

LATCHINGDON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday 25 October 2018 at 7.00 pm in the Parish Room, The Village Hall, Burnham Road, Latchingdon, Essex

PRESENT: Cllr Dale Symon (Chair), Cllr Graham Rogers, Cllr Gill Winsor
In attendance: Nikki Harman

1. APOLOGIES

Cllr J. Ruocco, Cllr L. Robinson, District Cllr B. Boyce and District Cllr B. Acevado

2. MINUTES OF THE MEETING(s)

The minutes of the Parish Council meeting held on 27 September 2018 were reviewed and approved and signed by the Chair.

3. DECLARATIONS OF INTEREST

None declared at this point in the meeting.

4. CO-OPTION OF PARISH COUNCILLORS

Clerk reported that a letter had been sent to both potential candidates and an invitation to this meeting. Clerk had not had a response for either despite chasing. Councillors agreed for Clerk to remind both candidates again and invite to the November Parish meeting.

5. PUBLIC SESSION

No members of the public.

6. DISTRICT COUNCILLOR'S REPORT

No report.

7. CLERK'S REPORT.

Various actions were noted including those actions to be met by Councillors.

8. HIGHWAYS AND TRANSPORT REPORT

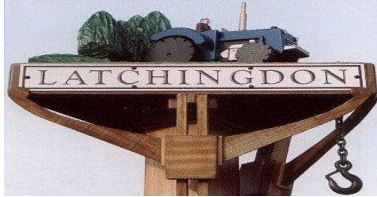
- a) No current defects reported.
- b) No update at this time for transport.
- c) No update from Local Highways Panel.

9. PLANNING

The Planning meeting followed the Parish Council meeting.

Signed ... *Dale Symons* - 211 -
Cllr Dale Symons
Chair

Dated: Thursday 29 November 2018



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10. LATCHINGDON SOUTH DEVELOPMENT

- a) Councillors noted that the final approval of S.106 agreement has still not been signed. The Clerk informed the Councillors that David Springett solicitor from Gepp Solicitors is retiring and our new solicitor will be Richard Jackson.
- b) Cllr L Robinson will be sending dates for community engagement in the next few week for response.

11. ALLOTMENTS

Council noted the following from the Clerk:

- a) Still outstanding - Cllr Symons to look at security gates and fix realignment.

12. CORRESPONDENCE

Correspondence received noted.

13. FINANCE/PAYMENT OF ACCOUNTS

- a) Reviewed, agreed and signed payments and receipts for October 2018

14. TRAINING

No update.

15. VILLAGE HALL AND KING GEORGE V PLAYING FIELD AND POND

- a. Councillors discussed and approved of the Pavillion and playing field contract lease to Latchingdon Football Club and their own set of keys. Clerk authorised to send new contract and arrange set of keys.
- b. A quote for removing and replacing the pond fence was considered too expensive and Cllr Symons agreed to look into the cost of the work.

16. REVIEW PARISH CLERK ON FIRST & MONTHS IN POST, INCULDING CILCA TRAINING.

- a. Councillors briefly discussed Clerks performance and were happy with progress, behaviour and work achieved. Agreed the Clerk can start attaining the CiLCA qualification in February 2019. Clerk explained she has applied for a bursary towards costs.

17. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETING TO BE ATTENDED.

None to report.

20. DATE OF NEXT MEETING

29 November 2018 7.00 p.m.

Meeting ended at 8.15 p.m.

Signed ... *Dale Symons* - 212 -
Cllr Dale Symons
Chair

Dated: Thursday 29 November 2018