be advertised in the Ardleigh Advertiser to try to track down the owners of the headstones to get them repaired.
It was reported that a holm oak in the old part of the Cemetery had come down in the winds. JF Tree Specialists were instructed to carry out necessary remedial works. It was noted that there has been a spate of fly tipping, especially of garden waste, including the recent additions to the compost heap in the churchyard
- 269.2 Interment of ashes, Whittaker, plot B144
- 269.3 Burial, King, plot D152

270 Recreation, Play and Open spaces Colchester Road play area

- 270.1 Cllr Chase-Gardener reported that as part of her meeting on 12 January with the suppliers of the outdoor fitness equipment for the Recreation Ground, she would ask them for proposals for the re-development of the Colchester Road play area. Cllr Chase-Gardener advised that as part of the above meeting, it would be agreed where best to locate the fitness equipment on the Recreation Ground.
- 270.2 Transport Representative meeting 8th February at Clacton Town Hall, 10.00 -12.30 This item was discussed under 271. It was noted that no-one was likely to attend this meeting.
- 270.3 Response from EA re landfill site This item was discussed under 271. The Chairman reported that despite the number of complaints from local residents about the escape of litter from the landfill site and the continued problem with offensive odours from the site, the EA were of the opinion that the operation of the site was acceptable to them.

271 Environment and maintenance

To receive reports and consider any decisions for expenditure.
In addition to the items above, it was noted that the lights on the “No Entry” signs by Stewarts Yard were still not operational, which has led to a number of motorists going the wrong way on the slip road.
It was noted that the footpaths from Sparlings Corner to the garage and from Glebe Corner to Oak Tree Corner are still overgrown and difficult to use. These have been reported to Highways a number of times but still rank very low on their priority list.

272 Public Rights of Way

To receive reports and consider any decisions for expenditure.
It was noted that the crossing over the railway line on Footpath 27 was still not open, despite undertakings from Network Rail that all issues preventing a re-opening had been resolved.

273 Parish Council Financial Report

- 273.1 To receive report on Parish Council accounts as at the 31st December, 2015
It was agreed that a reconciliation schedule of expenditure against tender figures for grass cutting and other maintenance would be presented to the next meeting so that it could be checked whether there had been additional costs over and above the tender figures.
The Council’s accounts were reviewed and accepted.
- 273.2 Accounts for payment –Cheques/Bacs payments to be approved for payment and signed
The following were approved for payment.

JF Tree Specialist	£589.70
L Chase-Gardener (Expenses re temp finance officer).....	£499.99
T Barrott (Chairman’s Allowance).....	£100.00
Eon (street lighting)	£ 74.68
- 273.3 Changes to external audit process for small authorities – details of proposed fees.
The Chairman reported that the proposed fees for the new system had been reported as being cheaper than the current arrangement and that the cost to the Council would be approx. £200 compared with the current costs of over £300.

273.4 Enquiry re role of Internal Auditor
The Chairman reported that an enquiry had been made about this role but that after the initial correspondence, the interest had not been continued.

274 Village Hall Financial Report

274.1 To receive report on Village Hall accounts as at the 31st December, 2015
The accounts were received, reviewed and accepted. It was agreed that the letting fees needed to be reviewed and that this should form an agenda item for the next meeting.

274.2 Accounts for payment –Cheques/Bacs payments to be approved for payment and signed. These items were agreed for payment:

S. Mutimer (Bookings & Cleaning – January)	£401.10
G. Dutch (private hire deposit return)	£100.00
C. Huckle (private hire deposit return)	£ 50.00

274.3 Enquiry from owner of The Mill about repairs to upper level car park
It was agreed to meet with the owner to discuss the proposals and to discuss the enquiry about taking further parking space under a new separate lease.

275 TDALC

Minutes from latest meeting
It was reported that the next meeting is on 20 January.

276 Correspondence

Covered in above items.

277 Information for the attention of the Clerk for the next meeting.

The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2) (b) and the Council cannot lawfully decide any matter which is not specified in the Agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

278 Any Other Business

No matters raised.

279 Meeting Closure & Date of Next Meeting

Meeting closed at 9.10pm
Next meeting: Monday 8th February, 2016