



LATCHINGDON PARISH COUNCIL

**Minutes of the Parish Council Meeting held on
Thursday 25th June 2015 at 7.30 pm in the Parish Room.
The Village Hall, Burnham Road, Latchingdon, Essex**

PRESENT: Cllr Dave Moore, Cllr Graham Rogers, Cllr Dale Symons & Cllr Dave Banner.
District Councillor Bob Boyce.
In attendance: Sarah Sayer
Members of the public: 7

Cllr Dave Moore welcomed everyone present and opened the meeting at 7.30 p.m.

1. ELECTION OF VICE CHAIR

Cllr Symons formerly accepted the office of Vice Chair and signed the acceptance of office form which the Clerk counter signed.

2. APOLOGIES

Cllr Lynn Robinson due to medical procedure, Cllr Gill Winsor due to work commitments and Cllr Jacqueline Ruocco also due to work commitments.

3. MINUTES OF THE MEETING HELD ON 28-5-2015

a) The minutes were approved by all present and signed as a true and accurate account of the meeting held on 28th May 2015.

4. DECLARATIONS OF INTEREST

a) None declared at this point in the meeting.

5. PUBLIC SESSION AND POLICE REPORT

Mr and Mrs Clough brought to the attention of the Parish Council members the planning application they have going through the process at MDC and requested the Parish Council for their support.

Darrell Scott requested that the cost of the hire of the Sports Pavillion be reduced. It was decided to have a separate meeting to discuss this matter. Clerk to arrange. Mr. Scott expressed his annoyance that the pitch had been booked out during the whole of August on a Sunday to a South Woodham Ferrers team – it was stated that this was not intentional and that the Clerk has to accept bookings to help with the cost of the grass cutting.

Signed.....
Chairman
Cllr Dave Moore

100 Dated: Thursday 30-7-2015

Parish Clerk – Mrs Sarah Sayer -Parish Office
16 Buttercup Way, Southminster, Essex. CM0 7RZ
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6. COMMUNITY EMERGENCY PLAN

Mr. Gerry Richardson sent his apologies but a family emergency had cropped up and he was unable to attend to give a presentation on emergency planning.

7. DISTRICT COUNCILLOR'S REPORT

District Councillor Boyce informed members that the LDP had gone pear-shaped and MDC had requested the Secretary of State to call it in and review it as it was felt that the reasons given for refusal was disproportionate. The Latchingdon south planning application would not be heard until the July/August South East Planning.

The ANPR (Automatic Number Plate Recognition) machines will be installed soon. The police have the funds and waiting for confirmation of where the two machines will be sited, but the idea is to catch what is entering/leaving the Dengie Peninsula.

8. HIGHWAYS AND TRANSPORT REPORT

- a) The Light that is out in Heritage Way is still to be fixed; this is the one at the back of 63 Lawlinge Road. Clerk to chase yet again.
- b) No news on transport apart from the email the clerk received from Cllr Hall of Asheldham and Dengie summarising what went on at the Transport Workshop held in June.
- c) Cllr Rogers informed members that there was no news regarding flooding problems in Latchingdon.
- d) No news regarding the request for a S.I.D. from the Highways panel. Clerk reiterated to members that this can be a long drawn out process.
- e) Members noted that the Lower Burnham road would be subject to Temporary Prohibition of Traffic from 6th July up to a period of 18 months or sooner due to road works.
- f) It was agreed that Latchingdon would take part in the Salt Partnership Scheme for another year and Cllr Symons said he was happy to store it at the Farm once again and bring it down when it was required.

9. PLANNING & NEIGHBOURHOOD PLAN

- a) The Planning meeting is to follow the Parish Council meeting.
- b) Cllr Symons reported that the University were waiting for the various changes in students before starting the work on the NHP.

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- c) The Latchingdon South development was progressing and would possibly be reviewed at the July or August South East Planning Committee.
- d) Cllr Symons is still waiting to hear from Sharps Farm developers regarding running a presentation at the Village Hall to gauge public view.
- e) Cllr Moore gave Clerk Personal info to send off to solicitors.
- f) Members made no comments regarding the Replacement Waste Local Plan.

10. PARISH PATHS

- a) No update.
- b) Members discussed the intended order to divert footpaths 11 and 12 in Latchingdon and agreed that it made sense and clerk to respond to Essex Highways declaring support for this change.

