



Greening Galleywood- Placing wildlife in the heart of a parish

**Minutes of the Greening Galleywood Committee
Wednesday 6 June 2007 at 10.30am
Galleywood Youth Centre, Watchouse Road**

Present: Cllr R Villa, Cllr John Turkentine, Steve Plumb (Essex Biodiversity Project), Ms Gen Broad (Essex Biodiversity Project), Stan Church, Malcolm Stuart Tony Rouy, Ms Gill Collins (part time) Princes Trust, Mrs Chris Moles. Cllr D Stevenson

- 1.0 **Appointment of Minute Taker** - As no volunteer was forthcoming Cllr Turkentine would take the minutes for this meeting. This task to be shared in future by members of the Committee, on a rota basis.
- 2.0 **Apologies for absence** - Mrs Ann Whalley, Mrs Sally Davies, Mike Humphries, and Bernard Cooper, who is still in hospital, recovering from an operation.
- 3.0 **Officer changes and appointment of a Vice Chairman**
Cllr Robert Villa was elected as Chairman at the Annual Parish Council meeting on 14 May. Cllr Villa nominated Malcolm Stuart as Vice Chairman, seconded by Cllr Turkentine, supported by all other committee members present. Chris Moles volunteered to act in a Public Relations and Publicity role for the project. Bernard Cooper has indicated he wishes to remain as a committee member, and would provide support from home until he is able to attend meetings again.
- 4.0 **Minutes of meeting held on 11 April 2007 and matters arising**
Correction to item 7 Betty Gibson should read Becky Gibson noted. The Chairman then signed the minutes.
Matters arising Item 4.5 Ann Whalley has reported that a possible contact for video coverage was not in position to assist. All other items referred to the current agenda.



(Cllr David Stevenson arrived 11.00am)

5.0 **Correspondence** The Chairman has sent a vote of thanks to Ken Adams, Ray Cranfield and Tony Rouy for their time and expertise in running the various Greening Galleywood workshops, and acknowledging their offers to support further projects.

6.0 **Quarterly Reports**

6.1 No invoices have been received in the period from the previous meeting.

6.2 Committee were reminded of the need to collect the data and all records for the two quarterly periods from 1 November 2006 to 31 May 2007 to be completed and returned to the Clerk by 15 June. *Action – All.*

Cllr Stevenson requested a blank form for his completion. *Action- Cllr Turkentine to provide copy by e-mail.*

7.0 **Programme**

7.1 April training programme completed, but disappointing response from parishioners and registered volunteers. Some progress on identifying green corridors. Programme of community walks completed.

7.2 Progress on the initial four selected sites.

Successful clearance of the linear ponds on bridleway 29 on Sunday 3 June 2007.

Survey of the Spinney to take place on the evening of Thursday 5 July starting at 7.00pm and led by John Emery with the Great Baddow and Galleywood Environmental Group. *Action – Steve Plumb to visit the Spinney urgently and report on the rapid growth of Water Parsnip?*

7.3 Review of the old orchard area and also the pond adjacent to the Sports Pavilion in Chelmer Park to be undertaken and to liaise with David Ford at CBC. *Action - Mark Iley and Gen Broad.*

7.4 Spread sheet and time lines to be produced to support the tabled action plans (see appendix A attached) and the plans for the remaining 10 of the proposed 20 key sites. *Action – Steve Plumb to co-ordinate.*

7.5 Good progress reported with major land owners, but continuing action on identifying and contacting all relevant land owners.

7.6 Plans to be put in hand to approach previously used experts for additional tutorial surveys and new tutorial surveys by Becky Gibson with a Bat Walk in July and mammal trapping in September.

8.0 **Publicity**

8.1 Difficulty in sourcing suitable materials, but temporary laminated A4 notices will be produced and displayed at each site. *Action – Cllr Turkentine and Malcolm Stuart.*

8.2 A source of banners has been identified and quotes to be obtained. *Action Cllr Turkentine.*

8.3/8.4 A call for all video/photo material from tutorials walks workshops and surveys etc to be forwarded, copyright free, for the Greening Galleywood archive and to update the Parish Council web site should be forwarded to Cllr Turkentine. All inputs to be sent to the Clerk.

8.5 Both electronic and hard copy of a large scale map has been obtained from CBC. *Action - Malcolm Stuart to arrange ongoing update annotations.*

9.0 **Training**

Training for both Committee members and Volunteers to be planned by members of Essex Biodiversity project, Essex Wildlife Trust and other experts and professionals. Subjects could include further hedge surveying, open fields, woodland management, wild flowers and ponds. *Action – Steve Plumb/Gen Broad to report back with names and possible dates.*

10.0 **Schools**

10.1 Proposals tabled for a new pond at the Infant/Junior Schools in Barnard Road which could be realised with the donations of materials and in kind support from Local business. *Action – Clerk to write to Abercorn Nursery and Penguin Pools.*

10.2 A separate grant application, outside the current HLF grant supported project being worked up by Steve Plumb and Anna Rule for further biodiversity improvement work at the Schools.

10.3 A supply of bird boxes is being progressed for installation at the end of the year. *Action - Tony Rouy, (post meeting note that Kris Miners is going to sort out some boxes when he returns from a two months sabbatical at the end of August)*

11.0 **Scouts Assistance** Preferred dates Monday 30 and Tuesday 31 July for the World Scouts Jamboree volunteer clearance activities in the Churchyard/ Glebe Land/ CBC depot. *Action – Steve Plumb to co-ordinate with David Ford and Cllr Turkentine.*

12.0 **Finance**

12.1 No bills were presented for payment in the period since the April Committee meeting.

12.2 The up to date accounts were not available at the meeting, but will be attached to the minutes. *Action - Clerk.*

12.3 The chairman stressed the need for budget figures to be provided for each of the selected sites. *Action S Plumb*

13.0 **Volunteers**

13.1 It was felt that the volunteer list and committee membership needs to be reviewed with the re-launch of the project to attract more volunteers. *Action - Chris Moles to investigate and propose publicity events and advertising.*

13.2 The committee's attention to CVS as a possible source for volunteers to support this project, and in particular for on site video work. *Action - Cllr Stevenson to investigate skills and expertise currently available and report back.*

13.3 Ms Gill Collins, supervisor of the Princes Trust gave a short explanation of the aims and possible involvement of a group of 15/21s as a self financed project to enhance young people's understanding of biodiversity. It was proposed that a project to conduct a hedge and tree hedge survey across the Parish during October/ early November would be particularly appropriate. *Action – Malcolm Stuart to liaise with Gill Collins and report back on progress.*

14.0 **Review of Committee List** *Action - Cllrs Turkentine Villa and Stevenson to review Committee makeup.*

15.0 **AOB**
No items were raised.

Date of next Committee meeting - Wednesday 1 August 2007 - 10.30am at the
Galleywood Youth Centre, Watchouse Road, Galleywood.
Meeting Closed at 1.00pm.