

BULMER PARISH COUNCIL

2ND JANUARY 2018

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PERSONNEL COMMITTEE MEETING OF BULMER PARISH COUNCIL TO BE HELD AT BULMER VILLAGE HALL, IN THE SMALL COMMITTEE ROOM, AT 7.15P.M. ON MONDAY 8TH JANUARY 2018 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
18/001	CHAIRMAN	Welcome and Apologies of Absence.	DECISION
18/002	ALL MEMBERS	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2017.	DECISION
18/003	ALL MEMBERS	Minutes. To confirm the minutes of the Personnel Committee meeting held on 2 nd November 2017.	DECISION
18/004	ALL MEMBERS	To Excluded the press and public. Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 18/005 and 18/006, 18/007, 18/008, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2. Resolution to exclude the press and public.	DECISION
18/005	ALL MEMBERS	Clerks Appraisal. Clerks Annual Appraisal, to be carried out, by Cllr.S.Morgan and Cllr.C.Bennett, and feedback to be reported to Parish Council members	INFORMATION
18/006	ALL MEMBERS	Clerks Contract of Employment. Item 1. To discuss clerks contract of Employment, and disclosure following Data Protection advice given by EALC. Item 2. Annual Salary Scale Increment, pay scales, and recommendation to Parish Council members. Item 3. Office Rent. Item 4. Tax and National Insurance contributions. Item 4. Essex County Council Pension Scheme. Item 5. Training and development.	INFORMATION/ DECISION
18/007	ALL MEMBERS	Extra Hours. Funded overtime for the Transparency Code application.	INFORMATION/ DECISION
18/008	ALL MEMBERS	Payroll Service Provider. To discuss and consider new payroll service providers recommendation to Parish Council members.	DECISION
18/009	ALL MEMBERS	Next Personnel Committee Meeting. To be confirmed.	INFORMATION

This Notice was issued by:
Mrs Diane Jacob
Parish Clerk & Responsible Financial Officer of the Council
5 Crocklands, Greenstead Green, Halstead, Essex. CO9 1QY
Bulmer Parish Council