

**MINUTES OF THE EXTRAORDINARY  
GALLEYWOOD PARISH COUNCIL MEETING  
HELD AT THE KEENE HALL, GALLEYWOOD  
ON WEDNESDAY 13 FEBRUARY 2008 AT 7.00PM**

*This document is the Clerk's record of the Council Meeting, formal acceptance will take place at the next Council Meeting*

**1. RECORD OF COUNCILLORS PRESENT**

Cllr John Turkentine (Chairman), Cllr Bob Villa (Vice Chairman) with Cllr Chris Dicks, Cllr Bob Harman, Cllr Neville Paul, Cllr Mrs Janette Potter, Cllr David Stevenson and Cllr Roy Van Tromp.

**2. APOLOGIES FOR ABSENCE**

All present.

**3. DECLARATION OF INTERESTS**

No declarations made.

**4. PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA (14 members of the public present)**

- Mrs Ruth Collin stated that she believed a number of the questions from her paper of 16 January 2008 would be addressed at the meeting. The Chairman replied that a number of the questions had been answered during the meeting on 16 January 2008. Mrs Collin asked how the consultation process had taken place and the evaluation of information. The Chairman responded that this item would be discussed at Agenda Item 5.
- The Chairman proceeded to read responses to Mrs Collin's paper of 16 January 2008. Cllr Neville Paul asked would it not be more helpful if Mrs Collin was given a copy of the answer paper. All Cllrs agreed and a copy was given. It was further agreed that the Chairman run through each item and a response was given to questions 1 – 25.

**5. FEEDBACK FROM PUBLIC CONSULTATION**

The Chairman stated that questionnaires had been hand delivered to 2,500 households in the village following the meeting on 16 January 2008. Parish Council staff had collected the sealed boxes from various collection points on 31 January 2008. 180 responses had been received, 17 disqualified (9 anonymous and 8 not on the electoral role), thus leaving 163 responses.

Question 2 : yes – 120, no – 43

Question 3 : yes – 50

Question 4 : yes – 42

Question 5 : yes – 33

Question 6(a) : yes – 67

Question 6(b) : yes – 16

Letters have also been sent to approximately 86 potential stakeholders and responses are still coming in. Comments and expressions of interest and support are still being received and GPC will continue to collect data.

**6. TO MOVE A RESOLUTION**

Galleywood Parish Council :

- to enter into a lease (subject to surveys) as Custodian Trustee, with Chelmsford Borough Council in respect of the Galleywood Common

Depot, as defined in the said lease, for the purposes of a Heritage Centre as stated in the related Business Plan;

- to use the designated monies to fund the refurbishment of the Depot, outbuildings and grounds in accordance with the Business Plan;
- to establish the necessary charity or charities to operate and control the Heritage Centre for the principle uses set out in the Business Plan; and
- to facilitate the formation of a 'Friends of Galleywood Heritage Centre' whose principle aim shall be to raise funds to support the Heritage Centre.

The Chairman proposed the one single resolution, which was seconded by Cllr Bob Villa, a show of hands was in the process of being taken when it was agreed that the Chairman accept comments from Cllrs.

Brief précis of comments made :

Cllr David Stevenson : One of the greatest projects for Galleywood but concerned about finances. Could GPC apply for grant funding. Would be voting in favour.

Cllr Mrs Janette Potter : Has attended the Galleywood Heritage Centre Project Committee Meetings for the last 15 months, and confirmed incredible amount of work has been undertaken behind the scenes. Confirmed that there are grants available but until the lease is signed, GPC are not in a position to apply.

Cllr Roy Van Tromp : Supported the initiative to mark Galleywood's past and future and urged colleagues to see that prudence is exercised and a "get out clause" included should unforeseen items crop up.

Cllr Bob Harman : There is still a lot of work to be undertaken to resolve outstanding items, for example only 3 or 4% of electorate in Galleywood responded to the questionnaire, but felt once the project moved forward there would be more positive views. The Plans are conservative and erring on the side of caution. As a Keene Hall Trustee, concerned regarding the impact and future of the Keene Hall which has been the village hall and valuable resource to Galleywood for 70 years. Will be supporting.

Cllr Neville Paul : Spoke in favour of the motion, also a Keene Hall Trustee and currently acting Vice Chairman, fully understands the concerns of parishioners that the Heritage Centre being ½ mile from Keene Hall, would detract from the usage of the Keene Hall, but didn't feel this would be the case. There is sufficient range of interest that currently Keene Hall are unable to meet and there are times when the Booking Secretary has to turn people away, a central booking system covering both Keene Hall and the Heritage Centre has been thought about. 42 members of the public who are prepared to help is very encouraging.

Cllr Chris Dicks : Applauds what has been said, however, is not a Heritage Centre Committee member but receives all paperwork. Has concerns in relation to the Business Plan in particular to income and expenditure, yes we do need a Heritage Centre but not sure where.

Cllr Mrs Janette Potter : It is not just the Heritage Centre and Tea Rooms but also the environment, for example setting up bat boxes, and language themed days for children. Very heartened that an approach had already been made from a member of the community who wanted to set up an annual standing order in support of the Centre. This will boost community spirit.

Cllr Bob Villa : This is a once in a lifetime opportunity it would have been wrong for GPC not to have considered the option. There is a lot of interest around Galleywood and we are hoping that this project will enhance community spirit, there is a lot of heritage that will be very beneficial to the village. Support has been received from professional volunteers including builders and electricians. There are a few surveys to be carried out before GPC obtain planning permission.

Cllr Roy Van Tromp moved that the motion be put forward.

7.50 pm *A lady in the audience wished to speak and the Chairman explained that public participation had been taken at Agenda Item 4, with no further items forthcoming at that point.*

Those in favour : Cllr John Turkentine (Chairman), Cllr Bob Villa (Vice Chairman) Cllr Bob Harman, Cllr Neville Paul, Cllr Mrs Janette Potter, Cllr David Stevenson and Cllr Roy Van Tromp. Total : 7

Those against : Cllr Chris Dicks. Total : 1

Motion carried.

The Chairman thanked everyone for their support.

**7. DATE OF NEXT MEETING**

Monday 3 March 2008, 7.00 pm in the Keene Hall.

*There being no further business to be transacted,  
the Chairman closed the meeting at 7.53 pm  
Minutes taken by Ms Jane L Head, Clerk to Galleywood Parish Council*

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(Signed, Chairman on 3 March 2008)