



Greening Galleywood- **Placing wildlife in the heart of a parish**

Minutes of the Greening Galleywood Committee Wednesday 2nd April 2008 10.30 am The Lodge Room, Keene Hall Galleywood.

Present: Chairman Cllr Robert Villa, Cllr John Turkentine, Gen Broad, Bernard Cooper, Tony Rouy, Steve Plumb, Ian Wakefield, and Anne Whalley.

1.0 Appointment of minute taker

Cllr Turkentine volunteered to take the minutes.

2.0 Apologies for absence

Apologies from Cllr David Stevenson (prior commitment on CBC business), Chris Moles (holiday) and Malcolm Stuart (holiday).

3.0 Minutes of the previous meeting held on 13th February 2008 and Matters Arising

3.1 Apologies corrected to include Bernard Cooper. Minutes agreed and signed by the Chairman.

3.2 Progress of landowner's permission *Action - Still outstanding, Malcolm Stuart to be asked to approach Michael Hodge re- land in Brook Lane, opposite 'Whiss Stocks'. (This was recorded in error as Brook Farm).*

3.3 Volunteers – Update list Continuing action to review mailing lists and contact details.

4.0 Correspondence – none received.

5.0 Programme.

5.1 Progress/review of proposed action plan Following a complete review by Gen Broad and Steve Plumb of the planned events from March to December 2008 the attached proposed schedule (appendix A) was tabled and accepted by the Committee. It was noted that autumn/winter planting may have to be undertaken in the first three months of 2009, but all material must be delivered and paid for by 31st December 2008.



Local Heritage *initiative*

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Action - Cllr Turkentine to contact Lathcoats re- availability of a stall at their apple day event in October to help promote the Greening Galleywood project. Action – Steve Plumb to advise CBC on training session by Bob Lever on apple tree planting in Chelmer Park. Cllr Turkentine to forward photos of existing remnants of the old orchard to Bob Lever.

Items noted TBA –

Surviving in the wild event. Action – Cllr Villa to firm up details with Jonathan Tyler.

Spring Flower identification event. Action – Cllr Villa to firm up details with Adrian Knowles.

All other open events to be progressed through lead person(s) as listed by Cllrs Turkentine and Villa for report at the next committee meeting on Wednesday 4th June.

5.2 Progress of landowner's permission

Already discussed under matters arising.

5.3 Progress/review of tutorial surveys

Report on last year's tutorial on Newts and Amphibians, still awaited. Action – Cllr Villa to continue to chase.

5.4 Progress of Bird Survey

Completed, and committee expressed their thanks to Tony Rouy and his team of, twitchers' for their excellent work.

5.5 Progress on Hedgerow mapping

It was reported that Malcolm Stuart has the final compilation work in hand, with completion targeted for late summer.

5.6 Progress on Geology Survey It was reported that Malcolm Stuart was still awaiting confirmation of The Prince's Trust involvement in this project.

6.0 Publicity

6.1 Progress of interpretation and information boards

Outstanding action on interpretation boards. Action - Gen Broad and Mark Iley. Malcolm Stuart to be asked to prepare further encapsulated notices as an interim measure.

6.2 Local Presentations

Tony Rouy to present a talk to the Great Baddow and Galleywood Environmental Group.

6.3 Photographs/Video

Photographs, video footage and other media material to be forwarded to Ian Wakefield for review and compilation of the project booklet.

6.4 Website Update

BBC Breathing Places website continues to be managed by Cllr Turkentine. Greening Galleywood events on GPC website updated by the Clerk as instructed.

6.5 Grapevine

Text and updated events programme to be forwarded to the clerk for the next edition of The Grapevine, deadline 16th June. Action – all.

6.6 Maps

These will be based on Google Earth using the standard mark-up tools. All images will be saved as PDF files for later publication. Action - Cllr Turkentine to provide guidance and any training requirements to enable the Committee members to take full advantage of this free resource.

7.0 Schools

7.1 Activities

Work has started on the pond and wildlife garden in the north-west corner of the Infants School plying field, funded mainly from an 'Awards for All Grant'.

7.2 Project Update

Exploration of the Thriftwood 's Nature area including pond dipping is planned for 2 days in June/July, details to be provided by Steve Plumb.

7.3 Planting Tree Seeds

A tree seed collection event is to be arranged for the Autumn and subsequent potting up to produce tree seedlings to be planted in selected sites in subsequent years. (See attached appendix B).

8.0 Finance

8.1 Ratification of Bills Paid

The bills paid February-March 2008 was agreed and signed by the Chairman.

8.2 Accounts to date

The accounts to date were tabled and agreed by the Committee (see attached Appendix F).

8.3 Budget Forecast for future activities

The budget forecast for the planned activities was tabled and accepted by the Committee. (See attached appendix D).

8.4 In-Kind Logs January 2008-April 2008

All In-Kind logs for January 1st to March 31st are required in order to complete the quarterly returns.

9.0 Volunteers

9.1 Update List

Contact and mailings lists to be reviewed and updated.

Action Cllrs Turkentine and Villa with the Assistant Clerk.

9.2 Future involvement of the Princes Trust

The future involvement of the Prince's Trust is unclear. *Action - Cllr Turkentine to approach the organiser to establish the current position.*

9.3 Involvements of other volunteer organisations

Ideas for mailings to Village organisations to attract increased volunteer participation in the project. *Action – All.*

10. Any Other Business

Tony Rouy offered to organise another Bird Walk for Sunday 8th June, details and posters to follow.

11. Date of next meeting

Wednesday 4th June 2008, 10.30 am, in the Lodge room. Keene Hall

There being no further business to be transacted,

The Chairman closed the meeting at 12.35pm

Minutes taken by Cllr John Turkentine, Chairman to Galleywood Parish Council

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(Signed, Chairman on 4 June 2008)