



Great Bromley Parish Council

MINUTES OF THE MEETING HELD ON WEDNESDAY 9TH JANUARY 2019 AT 7.30PM AT GREAT BROMLEY VILLAGE HALL

In attendance: Cllrs Lord (Chairman), Blowers (Vice-Chairman), Baines, Day, Hardy, Heaney, Mander, Nicholls and Strowbridge, and County Cllr Guglielmi,

Also in attendance: Lizzie Ridout (Parish Clerk) and Jamie Page (Supervisor, Osborne Construction)

Members of the Public: 4

1. Welcome and apologies for absence

The Chairman welcomed Members to the meeting. There were no apologies for absence.

2. Minutes of the last meeting

The minutes of the meeting held on Wednesday 12th December 2018, previously circulated, were approved and signed as a correct record.

3. Declarations of Interest

There were none.

4. Public Participation

Mr Perry reported a ditch was full and smelly. Clerk to write to resident to request action.

Mr Perry raised the subject of Neighbourhood Plans (NP). Members discussed the merits and disadvantages to NP's. Mr Perry kindly undertook to monitor Alresford Parish Council's progress on their NP and report back to a later meeting.

5. Planning Determinations – for information only

REFERENCE	PROPOSAL	LOCATION	DECISION
Mr & Mrs Martin O'Brien	Reserved matters planning application for proposed 6 No. detached dwellings and garages, and the change of use of the existing barn into a village shop with associated parking for visitors.	Little Paddocks Frating Road Great Bromley CO7 7JL	Approval - Reserved Matters/Detailed 05.12.2018 Delegated Decision

6. Planning Applications

REFERENCE	PROPOSAL	LOCATION
18/02020/FUL Mr B Stevens	Proposed construction of single dwelling and garage. Great Bromley Parish Council supported the application.	Pond Farm, Hall Road Great Bromley, CO7 7TP

7. Reports

a) **County Councillor's Report** – Clerk to circulate

b) **District Councillors' Reports**

Cllr Nicholls had attended the recent Local Highways Panel where members were advised that accident cluster site data would now be investigated for the previous 3 years instead of 1 year. The costs of accidents from minor to fatal had also been discussed. The VAS application for Frating Road was currently in validation.

c) **Parish Councillors' Reports**

Cllr Blowers advised that the next litter pick date would be Saturday 30th March at 10am meeting at the Bromley Cross Pub and at 8am at the Courthouse Pub.

Cllr Strowbridge reported that the one-day closure of Church Meadow had gone ahead as planned with no problems reported. A tree on the bridlepath had now been pruned back. An ECC Library consultation at Foundry Court in Manningtree was taking place on

Great Bromley Parish Council

Friday 18th at 6.30pm.

- Cllr Guglielmi explained some of the options that are being considered for private and/or public funding for voluntary groups to run the Library.

d) Clerk's Report and Correspondence received

The Clerk advised that the Information Commissioner's Office (ICO) was now starting to fine individuals (from £400) who had not yet registered as Data Controllers. The cost for individual annual registration had increased to £40 per year (from £35), and this would be reimbursed to members upon registration. The Parish Council would not be responsible for individual's fines for non-registration. The Clerk undertook to email to link to register online.

8. Action Sheet review and update

The actions from the last meeting were reviewed and the following updates provided:

- Elections - the cost of the last parish election in 2015 had been £1150. Costs for an election in 2019 were expected to be more, if held.
- Hamilton Lodge - Correspondence had been received from The Disabilities Trust confirming that it was aware of the security issues and its plan for the site. There had been an offer to discuss plans in greater detail and it was agreed that Cllrs Lord and Nicholls would attend that meeting and report back to the Parish Council. It was also agreed that the Clerk would contact Historic England to establish the process of having the site listed.
- Orwell Housing - Affordable housing development – Work was hoped to commence at the end of January/early February. It was agreed that the Clerk would contact the Tree Officer at TDC to check the status of the trees surrounding the site and arrange TPO's if necessary.
- Lighting at St Georges Church car park would be considered at the next PCC meeting on 14th January.

9. Accounts

The Accounts Monitoring Officer (Cllr Blowers) confirmed the accounts were in order.

10. Budget 2018-19

Cllr Lord presented the following statement to Members:

It has reached the time in the year when GBPC reviews expenditure and budget management performance for the year preceding. This is done for purposes of good financial control and assurance as well as signposting the budget needed to be set for the new year (FY19-20).

The Budget for 2018/19 was set at £21,880 and the projected outturn for FY18-19 is £20,166. When the contingency budget of £1000 is removed from this picture, it shows underspend of £714 and a variation of only 3.4% between what was forecast and what was actually spent. This demonstrates good predictability and a good state of financial control. There was some fluctuation at a line item level in our budget performance but nothing significant at a net level and these minor variations have been factored in the new budget.

Based on the actual figures for 2018/19, the projected budget for 2019/20 has been set at £21,855.

A proposal will be reviewed at the January 2019 Parish Council meeting to retain the Parish Precept at £22,000 which, following a reduction in the amount of Local Council Tax Support Scheme grant money from Tendring District Council, is a reduction of 0.4%, or 25 pence based on an average Band D property. Whilst there are some extraordinary cost pressures in FY19-20 e.g. running of local elections, these have been offset by savings found elsewhere e.g. reduction in subscriptions paid by GBPC based on a value for money assessment.

Great Bromley Parish Council

The notes from the Budget setting meeting were approved as a correct record and Members unanimously agreed the budget for 2019/20.

It was agreed that the statement would be included in the next Messenger article for February.

11. Highways update

Jamie Page (Supervisor, Osborne Construction) reported an increase in working hours from 6.30m - 6.30pm and Saturdays which was helping to considerably reduce the length of the programme. The plan was to have the roundabout open in all directions by the end of April, and finishing works by the end of June.

12. Broadband update

Neil Skinner, the Council's Broadband Champion, reported that Superfast Essex had undertaken a further review of the service provided by County Broadband in Great Bromley, and the coverage claim had been reduced by 4 properties to 389. Cllr Guglielmi advised that TDC had secured a contract with BT Openreach, with TDC contributing £250k, to commence in March. Information on which 4 properties no longer covered by County Broadband was not available due to commercial sensitivities but any residents who were aware they had had their properties removed should let the Clerk know, who in turn would advise Cllr Guglielmi.

13. 2019 Essex Village of the Year competition

Members considered an entry to this competition but it was felt that the large geographical layout of the village would prove difficult and that large numbers of volunteers would be required to take on an enormous amount of work. It was therefore decided not to enter the competition.

14. The following payments were approved:

Clerk's salary	£272.50
HMRC	£68.00
Great Bromley Village Hall	£22.50
Catherine Strowbridge – refreshments for S137 presentation (£20.99), replacement noticeboard plaque (£10.90)	£31.89
Bill Kempster – village maintenance (Nov 18)	£87.50
G.B. Farm Services Ltd – Mower hire Sep 2018	£30.00
G.B. Farm Services Ltd – Mower maintenance	£217.98
Lewis Mander – Village Maintenance (Dec 18)	£75.00

15. Date of next meeting – Wednesday 13th February 2019.

16. Items for next meeting and any other business

There were none at this time. The meeting closed at 9.02pm.