

LATCHINGDON PARISH COUNCIL

DRAFT Minutes of the Parish Council Meeting held on Thursday 28 March 2019 at 7.00 pm in the Parish Room, The Village Hall, Burnham Road, Latchingdon, Essex

PRESENT: Cllr Graham Rogers, Cllr Gill Winsor, Cllr Donna Clayton, Cllr Ryan Jones

In attendance: Nikki Harman

1. APOLOGIES

Accepted apologies from Parish Councillors Dale Symons, Lynn Robinson, Jacqui Ruocco and District Cllr B Acevado and District Cllr B Boyce

2. MINUTES OF THE MEETING(s)

The minutes of the Parish Council meeting held on 28 February 2019 were reviewed and approved and signed by the Cllr G Rogers.

3. DECLARATIONS OF INTEREST

None declared at this point in the meeting.

4. PUBLIC SESSION

No points made

5. DISTRICT COUNCILLORS REPORTS

None submitted.

6. CLERK'S REPORT

Discussed actions made by Clerk and Councillors alike.

7. HIGHWAYS AND TRANSPORT REPORT

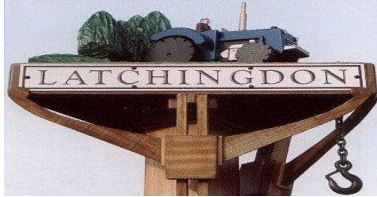
- a. Clerk updated Councillors on street light faults reported, signage and man-hole covers damaged.
- b. Noted that G Winsor will be representing LPC on Wed 12 June at the next ECC Transport Meeting. It was noted that the Sunday and evening subsidised transport at the Sandon Park and Ride has now ceased.
- c. No update on Local Highways Panel.

8. PLANNING

Planning meeting to follow the Parish Council Meeting.

Signed - 225 -
Cllr Graham Rogers

Dated: Thursday 25 April 2019



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9. LATCHINGDON SOUTH DEVELOPMENT

- a. Clerk reported that there was no significant update as of to date. Clerk to chase all parties.
- b. No update on the Community Engagement.
- c. Council gave Clerk amendments to the draft terms of reference for a New Village Hall committee. Clerk to finalise then set up first meeting.

10. ALLOTMENTS

- a. Clerk to chase D.Symons with reference to the realignment of gates.
- b. Council noted that the new £52 annual lease invoices have been sent to the leaseholders along with a note to stay that the Council is not renewing the Pest Control contract with MDC.

11. CORRESPONDENCE

Noted

12. FINANCE/PAYMENT OF ACCOUNTS

- a. Reviewed, agreed and signed payments and receipts for March 2019.
- b. Council noted that Barclays have stopped access to KGVPF and L.Village Hall account whilst the signatories are being authorised. All monies are currently being debited from LPC account and will be recredited once the Clerk has access.
- c. Council noted that Internal Audit is booked for 02 May 2019.

13. TRAINING

Councillors discussed future training requirements after the May Elections, in particular Planning, Park Risk Assessments and Village Hall training. Clerk will feedback dates via email and book on behalf of Cllrs.

14. COUNCIL NOTED CLERK'S EASTER HOLIDAY DATES.

15. PROPOSED DATE FOR ANNUAL PARISH MEETING THURSDAY 16 MAY 2019

Council agreed date.

16. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETINGS TO BE ATTENDED.

Nothing to report.

17. DATE OF NEXT MEETING & ANY ITEMS FOR THE NEXT AGENDA.

The next meeting to be held on Thursday 25 April 2019 at 7 p.m.

Meeting ended at 09.20 p.m.

Signed - 226 -
Cllr Graham Rogers

Dated: Thursday 25 April 2019

Parish Clerk – Mrs Nikki Harman -Parish Office
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