



Dedham Parish Council
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Clerk to the Council: Emma Cansdale 2 Goose Green Cottages Colchester Road Wix, Manningtree CO11 2PD	Assistant Clerk to the Council: Brian Hindley 21 Lawford Place Lawford Manningtree CO11 2PT
clerk@dedhamparishcouncil.org.uk	Asst-clerk@dedhamparishcouncil.org.uk
Tel. 01255 871483	Tel. 01206 395579

Minutes of the Parish Council meeting in the Duchy Barn on Monday 3rd April 2017 at 7.30

Present: Cllr S Beeton (chair), Cllr N Baker (vice-chair), Cllr K Taylor, Cllr A Follows, Cllr C Frost, Cllr J Herbert. Cllr J Meakin.

Emma Cansdale (Clerk), Brian Hindley (Asst-Clerk)

57/17. Apologies for absence.

Cllr C Clark- personal

58/17. Declaration of Interest. Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

None.

59/17. Minutes

The minutes of Monday 6th March 2017 were agreed as a correct record and duly signed by the chair.

60/17. Update on items from last meeting. Not reported separately.

- Parsons Field play area. Cllr Beeton reported that a discussion with CBC was not as encouraging as DPC had been led to believe, regarding transferring the site to DPC as a community asset. She was advised that CBC may want to hold on to the piece of land, however she will be meeting on site on 4th April to discuss further.
- Barrier and Fence repair. The barrier repair is now complete.
- Sports Club refurbishment. Cllr Baker reported that DPC are waiting for a second quote for professional services. Although the Financial Regulations state that we do not need 2 quotes for this type of service, it would be good practice.
- Village lighting – working group. DPC are awaiting a meeting with ECC lighting engineers.
- Monks Lane Byway. Cllr Baker, reviewing the 1980's and 1990's minutes for a reference to the byway designation, has so far found nothing of relevance. The clerk will confirm to ECC that DPC wish to implement the 18th month experimental TRO.
- Parish Paths Partnership. DPC has received correspondence from ECC to say they now cannot carry out the second and third cuts for £1500 as previously agreed and that their best price for this is £3586.68. The DPC Chairman and ECC Cllr. (AB) – both of whom were present when the previous agreement was reached were jointly amazed at this turn of events and will pursue further. In the light of this advice DPC, which had already advised ECC that it would not be entering into an SLA to

undertake this work this year, would not be progressing its previous offer to reimburse ECC for the 2nd and 3rd cuts as this had clearly now been rejected.

- Welcome Pack - New Residents. An additional leaflet from the Horticultural Society will be placed in the welcome pack. There will be an article in the next Parish Magazine stating that these are available to new residents. Details of the Pharmacy and Post Office online presence will be added when it is up and running.
- Web site changeover. John Goldsbrough, webmaster, reported that to make the change over, DPC would have to do so via Parishcouncil.net. He will email a draft request to the clerk, who will formally to send to parishcouncil.net. There is a possible fall-back position, which would involve registering another domain name. John also reported Facebook links are increasing hits on the parish council website.
- Tree Survey. Covered under item 71/17
- Brook Street hedge cutting. Completed.
- Business Rate meeting. Cllr Frost commented that DPC have received useful feedback from the businesses that attended.
- Traffic Regulation Order on Crown St, Parson's Field, Manningtree Rd, Southfields and Forge St. Following CBC's response stating the application had not been successful, and further consultation was required, Cllr Beeton raised with CBC and it had been agreed to carry out additional consultation and bring it back to CBC. This was a very successful consultation, with an excellent return rate and very positive support for the proposals. These were returned to CBC, and the application has now passed the next stage.

Cllr Baker commented that all this happened without a Parish Council decision. However, since there was no change in decision and the consultation served to provide hard evidence of what had already been agreed it was accepted that the exercise had been very productive and had achieved the desired outcome. DPC would publicise the results of this informal consultation on the website. Cllr. Taylor complemented all concerned for their efforts on a tight timescale.

61/17. Have your say.