11. ALLOTMENTS

- a) Clerk mentioned the perceived problem with the rats but informed members that the Pest Control Officer and MDC said that the Parish Council were doing everything they could in this regard and would keep a close eye on the situation.
- b) Clerk informed members that a chain link fence on the right just inside the double gates of the allotment had been taken down; allegedly some repair work had been carried out by the adjoining restaurant and had been removed by the workers.
- c) Clerk informed members that more complaints had been received concerning the overgrown allotment and it was decided that another letter be sent to the allotment holders informing them if they did not bring it back to an acceptable state as per their lease agreement then the Parish Council would have not alternative but to cancel their agreement and pass the allotment onto the next person on the waiting list. Four weeks from the date of the letter would be given.

12. CORRESPONDENCE

Correspondence noted.

13. FINANCE/PAYMENT OF ACCOUNTS

- b) The payments were reviewed, agreed and signed for June 2015. The new label system had been implemented as per the auditor's advice.

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- c) Members noted the minor comments made in the internal auditors report and agreed with the action the Clerk was taking.

14. LAINGSMEAD FARM, STEEPLE ROAD, TITLE NUMBER EX918161

- a) The Clerk informed those present that the various emails from the Land Registry had been previously circulated and permission has now been given to Laingsmead to the Title, however the Parish still retain the small area of land that the bus stop sits on.

15. VILLAGE HALL AND KING GEORGE V PLAYING FIELD AND POND

- a) No further update regarding the vandalism on the VH doors was available.
- b) Clerk informed members that the Fields in Trust have the exact same plan for the field and there was no further news to share in this regard.
- c) Work on the knee high rail fence around the front car park should be start on or around 29th June 2015.
- d) Members agreed the quote to repair/replace the shiplap that had been damaged/removed on the back of the sports pavilion at a cost of £287.42.
- e) It has been decided that a separate meeting was required to discuss further and decide upon the request of the LFC to reduce the cost of the use of the changing rooms/facilities from the current £50.00. Clerk to liaise with parties to set a date and time for the meeting – to happen as quickly as possible.
- f) Members decided that although Essex Air Ambulance recycling bin was a worthy cause – with all the changes being made it was not practical to locate a bin on the newly enclosed car park as the lorry would not be able to access to empty.
- g) Members decided in order to get a clear picture of what Mr. D. Cummins of Tillingham Cricket Club required a face to face meeting would be better. Clerk to arrange.

16. PLAY AREA'S

- a) Clerk was waiting to hear from community pay back team to see what they could do on the list which would then only cost materials.
- b) Clerk to get a further quote for the cable swing to be able to put in a formal application to CIF for the replacement cable swing. Some members were concerned that if the Latchingdon South development went ahead perhaps this project should wait, but others stated that the equipment could be moved along with everything else if necessary.

Signed.....
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17. TREE MANAGEMENT

- a) Plans and drafts are being drawn up behind the scenes and will be presented to the council in due course.

18. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETING TO BE ATTENDED.

- a) LCLC meeting – apparently will be going for another 2 years as lagging behind original timetable
- b) DHGPC – 17th June – 7.30 Latchingdon Hall. –Cllr Moore gave thanks to Cllr Robinson for helping set up and the Clerk for providing the refreshments on the night. Discussions regarding the police cover reducing in the area and closing of the local police stations took place, and matters regarding the many large planning development applications that the Dengie Peninsula was being subject to and it was decided that any development with 50 or more houses should be notified to Miriam who would write a letter from the DHGPC to try and add substance to the objections already sent to MDC.
- c) No one was able to attend the RCCE AGM.

19. DONATION OF THE DEFIBRILLATOR BY EAST OF ENGLAND CO-OP.

- a) Response from the garage still required – clerk written to BP who now own the garage and awaiting a response from them. Equipment has arrived and waiting to be installed. Clerk to chase electrician for quote.

20. BP GARAGE – POSSIBLE LIGHT POLLUTION

- a) Clerk written to BP in this regard and still waiting for a response.

21. WEBSITE/FACEBOOK/CRIME IN THE DENGIE FB PAGE(S)

- a) The website is being kept up to date with pertinent information
- b) The social media policy is being drafted and will be presented shortly.

22. COMMENCEMENT TIME OF PARISH MEETING

- a) Cllr Moore suggested that when there are no VH or KGV Committee meetings that the Parish Council meeting starts at 7 p.m. to ensure that all the items on the agenda are covered and the meeting finishes at a reasonable time. When there is a Committee meeting prior to the Parish Council meeting then it will revert to the usual time of 7.30 p.m. The months it will be at 7.00 p. are February, April, June, October,

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The months it will be 7.30 p.m. are January, March, May, July, September, November

No meetings in August or December.

23. DATE OF NEXT MEETING – 30th July 2015 at 7.30 p.m.

24. ITEMS FOR NEXT AGENDA

Meeting closed at 8.45 p.m.

Signed.....
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