

3<sup>rd</sup> April 2018

**Minutes of the meeting of Fingringhoe Parish Council held on Tuesday 3<sup>rd</sup> April 2018 at The Village Hall, Chapel Road, Fingringhoe.**

**PRESENT AT THE MEETING**

In the Chair	Councillor Gerald Ketley
Councillors	Jonathan Martin Emma Dixon Ian Chamberlain Helen Seton
Clerk	Rosemary Harvey

There were two members of the public present, together with Cllr Bentley, Cllr Davidson and the zone warden.

1 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Clarke, Cllr Cathmoir and Mr Canham.

2 **ANNOUNCEMENTS**

It was announced that sadly, village resident Mrs Clarke had recently passed away. A minutes silence was held as a mark of respect.

3. **OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL**

There were no matters members of the public wished to raise.

4. **TO RECEIVE DECLARATIONS OF INTEREST**

No declarations of interest were made.

5. **TO RECEIVE REPORTS FROM CLLR BENTLEY, CLLR DAVIDSON & ZONE WARDEN**

Cllr Bentley reported that work was underway to repair potholes on estate roads. The contractor, Ringways have been instructed to repair all holes at each location. It was commented that utility companies frequently dig up roads and leave the road closed when there is no work being carried out, causing traffic disruption and frustration to drivers.

Cllr Bentley said he had raised the Vehicle Activated Speed sign in Chapel Road. He anticipated it will cost £400-£500 to replace the battery. The Parish Council can wait until funding is available or make a financial contribution for the work to be completed.

Cllr Bentley was asked to investigate the installation of a No through road sign at the Whalebone junction and another at High Park corner.

Cllr Davidson offered to phone Mr Kerrison to discuss the proposed pontoon at the end of Ferry Road. The Clerk confirmed she has contacted the Ferry Trust enquiring the size of the ferry and length of pontoon required.

Cllr Davidson is consulting with the mobile library service to improve the provision of service in the village.

The zone warden confirmed that there was a good turnout for the recent litter pick. Some car tyres have been left in the village hall car park as the pre-school wanted to make use of them. As a consequence of the litter pick, the zone warden has been able to recruit some litter warriors.

Cllr Chamberlain and the zone warden were thanked for organising the litter pick.

## 6. MINUTES OF MEETINGS OF 6<sup>TH</sup> MARCH 2018

The minutes of the meeting held on 6<sup>th</sup> March 2018 had been circulated and were approved and signed by the Chairman as a true record of the meeting.

### 7. MATTERS ARISING FROM THE PREVIOUS MINUTES

#### a) Vehicle Activated speed unit in Chapel Road

The VAS is still not working and this was discussed during Cllr Bentley's report.

#### b) Purchase of a defibrillator and offer received from a resident.

The Clerk was asked to send a specification and brochure for the defibrillator the council is proposing to buy to the resident.

#### c) Pontoon at Ferry Road

The pontoon was discussed during Cllr Davidson's report.

#### d) Grit bin for Whalebone junction

The Clerk will arrange for the grit bin to be ordered and delivered to Picketts Farm.

#### e) Mobile library service

The mobile library service was discussed during Cllr Davidson's report.

#### f) Repair to notice board in Dudley Road and refurbishment of boards

The repair to the notice board in Dudley Road has been completed and the renovation of the boards will be completed as soon as the weather is suitable.

#### g) Fly tipping incidents in village.

No incidents have been reported.

#### i) Incidents of threatening or anti-social behaviour.

No incidents have been reported.

### 8. GENERAL DATA PROTECTION REGULATIONS ("GDPR")

The Clerk advised that the parish council was required under the new GDPR to appoint a Data Protection Officer by 25<sup>th</sup> May, who may not be the Clerk or a councillor. Cllr Davidson advised that other parish councils are appointing their internal auditor to the position.

Subsequent to the meeting however, the Government tabled an amendment to the Bill to exempt all parish councils from the requirement to appoint a data protection officer. The Clerk will carry out an audit of personal data held and send out standard notices if required.

### 9. PLANNING REPORTS

The parish had not been notified of any new planning applications. It however was brought to the council's attention an application had been made for a car port between the house and garage in Frogmore Close. The period for commenting on the application expired on 28<sup>th</sup> March prior to the date of the meeting.

10. CORRESPONDENCE

A letter was received from the Governors at Fingringhoe Primary School requesting that a plaque commemorating the Queen's Silver Jubilee be moved from the base of an oak tree. It was reported that children frequently climb the tree and have grazed their legs on the plaque. It was commented that the area is a village green and not a playground and that the plaque will not be as meaningful if moved. There were some concerns over this area being used as a playarea due to the presence of deep water and the fence separating the area from the road is not sufficient to stop children running onto the road.

The Clerk was asked to reply to the letter accordingly.

11. ROADS AND FOOTPATHS

An interim meeting was held recently to discuss the first instruction for the speed watch group.

12. FINANCE AND ACCOUNTSa) Accounts for payment:

The following accounts were passed for payment and approved. £

Rebecca Scott (litter pick refreshments)	80.00
EALC (annual subscription renewal)	241.14
Zurich Municipal (insurance renewal)	981.03
Mrs R A Harvey (April salary)	204.00
HM Revenue & Customs (PAYE)	51.00
<b>Total</b>	<b>£ 1,557.17</b>

The Clerk's salary and amounts to HMRC were approved for payment by bank transfer.

12. TO RECEIVE REPORTSa) Footpaths

There was nothing to report.

b) Village Pond

There are again a number of balls in the pond, thrown over the school fence.

c) Recreation Ground

There was nothing to report.

d) Transport

Cllr Dixon attended the last transport representatives meeting and raised at that meeting that our village buses go to Osbourne Street and none go into the main town centre. Essex County Council is going to consider the route.

e) Fingringhoe School

There was nothing to report.

f) EWT

There was nothing to report.

13. ITEMS FOR INFORMATION & NOTING

A list of general correspondence and circulars received was circulated. The correspondence box will be circulated around the councillors to read the contents.

14. DATE OF NEXT MEETING

The next meeting will be held on Tuesday 5<sup>th</sup> June 2018 at 7pm.

The meeting closed at 8.12 pm