

Minutes of the Clavering Parish Council meeting held on Monday 8th. December 2014 at 7.30pm in the Christian Centre Clavering

Present - Cllrs: Stephanie Gill (Chairman),
Richard Carter, Jenny Allan, Mike Patmore, Stuart Boardman, Ron Couchman &
Rebecca Stanford (RFO)

Also present - District Councillor Oliver and 7 parishioners

The Chairman welcomed everyone to the meeting

The Chairman read out a resignation letter from Cllr Mark Wilkinson the Vice-Chairman of the Council. This resignation was for personal and business reasons. The Chairman thanked him for all his sturdy work whilst undertaking the Councillor and Vice-Chairman responsibilities.

The Chairman asked whether Clavering Parish council should leave the Councillor vacancy free as this was less than 6 months to go before the next election given that there continues to be a previous vacancy unfilled. This was agreed by all Councillors – However it was agreed unanimously that Cllr Carter be elected as Vice-Chairman

2. Apologies for Absence was received from and accepted by the Council

Cllrs Brian Barrow & Peter Smith

3. Declaration of Interest

Cllr Couchman declared a Pecuniary Interest in planning application UTT/14/3524/HHF

4. Public Forum

Mrs Carter asked for volunteers to help at for the Annual Carol singing event. Mrs Carter also asked if the website and newsletter could advertise this event.

Mr. Hitchcock thanked the Parish council for the contribution of the RBL seat.

Mr. Walters raised the issue of enduring mud being left by the developer's vehicles at the Jubilee Works site. After assurances from the developer that this issue would be addressed it seems that it has not. Mr. Walters asked the Clerk to send a letter on behalf of the Parish Council pointing out this continued problem.

5. To approve the minutes of the meeting held on Monday 10th. November 2014.

The minutes were agreed and signed by the Chairman as a true and accurate record.

The Chairman asked if she had the Council permission to move Agenda items 15,16 & 17 to after the planning applications. All Councillors agreed

6. Planning Applications

Cllr Couchman left the meeting

UTT/14/3524/HHF – Midmills House Mill End Clavering CB11 4RR

Conversion of garage to playroom, erection of extensions and detached garage

Clavering Parish Council had no objections

Cllr Couchman rejoined the meeting

UTT/14/3360/HHF – 15 Pelham Road Clavering CB11 4PQ

Demolition of garden shed and erection of detached annexe

Clavering Parish Council Objected to this application as the proposed annexe could be a 'stand-alone' dwelling and the objection to be sent to UDC .

Decision Made by UDC:

UTT/14/2805/HHF – Chequers Langley Lower Green CB11 4SD

Demolition of single storey extensions and erection of single and two storey extensions.
Conversion of garage to ancillary accommodation

Alterations to existing vehicular access – **Approve with Conditions – 13.11.14**

UTT/14/2946/LB – Hill Green Cottage Hill Green Clatterbury Lane CB11 4QS

Install woodburning stove and raise height of chimney stack – **Approve with Conditions**

UTT/14/2944/HHF – Hill Green Cottage Hill Green Clatterbury Lane CB11 4QS

Install woodburning stove and raise height of chimney stack – **Approve with Conditions**

UTT/14/2385/OP – Land Adj. Monks Cottage Stickling Green Clavering CB11 4QX

Outline application with all matters reserved, expect for access, for the erection of 1 no. dwelling - **REFUSE**

UTT/14/2458/OP – Land North of Pelham Road

Outline application, with all matters reserved except access, for residential development, for up to 42 dwellings, provision of open space, play area, new meadow, site access, associated highway and infrastructure works (Revised description) – **REFUSE**

15. Gypsies Consultation document – This 70 page document was received by the Clerk on the morning of the meeting so the Councillors had little time to read and digest the contents. Cllr Oliver informed the meeting that UDC would not be holding a “Road Show” and this document is only accessed from UDC offices or the library. The large site in Hempstead has been withdrawn. Cllr Carter asked Cllr Oliver who is responsible for funding this development. Cllr Oliver replied that it was the land owner totally. The Chairman informed the meeting that the Village Hall was provisionally booked if the Council wished for an “Open meeting”, scheduled for Monday 5th. January 2015 Cllr Stanford asked if the documentation could be available for viewing in the village hall on Saturday 3rd. January 2015 from, say, 11am – 1pm. The Chairman agreed to see if this were possible.

16. Motion from Cllr Couchman

The Council joins with Arkesden Parish Council and Wicken Parish Meeting in opposing the suggested site for a Gypsy/Traveller site and makes funds available to contribute to associated Legal fees and Consultant’s fees” (LGA section 111 (1), 222 (1)b and 137)

The motion was put to the Council and Cllr Carter Seconded it with an alteration. That of withdrawing the second part of the motion *and makes funds available to contribute to associated Legal fees and Consultant’s fees” (LGA section 111 (1), 222 (1)b and 137)*

Cllr Couchman agreed to have his motion amended to read *The Council joins with Arkesden Parish Council and Wicken Parish Meeting in opposing the suggested site for a Gypsy/Traveller site. The Councillors vote F4 AG 0 Ab 3*

17. Funding of Gypsies objection – This motion by Cllr Couchman was withdrawn

7. Report from RFO

Cllr Allan informed the meeting that she had looked at the accounts and agreed the bank reconciliation and the accounts.

