

LATCHINGDON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday 29 November 2018 at 7.00 pm in the Parish Room, The Village Hall, Burnham Road, Latchingdon, Essex

PRESENT: Cllr Dale Symon (Chair), Cllr Graham Rogers, Cllr Gill Winsor, Cllr J. Ruocco,
Cllr L Robinson, District Cllr B Boyce

In attendance: Nikki Harman and 2 members of the public

1. APOLOGIES

District Cllr B Acevado

2. MINUTES OF THE MEETING(s)

The minutes of the Parish Council meeting held on 25 October 2018 were reviewed and approved and signed by the Chair.

3. DECLARATIONS OF INTEREST

None declared at this point in the meeting.

4. CO-OPTION OF PARISH COUNCILLOR(s)

- a) The Council heard separately from 2 members of the public, (who are both interested in being co-opted as a Parish Councillor), the reasons why they would be interested in the role and what experience and contribution they can offer.
- b) The Council agreed that they both would make great candidates and invited them both to attend the Parish Meeting on 31 January 2019, where an official vote can take place.
- c) Clerk to send both candidates supporting information and forms to complete by the next Parish Meeting.

5. PUBLIC SESSION

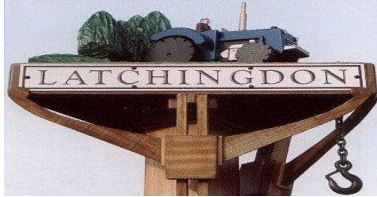
No points made

6. DISTRICT COUNCILLOR'S REPORT

Cllr Bob Boyce reported that Maldon District Councillor are undergoing a significant transformation, starting with reducing the amount of managers from 14 to 7. The role of Chief Executive has been replaced by 3 Directors. There will be further reductions of employees over the next 12 months.

Signed ... *Dale Symons*..... - 213 -
Cllr Dale Symons
Chair

Dated: Thursday 10 January 2019



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7. CLERK'S REPORT

Council reviewed and noted action report. (Cllr Bob Boyce left the meeting at 8.15pm)

8. HIGHWAYS & TRANSPORT REPORT

- a) 3 Parish Street lights have been reported with defects and fixed.
- b) No update on Transport.
- c) No update Local Highways Panel

9. PLANNING

Planning Meeting will follow the Parish Council meeting.

10. LATCHINGDON SOUTH DEVELOPMENT

- a) Despite chasing various parties there is nothing to report or update
- b) Dates have now been set for Community Engagement in January. These have been advertised in the Parish Pages, Website and Facebook.

11. ALLOTMENTS

Dale Symons to look into the realignment of the gates.

12. CORRESPONDENCE

Council noted the letters of gratitude from Essex and Herts Air Ambulance and the Christ Church PCC for the donations made.

13. FINANCE/PAYMENT OF ACCOUNTS

- a) Reviewed, agreed and signed payments and receipts for November 2018
- b) Reviewed cost of PO Box address and deemed expensive. Clerk to find out from Post Office about making the Village Hall a postal address and report back on the logistics and expenses.
- c) Noted the 2017/18 AGAR Final External Auditor Report and Certificate (as sent to Cllrs in an email on 22/11/18).

14. TRAINING

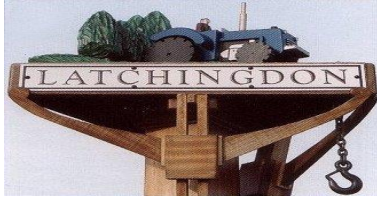
No training requirements noted.

15. VILLAGE HALL AND KING GEORGE V PLAYING FIELD AND POND

Committee meetings to follow.

Signed ... *Dale Symons*..... - 214 -
Cllr Dale Symons
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16. TO REVIEW AND AGREE ON PARISH CLERK SALARY BASED ON SLCC PROFORMA.

The 2 members of public were asked to leave the meeting, as the content of this item is private and confidential personnel matter.

The Clerk gave each Councillor a Job Description, Person Specification and a job profile grid and assessment in order to correctly assess the pay scale and spinal point. The Clerk had been set on a pay structure that was incorrect for the role. At this point in the meeting the Councillors LR/DS/GW/JR agreed to set as LC2 SCP 26. Post meeting Cllr Rogers assessed separately and came to same result. The new pay scale is with affect from December 2018 pay.

17. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETINGS TO BE ATTENDED.

None attended.

18. DATE OF NEXT MEETING & ANY ITEMS FOR THE NEXT AGENDA.

The next meeting to be held on Thursday 31 January 2019 at 7 p.m.

Please note there is no meeting last Thursday of December.

Post meeting an Extraordinary Meeting was set for Budget/Precept on Thursday 10 January 2019 at 7pm.

Meeting ended at 8.55 p.m.

Signed ... *Dale Symons* - 215 -
Cllr Dale Symons
Chair

Dated: Thursday 10 January 2019

Parish Clerk – Mrs Nikki Harman -Parish Office
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