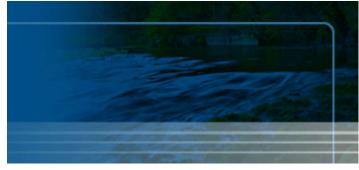
The Braintree Eye



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Letter

Cold calling template letter

Dear Sir/Madam,

Re: Request not to receive unsolicited sales calls at my home

On (insert date) I received an unsolicited sales visit from one of your representatives.

I display a notice on my door requesting that traders do not to call at my home and despite this I was still visited.

I have requested that *(you/your employee)* should leave my property and not return. If you fail to comply with this request you may commit a criminal offence under the Consumer Protection from Unfair Trading Regulations 2008. Please can you ensure that you record, on your system, that I do not wish to be visited by representatives from your business in the future.

I am sending a copy of this letter to *(my local)* Trading Standards and will inform them if I receive any visits from representatives of your company again in the future.

Yours faithfully

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