

4<sup>th</sup> September 2018

**Minutes of the meeting of Fingringhoe Parish Council held on Tuesday 4<sup>th</sup> September 2018 at The Village Hall, Chapel Road, Fingringhoe.**

**PRESENT AT THE MEETING**

In the Chair	Councillor Gerald Ketley
Councillors	Mike Clarke Jonathan Martin Emma Dixon Ian Chamberlain Helen Seton
Clerk	Rosemary Harvey

There were five members of the public present.

**1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Bentley, Cllr Davidson, the zone warden and Mr Canham.

**2 ANNOUNCEMENTS**

There were no announcements.

**3. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL**

A representative from the new Fingringhoe Green Recycling group attended the meeting and enquired whether the Parish Council will support their group arranging more regular litter picks around the village. The contact details were passed to the Clerk who will put them in contact with the zone warden who will be pleased to assist them.

**4. TO RECEIVE DECLARATIONS OF INTEREST**

An invoice for payment was received from Cllr Chamberlain.

**5. TO RECEIVE REPORTS**

Cllr Bentley had sent an email report which was read to the meeting. Cllr Bentley confirmed that he had reported the flooding on Fingringhoe Road to Highways who advise him they are liaising with the Environment Agency who have responsibility for the breach.

Cllr Bentley advised that he is working through the other highways issues in the village which are outstanding.

Cllr Dixon advised that she had spoken with the Environment Agency that morning and spoken to the landowner. Cllr Davidson in his email report also reported that he had spoken to the Environment Agency and that the repairs to the river bank should be carried out by the army or their tenant, Laurence Kearnan. The Clerk will write to our MP Bernard Jenkin to apply pressure to the Environment Agency to resolve this matter as a large number of complaints are being received.

**ACTION: Clerk**

The report received from Cllr Davidson was read to the meeting. Cllr Davidson has not been able to make any progress with the pontoon project due to other work pressures but will endeavour to meet with Mr Kerrison's manager soon.

Cllr Pat Moore reported on progress with the CBC Local Plan and garden communities project.

Cllr Seton said the dog waste bins were not being emptied and are overflowing which Cllr Moore offered to raise with the zone wardens.

Cllr Chamberlain reported frequent fly tipping at Old Heath on the Fingringhoe Road at the blocked entrance to the former Cadmans site. It was suggested the concrete blocks need repositioning to prevent vehicles pulling up there to unload rubbish. Hedges along the road in the area also need cutting back.

#### 6. MINUTES OF MEETING OF 3<sup>rd</sup> July 2018

The minutes of the meeting held on 3<sup>rd</sup> July 2018 had been circulated and were approved and signed by the Chairman as a true record of the meeting.

#### 7. MATTERS ARISING FROM THE PREVIOUS MINUTES

##### a) Vehicle Activated speed unit in Chapel Road

The VAS is still not working and the Clerk has reminded Cllr Bentley that this remains outstanding. It is thought most likely that the unit needs a new battery. The Parish Council need details of who to contact and the price so the unit can be repaired.

##### b) Installation of the defibrillator and commissioning of the unit

The Clerk confirmed that the defibrillator has been delivered and passed to Mr Gordon who has kindly agreed to install it. The installation should be completed very shortly when the Clerk will contact the suppliers to have the installation verified, arrange training and the registration of the unit with the emergency services.

##### c) Pontoon at Ferry Road

Cllr Davidson had reported that he has been unable to arrange a site meeting with Mr Kerrison's manager. It was suggested the Clerk arrange a site meeting with Mr Colin South to advise on the construction on Tuesday or Thursday evening 5.30-6pm next week.

ACTION: Clerk

##### d) River wall breach and flooding of Fingringhoe Road

This was discussed during Cllr Bentley's report.

##### e) Fly tipping incidents

This was discussed during Cllr Bentley's report.

##### f) Incidents of threatening and anti-social behavior

No incidents were reported.

#### 8. PLANNING

181950 West Point, Dudley Rd – part two storey, part single storey rear extension and first floor side extension.

182071 Fenders, Ferry Road – Amendment of planning approval 160033 increase in length of single-storey side extension and inclusion of an additional roof window.

Both the above applications were discussed and there were no objections to the proposals. It was noted that the application for Fenders, did not include the new plans and this will be raised with the Planning Department.

9. CORRESPONDENCE

Letter from resident regarding traffic speed and problems

The letter received had been circulated to all councillors by the Clerk. The correspondence will be copied to Cllr Kevin Bentley who is responsible for highways.

English Rural Housing

The contact details for our zone warden have been requested and it is stated residents of Barnfields will be reminded of parking arrangements.

10. ROADS AND FOOTPATHS

Cllr Martin is awaiting confirmation the speed gun is available and also seeking approval of other sites from which to carry out observations.

Other outstanding highways issues have been raised with Cllr Bentley.

11. FINANCE AND ACCOUNTS

a) Accounts for payment:

The following accounts were passed for payment and approved.

£

Kendall Plus (grounds maintenance 9 <sup>th</sup> July)	248.40
St Andrews Church (tea party costs and donation)	360.48
Ian Chamberlain (grounds maintenance)	415.00
St Andrews News & Views (distributing annual report)	25.00
Hot-Line Printers (printing annual report)	100.00
Adrian Watson (fence repairs & refurbishment of notice boards)	520.00
Mrs R A Harvey (August salary)	204.00
HM Revenue & Customs (PAYE)	51.00
Mrs R A Harvey (September salary)	204.00
HM Revenue & Customs (PAYE)	51.00
<b>Total</b>	<b>£ 2,178.88</b>

The Clerk's salary, amounts to HMRC, Hot-Line Printers and Kendall Contracts were approved for payment by bank transfer.

12. TO RECEIVE REPORTS

Footpaths

A complaint has been received from a resident that the footpath between the Mill and Fingringhoe Road is overgrown and impassable. Details will be passed to Jason Bothello the PROW Officer.

It was reported that vegetation on the footpath at Fan Hill was also in need of cutting back and Cllr Chamberlain offered to undertake this. Cllr Chamberlain will also trim back the holly bush at Oak View Cottage on the Whalebone junction.

Village Pond

An infestation of weed was reported on the pond. It was suggested that next year a working party be held in May/June to remove the weed. The newly formed Green group may be willing to assist with this work.

Recreation Ground

It was confirmed that the grass has been cut. There has been a problem with the gate being opened in the morning and Cllr Martin offered to do this each morning on his way past at 6am. The Clerk was asked to write to the School requesting that contractors working on the playground do not drive over the Green to access the site, due to the risk of damaging the dutch drain.

ACTION: Clerk

Transport Officer

There were no issues reported. Cllr Dixon is attending a Transport Officers meeting at the Town Hall next month.

Fingringhoe School

Autumn term commences on Thursday 6<sup>th</sup> September. The school is reported to have been oversubscribed this year.

EWT

There was nothing to report.

13. ITEMS FOR INFORMATION & NOTING

A list of general correspondence and circulars received was circulated. The correspondence box will be circulated around the councillors to read the contents.

14. DATE OF NEXT MEETING

The next meeting will be held on Tuesday 16<sup>th</sup> October 2018 at 7pm.

The meeting closed at 8.10 pm