

# BULMER PARISH COUNCIL

13<sup>TH</sup> MARCH 2017

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF BULMER PARISH COUNCIL TO BE HELD AT BULMER VILLAGE HALL, AT 7.45 P.M. ON MONDAY 19<sup>TH</sup> MARCH 2018 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA. THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB  
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
18/033	CHAIRMAN	<b>Welcome and Apologies of Absence.</b>	DECISION
18/034	ALL MEMBERS	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2016.	DECISION
18/035	CHAIRMAN	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Bulmer Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
18/036	CHAIRMAN	<b>County Councillor David Finch &amp; District Councillor Wendy Scattergood to address the members if present.</b>	INFORMATION
18/037	CHAIRMAN	<b>Minutes.</b> To confirm the minutes of the Parish Council meeting held on 15 <sup>th</sup> January 2018. <b>Note Amendments</b> Item 18/032: - To confirm next Parish Council meeting date is 19 <sup>th</sup> March 2018. Item 18/025:- D. Jacob salary payment for February should read £248.43.	DECISION
18/038	CLL.P.BENNS	<b>Wayman &amp; Long Solicitors</b> To consider the motion to not use the services of Wayman & Long in the future and to investigate alternative solicitor services.	DECISION
18/039	CLL.R.P.BENNS CLL.R.S.MORGAN	<b>Broadband.</b> <b>Item 1.</b> To consider feedback from Bulmer Tye residents, regarding letter and map sent out in November 2017. <b>Item 2.</b> To consider acting as the legal entity for any future contract with BT.	INFORMATION/ DECISION
18/040	CLL.R.P.BENNS	<b>Insurance 2018.</b> Update, discuss and agree the terms, assets and values to be insured for the year 2018/2019 <b>Item 1.</b> To consider and confirm acceptance of asset register (items owned by Bulmer Parish Council) <b>Item 2.</b> To consider and confirm acceptance of asset register (for Insurance purposes)	DECISION
18/041	CLL.R.R.RAYMOND	<b>Grass cutting.</b> <b>Item 1.</b> Grass cutting on Plough Green. <b>Item 2.</b> To consider Cutting grass on Allotments in Park Lane and little Dean	DECISION
18/042	CLL.R.P.BENNS	<b>S106 Funding.</b> To formulate a prioritised list of S106 funded projects for completion in financial year 2018/2019.	DECISION
18/043	CLL.R.S.MORGAN	<b>Parish Council Notice Board.</b> To consider notice board security.	DECISION

<b>18/044</b>	CLLR. R.RAYMOND	<p><b>Salt Bins.</b> To consider ways in which residents, should be made aware, that the salt in salt bins is provided at various locations throughout the county by Essex County Council to allow drivers and pedestrians to treat localised icy conditions. The bins contain a salt/sand mix which is solely for use on public roads and pavements and should not be used for private driveways.</p>	DECISION																											
<b>18/045</b>	CLLR. C. LEIGH	<p><b>Coe's Meadow report.</b> Update.</p>	INFORMATION/ DECISION																											
<b>18/046</b>	CLLR.R.RAYMOND	<p><b>Bulmer Grazing.</b> Flooding issue update and how to move forward.</p>	DECISION																											
<b>18/047</b>	ALL MEMBERS	<p><b>Financial Matters.</b></p> <p>1) Financial Statement for February/March (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th>DESCRIPTION</th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Braintree District Council (Inv.No. 6641468 Election cost)</td> <td>101430</td> <td>1,409.96</td> </tr> <tr> <td>HM Revenue &amp; Customs (For February deduced from salary to be sent onto HMRC)</td> <td>101431</td> <td>58.40</td> </tr> <tr> <td>Mrs D. Jacob (Salary for March)</td> <td>SO</td> <td>248.43</td> </tr> <tr> <td>HM Revenue &amp; Customs (For March deduced from salary to be sent onto HMRC)</td> <td>101432</td> <td>58.40</td> </tr> <tr> <td>Essex Pension Fund (For March)</td> <td>SO</td> <td>75.28</td> </tr> <tr> <td>Bulmer Village Hall (Hall Hire)</td> <td>101433</td> <td>95.00</td> </tr> <tr> <td>Running Total Inv. 1235 (Payroll provider)</td> <td>101434</td> <td>30.00</td> </tr> <tr> <td>Mrs D. Jacob (Expenses for February/March)</td> <td>101435</td> <td>108.02</td> </tr> </tbody> </table> <p>2) <b>Balance in Hand.</b> 3) <b>Quarterly Inspection.</b> To confirm quarterly Inspection of accounts carried out by Cllr. S. Buchan. 4) <b>VAT</b> To confirm that VAT has been reclaimed and received for the period 1st April – 31st October 2017, (£130.12). (Still to reclaim VAT for 1st November 2017 – 31st March 2018, to be carried out after 31st March 2018).</p>	DESCRIPTION	CHEQUE NO.	TOTAL	Braintree District Council (Inv.No. 6641468 Election cost)	101430	1,409.96	HM Revenue & Customs (For February deduced from salary to be sent onto HMRC)	101431	58.40	Mrs D. Jacob (Salary for March)	SO	248.43	HM Revenue & Customs (For March deduced from salary to be sent onto HMRC)	101432	58.40	Essex Pension Fund (For March)	SO	75.28	Bulmer Village Hall (Hall Hire)	101433	95.00	Running Total Inv. 1235 (Payroll provider)	101434	30.00	Mrs D. Jacob (Expenses for February/March)	101435	108.02	DECISION
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<b>18/048</b>	ALL MEMBERS	<p><b>Planning Matters.</b> <b>Ref: 18/00210/FUL</b> Land South of Hedingham Road Bulmer Essex Erection of storage and workshop building for agricultural contractor <b>Ref: 18/00211/FUL</b> Land South of Hedingham Road Bulmer Essex - New vehicular access <b>To consider any other applications received.</b></p>	DECISION																											
<b>18/049</b>	CLERK	<p><b>Clerk's Report.</b> Distributed to Parish Councillors any queries arising.</p>	INFORMATION																											
<b>18/050</b>	ALL MEMBERS	<p><b>Items for Next Agenda.</b> Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.</p>	INFORMATION																											
<b>18/051</b>	ALL MEMBERS	<p><b>Special Motion to revisit.</b> This request is in accordance with Standing Order 7 (a), that item agreed in January 2018, under agenda Item Number 18/031 be revisited in accordance to a new proposal and vote. <b>Three signatures from Councillors required prior to meeting.</b></p>	DECISION																											
<b>18/052</b>	ALL MEMBERS	<p><b>To Excluded the press and public.</b> Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 18/053 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2. Resolution to exclude the press and public.</p>	DECISION																											
<b>18/053</b>	ALL MEMBERS	<p><b>Personnel Issues.</b> Update and recommendations to Parish Council members.</p>	DECISION																											
<b>18/054</b>	ALL MEMBERS	<p><b>Date of Next Meeting.</b> 30<sup>th</sup> April Annual Parish Assembly 2018 (Start 7.30pm) 21<sup>st</sup> May Annual Parish Meeting followed by Parish Council Meeting (Start 7.45pm)</p>	INFORMATION																											

**Please note that following the publication of the Openness of Local Government Regulations 2014, members of the public can record and publish audio and video records of this meeting. If you wish to attend the meeting, but do not wish to be recorded doing so, please contact the clerk for guidance.**

This Notice was issued by:

Mrs Diane Jacob

Parish Clerk & Responsible Financial Officer of the Council

5 Crocklands, Greenstead Green, Halstead, Essex. CO9 1QY

Bulmer Parish Council