Residents raised concerns regarding parking on Manningtree Rd again. Residents are parking on the footway, and causing an obstruction. There also appears to be an increase in cars parking on the end of Manningtree Road and using the tennis courts. Where cars are parked on both side of the road it makes it very difficult to get through. The clerk will write to the residents' concerns, and speak to the Tennis Club again.

A resident suggested that CBC could retain the land on Parsons Field, but make it a temporary car park for 10-15 years?

Report from Cllr Nigel Chapman.

Cllr Chapman reported that CBC are also dealing with the issue of parking on footways. They are investigating the possibility of parking attendants ticketing vehicles parked on the footway. Currently only the police can do this.

Cllr Chapman also reported that ways CBC collect litter is changing. They will be carrying out a large publicity programme, to advise residents accordingly.

Report from Cllr Anne Brown.

Cllr Brown reported that the application for the Stratford Rd speed limit reduction from 60mph to 40mph has been refused again, but she will continue to pursue it.

She has requested that DPC submit an LHP request for a bend sign on Long Rd East. The clerk will add the item to the May agenda.

ECC and DPC will write to the landowners regarding the hedge past Lower Park, which is overhanging the road.

Cllr Brown was asked to pursue the LHP applications for the footway on the corner of Manningtree Road and Castle Hill VAS.

62/17. Accounts:

- a) To receive and approve list of cheque payments – Clerk. see attached list.

Proposed: JM

Seconded: JH

Agreed by all (Cllr's Beeton, Baker and Follows did not vote on their expenses payments)

Cllr Herbert commented that he was not happy with the costs for the barrier. The costs were as agreed, but he considered it was poor value for money.

- b) Report on the NALC pay increase for the clerks. There has been a pay award for the clerks in line with the NALC increase.
- c) The expenditure of £150 for the internal audit for year ending 31st March 2017 was agreed.

Proposed: Cllr Beeton

Seconded: Cllr Herbert

Agreed by all

63/17. Planning Advisory Group – Cllr Taylor.

- a) To receive and agree recommendations on the following planning applications.

170666. Winneygreen, 4 The Heath, Two-storey rear extension to chalet bungalow.

Recommendation: No objection

170697. Mill House, Mill Lane, Discharge of conditions 6 & 7 (Tree Protection) of planning permission 150338. (Proposed internal alterations, Conversion of brew house to annexe (staff accommodation) and conversion of stable to ancillary accommodation)

Recommendation: No objection

170758. Mill House, Mill Lane, Discharge of conditions 4, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15 & 16 on Listed Building Consent 150339. (Proposed internal alterations, Conversion of brew house to annexe (staff accommodation) and conversion of stable to ancillary accommodation)

Recommendation: No objection

170773. 3 Brook Cottages, Brook Street, Fell yew tree but leave stump at 0.9metres high.

Completed

Additional applications and their comments appear on the planning appendices.

- b) Saunders Field update.
Cllr Taylor reported that despite the construction being nearly completed, there is still a large amount of building materials on site. The clerk will write to Hills Development and ask how much longer it will be before they tidy the site, particularly the Affordable Housing Green Space area.

64/17. Land Registration- Playing Field

To resolve to instruct the solicitor to register the Dedham Playing Field with Land Registry, and clarify the position on a piece of land of potential interest to the parish council.

Following a report from Cllr Beeton, it was resolved to register the land.

Proposed: Cllr Beeton

Seconded: Cllr Baker

Agreed by all

65/17. Environmental Flood Forum

a) Report from Cllr Beeton. Cllr Beeton reported that Anglian water will complete a scoping exercise on the apparatus in the area. They will report back to the Parish Council. Cllr Brown raised issues regarding the smell on Stratford Road again.

b) Ditch mapping exercise. To receive a report from Cllr Beeton and to resolve to support and encourage the participation of Dedham on this project.

It was resolved to support and encourage participation on the Ditch Mapping exercise.

Proposed: Cllr Beeton

Seconded: Cllr Follows

Agreed by all.

