

Fyfield Parish Council

Locum Clerk to the Council;
Derek Farr
8 June 2016

email:caliban@gmx.co.uk

AGENDA

You are summonsed to a meeting of Fyfield Parish Council to be held on Monday 13 June 2016 to be held at Fyfield Village Hall at 8:00pm, to complete the business shown on the agenda below.



Derek Farr
Locum Clerk to the Council
8 June 2016

1. Apologies for absence

To receive any apologies.

2. Declaration of Interests

To receive any declarations of interest. Members are invited to confirm whether interest are pecuniary or non pecuniary. Further advice is available before the meeting from the Locum Clerk .

3. Confirmation of the Minutes of the Annual Meeting of the Council held on 10 May 2016.

A copy of the draft minutes is attached to the agenda.

4. Questions and statements from members of the public

The time allocated for public questions shall be limited to 15 minutes, unless varied by the Chairman of the meeting.

5. Report from the Chairman of the Council

To receive a verbal report updating members on progress with ongoing projects and work.

6. Ownership of the Sports Field

To receive a report from the Chairman providing information on the ownership of the site.

7. Bus shelters and benches

8. Parking around Walker Avenue and the Dr. Walker's Primary School

To consider local residents concerns and consider options for possible improvement.

9. Gigaclear works

To discuss concerns over works and reinstatement completed on local highway verges.

10. Damaged Highway Sign

To receive an update on the status of the damaged 50 mph sign and post.

11. Peppercorn Rent Letters

Progress with payments for access rights over Parish Council property adjacent to Houchin Drive.

12. Meadow adjacent to Fyfield Hall

To receive an update on discussions with the District Council on the presence of a mobile home on the site.

13. New Play area and equipment

To discuss progress with the project to install new equipment in conjunction with the Village Hall.

14. Maintenance of play area

15. Dole Path Maintenance

16. Compliance Officer

To confirm the appointment of a Compliance Officer for the Council,.

17. Appointment to the Finance Committee

To seek nominations to fill the remaining place on this Committee.

18. Local Plan Update

19. Parish Assembly 2016.

To confirm the date and arrangements for the 2016 Assembly.

20 Financial Reports;

a) Approval of expenditure.

To approve the list of items as follows;

Norwood Landscapes	- £220	(Churchyard)
Susan Deluca	- £150	(Locum Work)
North Weald Parish Council	- £10	(Photo Copying)
Miles Brown	- £50	(Internal Audit)

b) Payments to HMRC

To receive a verbal report from the Chairman on difficulties with payments authorised to HMRC.

c) Approval and auditing of the accounts for 2015/16

To receive an update on progress.

d) Signatories for accounts

To receive an update on the appointment of approved signatories.

21. Planning applications

To consider the following local applications;

Application No: EPF/1113/16

Officer: James Rogers

Applicant Name: Mr Michael Murphy

Planning File No: 004907

Location: 1 Trelawney Cottages

Ongar Road, Fyfield CM5 0RB

Proposal: Proposed new outbuilding for art studio.

Planning File No: 024591

Location: The Bungalow

Norwood End, Fyfield CM5 0RW

Proposal: Demolition of a detached bungalow and erection of a detached dwelling
(Resubmitted applicaiton to EPF/0564/16)

Application No: EPF/1334/16

Officer: Jane Gravelle

Applicant Name: Mr S Harding

Planning File No: 001848

Location: Poultry Farm

Norwood End, Fyfield CM5 0RJ

Proposal: Application for Approval of Details Reserved by Condition 5 'Remediation Scheme' on planning application EPF/0615/15 (Prior approval application for change of use of agricultural buildings to three dwellings (RES 3))

22. Employment of a new Parish Clerk

To receive a report from the Chairman of the Council.

23. Date of the next meeting

To confirm details for the next meeting.