

LATCHINGDON PARISH COUNCIL

**Minutes of the Parish Council Meeting held on
Thursday 22nd February 2018 at 7.30 pm in the Parish Room.
The Village Hall, Burnham Road, Latchingdon, Essex**

PRESENT: Cllr Dale Symons (Chairman), Cllr Lynn Robinson, Cllr Graham Rogers, Cllr Jacqueline Ruocco & Cllr Gill Winsor.

In attendance: Sarah Sayer

The meeting commenced at of 7.30 p.m. and the Chair welcomed everyone to the meeting.

1. APOLOGIES

No apologies

2. MINUTES OF THE MEETING(s)

a) The minutes of the Parish Council meeting held on 25th January 2017 were reviewed and approved and signed by the Chairman.

3. DECLARATIONS OF INTEREST

a) None declared at this point in the meeting.

4. CO-OPTION OF PARISH COUNCILLORS

a) Clerk to advertise the vacant position for two Parish Councillors again in the local parish mag, requesting that anyone interested send a letter detailing why they would like to serve on the Parish Council..

5. PUBLIC SESSION

No members of the public present.

6. DISTRICT COUNCILLOR'S REPORT

No District Council present due to Maldon District Council monthly meeting.

7. HIGHWAYS AND TRANSPORT REPORT

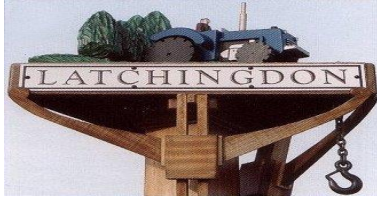
a) The Clerk again informed members that there was no change on the reported defects on the ECC Highways website, but she will keep chasing. Clerk to chase contractor again concerning the installation of a back plate at the street light on the telegraph pole next to the garage and outside a resident's bedroom window.

The further degraded state of Rectory was reported again. Clerk to write to Highways again reiterating the danger of the run off from the fields and/or blocked drain which runs all the way down to what was John Plumbs and onto the B1018 Burnham Road.

Signed.....
Cllr Dale Symons
Chairman

186

Dated: Thursday 29th March 2018



LATCHINGDON PARISH COUNCIL

- b) No update at this time for transport.
- c) No update at this time for flooding.
- d) Speed indicator device application with Local Highways Panel – there is not update.
- e) No update received from Highways regarding improving the bend at the Jacks Centre.

8. PLANNING

The Planning meeting followed the Parish Council meeting.

9. LATCHINGDON SOUTH DEVELOPMENT

- a) Prior to this meeting the developer came along to update on the status of the Latchingdon South Development Project. It was agreed that Simon Butler Finbow would speak to the Parish Solicitor regarding the S106 agreement. It was decided to appoint Cllr Symons as the Project Manager to ensure smooth running of the project and keeping to deadlines.
- b) It was noted that the architect approached to draw up plans of the Village Hall incorporating suggestions made from the public consultation could not longer carry out the task due to pressure of work so a new architect needed to found to do this.
- c) Clerk to contact Fields in Trust again with completed form regarding change of position of Village Hall/Car park now that the drainage plan had been received.

10. PARISH PATHS

- a) Cllr Robinson now has map that can be used to trace and will be producing a user friendly A4 sheet to go on the web and notice boards for people to follow.

11. ALLOTMENTS

- a) Clerk needs to action handing over new allotment.

12. CORRESPONDENCE

Correspondence noted.

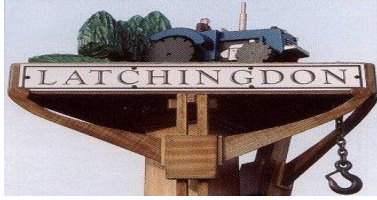
13. FINANCE/PAYMENT OF ACCOUNTS

- a) The payments and receipts were reviewed, accepted, agreed and signed for the month of February 2018 - approved.

Signed.....
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Chairman

187

Dated: Thursday 29th March 2018



LATCHINGDON PARISH COUNCIL

14. TRAINING

- a) Cllr Robinson mentioned that she would like to attend the CCTV course at Great Dunmow. Agreed.

15. VILLAGE HALL AND KING GEORGE V PLAYING FIELD AND POND

- a) The electrician has finished all the work.
- b) Cllr Robinson stated that she believed the damp problem in the Ladies toilets was due to a broken drain pipe and was going to get someone to have a look.
- c) Further discussion took place regarding the parking problem on the Village Hall front car park, and it was decided to take no action at the present time but to monitor the situation.

16. PLAY AREAS

- a) Clerk informed members that a quote for the cable swing had been requested.

17. RISK ASSESSMENT(S)

- a) No update at this point in time, item deferred

18. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETING TO BE ATTENDED.

Not applicable this month.

20. WEBSITE/FACEBOOK

All running smoothly. Further promotion on notice boards and in shops to make people aware of its existence.

21. ITEMS FOR NEXT AGENDA & DATE OF NEXT MEETING

29th March 2018. at 7.30 p.m

Meeting ended at p.m.

Signed.....
Cllr Dale Symons
Chairman

188

Dated: Thursday 29th March 2018