66/17. Stratford Road traffic regulations

To receive a request for support from ECC Bus Passenger Transport, for the revision of the TRO on Stratford Road to enable 'local service buses', rather than permit holders. To consider supporting this application and carrying out local consultation.

The clerk reported that this TRO regularises a fault. The current legal position allows buses with a permit to use Stratford Road. However, the Agency (CBC) were the permitting body, and ECC returned to being the Highway Authority in 2005, and there has not been a team to raise permits since. The request is to either create a permitting body within ECC, or more sensibly, amend to TRO to allow 'local service buses' to use the road, when a road closure is in place on the usual route into the village. As such, DPC are not being requested to carry out any initial informal consultation.

Following a discussion, it was resolved to support the LHP application to amend the TRO.

Proposed: Cllr Baker

Seconded: Cllr Follows

Agreed by all

67/17. Annual Parish Meeting

To agree to hold the Annual Parish Assembly in the Assembly Rooms with Drainage and The Ditch Mapping project as the key topic on 24th May. To agree a budget of £50 for refreshments.

Cllr Baker raised an amendment to the proposal to hold the Annual Parish Assembly on the 8th May, immediately after the Annual Meeting of the Parish Council. After discussion, The Annual meeting of the Parish Council was agreed to take place on 8th May at 6.00-7.30, and the Annual Parish Assembly will be held at 7.45. It was also suggested that thought be given to including other key topics. A budget of £50 for refreshments was agreed.

Proposed: Cllr Baker

Seconded: Cllr Beeton

Agreed by all.

68/17. Purchase of High Vis DPC vests

It was resolved to purchase 8 DPC signed hi vis vests at £7.50 each

Proposed: Cllr Beeton

Seconded: Cllr Follows

Agreed by all

69/17. Update on LHP

To receive an update on current LHP applications. This was covered under Cllr Brown's report.

70/17. Local Crime. Asst Clerk. There were several thefts (six) from unattended motor vehicles mostly centred around the Old Ipswich Road and Birchwood Road near the Holiday Inn. One vehicle had tools stolen valued at £1500.00

71/17. Tree Survey

It was resolved to instruct Hallwood Associates to complete the tree survey at a cost of £576 (Inc. VAT) It was also agreed to complete the survey before agreeing to any work on the trees referenced in Mr Druitt's letter and a formal response to his request and offer will be given after receiving the results from the survey.

Proposed: Cllr Baker

Seconded: Cllr Herbert

Agreed by all

The clerk will ask for the survey to be carried out within the next month.

72/17. Correspondence:

- Letter from Mr Druitt regarding trees in the Duchy Field. To resolve to seek quotes, in light of Mr Druitt's offer of a contribution. *Covered under item 71/17*
- Letter from Mr and Mrs Wheeler regarding the holly hedge. Report from Cllr Beeton. *DPC notes the receipt of the letter. The clerk will write to Mr and Mrs Wheeler, noting their concerns but also stating that it is DPC's responsibility to manage the hedges appropriately and will continue to do so.*
- Letter from Mr Clover regarding lighting in Dedham. *To note receipt of the letter, regarding the article in the Stour Valley newsletter.*
- Approach from Lawson Planning Partnership requesting a meeting with DPC to discuss the reconsideration of the Sundowne plot being included in the Local Plan. *It was agreed not to meet with Lawson Planning Partnership and that DPC do not support this site for inclusion in the emerging Local Plan, for the reasons that were agreed during the Local Plan consultation. We note the changes made in their application, however it still does not meet the DPC criteria. The public consultation also demonstrated a lack of support for the development. The clerk will advise Lawson Planning Partnership and CBC accordingly.*

Proposed: Cllr Beeton

Seconded: Cllr Taylor

Agreed by all

73/17. Matters of continuing reference.

74/17. Date and time of next meeting: Monday 8th May 2017. 6.00pm Annual Meeting of the Parish Council, Annual Parish Assembly.7.45pm

Emma Cansdale
Clerk to Dedham Parish Council