

5<sup>th</sup> June 2018

**Minutes of the annual general meeting of Fingringhoe Parish Council held on Tuesday 5<sup>th</sup> June 2018 at The Village Hall, Chapel Road, Fingringhoe.**

**PRESENT AT THE MEETING**

In the Chair - Councillor Gerald Ketley

Councillors Michael Clarke  
Emma Dixon  
Ian Chamberlain  
Jonathan Martin  
Helen Seton

Clerk Rosemary Harvey

There was one member of the public, Cllr Bentley and the zone warden present.

**1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Davidson and Mr Canham.

**2 ANNOUNCEMENTS**

There were no announcements.

**3. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL**

There were no matters which any member of the public present wished to raise.

**4. CASUAL VACANCY ON THE COUNCIL**

Following the election held in May there were two vacancies on the Council which the Clerk confirmed can be filled by co-option. It was proposed by Cllr Ketley and seconded by Cllr Dixon that Mr Michael Clarke be elected onto the Council. Mr Clarke confirmed that he was willing to stand for election and he was duly elected. This will leave one further vacancy on the Council and councillors were asked to consider suitable candidates for election.

**5. TO ELECT A CHAIRMAN FOR ENSUING YEAR**

It was proposed by Cllr Dixon and seconded by Cllr Clarke and agreed that Cllr Ketley be appointed chairman for a further year. Cllr Ketley signed the declaration of acceptance of office.

**6. TO ELECT THE VICE-CHAIRMAN**

It was proposed by Cllr Ketley and seconded by Cllr Chamberlain and agreed that Cllr Clarke be appointed vice-chairman for a further year. Cllr Clarke signed the declaration of acceptance of office

**7. ADDRESS BY CLLR BENTLEY AND ZONE WARDEN**

The zone warden reported that there was an incident of fly tipping in Furneaux Lane but that no evidence was found to identify the person responsible. Another incident of fly tipping occurred on Pete Tye Common where a load of roofing tiles was dumped. At a third local site of fly tipping in Layer Road evidence was found to show the source of the waste and the resident was fined £100.

The warden has been investigating dog fouling at Barnfields and this was witnessed that morning and the resident fined £100.

The triangle junction onto Mersea Road at School Lane was strimmed by the warden as vegetation was obscuring visibility of approaching traffic. The warden was asked if he can please arrange for emptying of the waste bins at the Recreation Ground as they have not been emptied recently.

The zone warden was thanked for his help during the year.

Cllr Bentley advised that he is now in charge of highways at Essex County Council and is going to try to improve communication and perception of work done by the department. Each month Cllr Bentley

intends to issue a report of the holes to be repaired in each district to improve transparency of the work being carried out by the department.

There has been some underspend of monies available by ECC and a further £2.5m of funds will be available to Highways to fix potholes.

Plans are being developed by ECC to devolve some simple highways work to parish councils. Funds will be made available and a list of acceptable contractors to use circulated. This project will be announced in the next few months.

Two highways issues were raised with Cllr Bentley. A resident has complained about surface water run off from Furneaux Lane which is running down her drive. Cllr Bentley asked for the highways reporting reference number so that he can investigate this. Secondly, vehicles parking too close to the post box and notice board in Chapel Road and causing a problem accessing them. A kerb was suggested to keep vehicles a suitable distance from the board and post box. Cllr Bentley said that an application to the local highways panel will be needed.

#### 8. APPROVAL OF ANNUAL REPORT

The Annual Report for the financial year ended 31 March 2018 had been circulated. The Report was agreed for distribution to residents with the next issue of News & Views.

#### 9. ANNUAL MEETING REPORTS AND ELECTION OF REPRESENTATIVES

##### a) Footpath Officer

There was nothing to report and Cllr Martin agreed to be appointed to the post of footpath officer following the retirement of Cllr Cathmoir.

##### b) Recreation Ground

Cllr Clarke agreed to continue in the post of Recreation Ground Manager and was duly re-elected. It was noted that the fenced has recently been damaged but the Chairman advised that Adrian Watson has been and quoted to make the necessary repairs. Cllr Chamberlain was asked to arrange a trim of the vegetation around the car park.

##### c) Village Pond

Cllr Chamberlain agreed to continue in the role of overseeing the village pond and was duly re-elected. A working party may be organized soon to tackle weed in the pond.

##### d) Transport Officer

Cllr Dixon agreed to continue and was duly re-elected in the role of Transport Officer.

##### e) Highways Officer

Cllr Martin agreed to take on the role and was duly elected following the retirement of Cllr Cathmoir.

##### f) Fingringhoe School Representative

Mrs Martin had agreed to continue in the role to liaise between the school and the Parish Council.

Mrs Martin was asked to request again consideration when parking to drop off and collect pupils.

#### 10. REPRESENTATIVES ON COMMITTEES AND ORGANISATIONS

##### a) EALC and CALC

Cllr Ketley agreed to continue as the representative on these committees.

##### b) Essex Wildlife Trust

Mr Canham had agreed to continue as the representative on this committee.

The meeting closed at 8 pm