Chq	Inv. No.	Payee	Total	Nett	VAT
1394		Kevin B. Money Expenses	44.38	44.38	--
1396		R. Stanford Postage	13.80	13.80	--

1397	MAN01/141014/10	Corsto Ltd	151.60	126.34	25.26
1398	16.09.14	Clavering Churches Centre	10.00	10.00	--
1399	30.09.14	Clavering Village Hall 5 meet	150.00	150.00	--
1400	12086	Acumen	22.20	18.50	3.70
1401	S1400022	Home & Property Services	348.00	290.00	58.00
				Total	1027.15

The Clerk Salary has been paid for October 2014 by Standing Order

31.10.14	NatWest Balance	£9867.63	after Cheques	£9587.63
	Cheques Outstanding	£ 280.00	balance	£8560.48
	1349,1364,1365,1379			

Receipts	Bursary for Clerk training course	£225.00
	UK Power Networks	£277.50

RCCE cheques for noting

1402 Jubilee Field – 1403 Clavering Primary School – 1404 1st. Clavering Scouts – 1405 1st. Clavering Brownies

The RFO asked all Councillors if they could respond to the budget feedback by 28th. December 2014

8. Representative reports

Allotment report – Cllr Patmore reported that 50% of the allotment rent has been collected

Village Hall report – Cllr Couchman reported that a successful Art Show meeting was held in November with several new people coming forward and lots of new ideas. Another meeting will be held on 19th. January 2015 to progress these ideas. The yellow lines indicating disabled parking and speed humps have been renewed. New Christmas decorations for the hall have been purchased and installed.

Jubilee Field report – Cllr Allan informed the meeting that at the JF meeting on 18th. November the JF has received a donation from S. Cooke and that the committee are researching the policy to best deal with donations and legacies. There is still no Football Club and a 5 a-side is playing at odd weekends. The pavilion door is to be replaced. Tim Gingells' collection is to be spent on equipment possibly replacing the cargo net. The Jubilee Field received £300 from the Fireworks.

Jubilee Field working party report - Cllr Boardman had nothing to report

District Council Edward Oliver report – The Druce is to be closed with bollards going in next week

9. Update on Internal Auditors report – Cllr Couchman withdrew this item

10. Mares Tail on Stickling Green – Cllr Carter informed the meeting that there is a way to kill-off the Mares Tail and that was with Roundup Gold, however this would lose all the plants already there as it would kill everything. It would then need to be re-seeded. As the Monks Tail is in front of Monks Cottage it was agreed that the Clerk obtain 2 quotations from Commercial Contractors to spray the affected area in Spring 2015.

11. Motion from Cllr Couchman

The Council authorises the Parish Clerk to arrange for the areas on Stickling Green subject to invasive weeds to be sprayed with a suitable weed killer (correspondence from Mr & Mrs Weston & Councillor Carter)

This motion was seconded by Cllr Gill and the Councillors agreed unanimously to the clerk obtaining the quotes and to have the works done in Spring 2015.

At this time Cllr Barrow joined the meeting and apologised for his lateness

12. Nomination for PCC Community Safety award – Cllr Gill proposed that the “Clavering Speedwatch Team” be nominated for the Police & Crime Commissioner safety award. This was agreed unanimously. Cllr Gill took the application form to fill in and send off.

13. Bus Shelter update – Mr. Howland updated the meeting regarding the visit by Andrew Scullion who had asked if there was an up-to-date map. Cllr Gill will forward the paperwork she has.

14. Receive Defibrillator Report from Sarah Penman & Defibrillator Awareness Training – The Defibrillator is situated at the village hall and as the defibrillator is self-explanatory there is no need for additional training. If the defibrillator is required then dial 999 and the emergency operator will also be able to talk through the process.

At 9.30pm the Chairman asked and the Councillors agreed to continue with the business of the Council

18. Clerks report and correspondence - passed to Councillors before meeting
Cllr Couchman asked why the agenda had not been posted on the notice board in time for the meeting.

The clerk informed Cllr Couchman that this was an oversight and had not happened before and will never happen again.

19. Handover of RFO role to Clerk – The Councillors agreed to the handover of the RFO role to the clerk by the year-end (31.03.15). Until then the clerk would “Shadow” Cllr Stanford.

20. Risk Assessment book – Cllr Carter inserted “*Railings at bridges faulty*”

21. Dates for 2015 meetings:

12.01/09.02/09.03/13.04/18.05/08.06/13.07/14.09/12.10/09.11/14.12.15

Additional meeting on 03.01.15 : 05.01.15 : 23.02.15 : 02.03.15

22. Items for next agenda:

23.02.15 Public Meeting re yellow Lines in Stortford Rd.

Hearing loop for Christian Centre from Easement monies – Cllr Couchman to investigate costings

Parish Plan – requested by Cllr Couchman

Litter picking event

Gypsy & Traveller site / documentation

Grass cutting

Sir Alan Haselhurst zebra crossing – requested by Cllr Gill

Village Green – requested by Cllr Gill

Date of next meeting Monday 12th. January 2015 at 7.30pm in the Village Hall

There being no other formal business the meeting was closed at 10pm

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The Councillors then met in Camera to ratify the decision of the Employment Committee to agree to pay the Clerk overtime for August/September/October & November 2014, additional travelling expenses and further ratify any recommendations of the Employment Committee (Statutory Pay increase) and Consolidation Payment – (Statutory) Cllr Boardman

Signed:.....Chairman : Date.....
Stephanie M. Gill