

## **LATCHINGDON PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on  
Thursday 26th November 2015 at 7.30 pm in the Parish Room.  
The Village Hall, Burnham Road, Latchingdon, Essex**

**PRESENT:** Cllr Dave Moore (Chair), Cllr Dale Symons (Vice-Chair)  
Cllr Graham Rogers, Cllr Dave Banner, Cllr Jacqueline Ruocco &  
Cllr Gill Winsor.  
In attendance: Sarah Sayer  
Members of the public: 7

Cllr Moore welcomed everyone present and opened the meeting at 7.30 p.m.

### **1. APOLOGIES**

Cllr Lynn Robinson sent her apologies.

### **2. MINUTES OF THE MEETING HELD ON 29<sup>th</sup> October 2015**

- a) The minutes of the meeting held on 29<sup>th</sup> October 2015 were Proposed by Cllr Dave Banner and Seconded by Cllr Graham Moore and signed as a true and accurate record of the meeting by the Chairman.

### **3. DECLARATIONS OF INTEREST**

- a) None declared at this point in the meeting.

### **4. PUBLIC SESSION**

No public present.

### **5. POLICE REPORT**

- No police report available.
- Members noted the new volunteering scheme being established by Essex County Fire and Rescue Service in partnership with Essex Police. Clerk to publish information on the website.

### **6. DISTRICT COUNCILLOR'S REPORT**

District Cllr Boyce reported that there will be no LCTS grant this year which should be taken into consideration when discussing and deciding on 2016/17 precept/budget.

The District Plan is still with the Secretary of State; however the situation has been eased by Maldon now having established a 5 year plus land supply.

Signed.....  
Chairman - Cllr Dave Moore

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### **7. HIGHWAYS AND TRANSPORT REPORT**

- a) Street light at the old garage site on Burnham Road been reported, still not fixed Clerk to chase. No other outages reported at this time.
- b) Cllr Rogers mentioned that the meeting had been postponed until February so will not have an update until March meeting.
- c) Cllr Rogers informed members that the affected householders had agreed to the work taking place in their properties as described by the ECC Flood Management Team and Environment Dept. It was further reported that the Landowner Mr. Ives, had not responded at this point. Cllr Rogers has been asked to see if he can contact the Mr. Ives to discuss the proposed works to alleviate the flooding at that part of the village.
- d) No news to date regarding the request made to the Highways panel for a SID for The Street and Burnham Road, but both projects are evident on the Local Highways Panel listing.
- e) Members noted that the speed limit will be reduced while various works are carried out on the Lower Burnham Road.
- f) Members noted the Local Highways Panel Minutes had been circulated to them via email.
- g) Clerk notified MDC that the rough sleeper estimate on 25<sup>th</sup> November was zero.

### **8. TURNCOLE WIND FARM CONSTRUCTION TRAFFIC MANAGEMENT**

- a) There was no information available to discuss or decide upon, Clerk to chase for details of the route to be used and the estimated traffic movements involved.

### **9. PLANNING & NEIGHBOURHOOD PLAN**

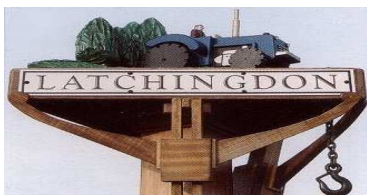
- a) The Planning meeting to follow the Parish Council meeting.
- b) Update relating to Latchingdon South Proposed development will be discussed during the course of the planning meeting.
- c) Members noted receipt of the Statement of Community Involvement from the developer of the proposed development on Sharps Farm that was circulated via email on 18<sup>th</sup> November. Members agreed this document can be placed on the PC website for residents to view in accordance with the Transparency Code.

### **10. PARISH PATHS**

- a) Cllr Moore reiterated that the foot path sign was down outside No. 61. Down. Clerk to chase.

Signed.....  
Chairman - Cllr Dave Moore

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### **11. ALLOTMENTS**

- a) Clerk informed members no response had been received to date regarding the overgrown allotment.
- b) Clerk wrote to the allotment holder with the chickens asking that they be removed by 22<sup>nd</sup> January 2016. New lease agreements to be sent to everyone on the site with a covering letter telling them that no more chickens or livestock to be kept on the allotment site at Burnham Road.

### **12. CORRESPONDENCE**

Correspondence noted.

### **13. FINANCE/PAYMENT OF ACCOUNTS**

- a) The payments were reviewed, agreed and signed November 2015. Prop: Cllr Moore and Seconded: Cllr Winsor.
- b) Members agreed that the 10<sup>th</sup> December would be good for the precept/budget meeting.

### **14. VILLAGE HALL AND KING GEORGE V PLAYING FIELD AND POND**

- a) All items under these headings will be dealt with in the committee meetings held prior to this meeting.

### **15. PLAY AREA'S**

- a) Clerk re-iterated to members that the community payback team would be able to do the very low risk repairs, but not until the weather was better and it is likely this will now be in the spring.
- b) No news regards the cable swing funding.

### **16. TREE MANAGEMENT**

- a) Plans and drafts are being drawn up behind the scenes and will be presented to the council in due course.

### **17. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETING TO BE ATTENDED.**

- a) Cllr Moore will be attending the LCLC on 9<sup>th</sup> December and will report back to the next Parish Council meeting January 2016.

### **18. DONATION OF THE DEFIBRILLATOR BY EAST OF ENGLAND CO-OP.**

- a) Cllr Banner suggested that if the members were in agreement and is not reason why it could not happen, he would be very happy to install the equipment on his house. No news had been received from MRH about location at the garage and it was also reiterated that it could be a fire risk. Members agreed but were concerned if the house should be

Signed.....  
Chairman - Cllr Dave Moore

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sold. Cllr Banner said that it would stay in the family but if that ever was the case, the equipment could be relocated then.

### **19. BP GARAGE – POSSIBLE LIGHT POLLUTION**

- a) Cllr Rogers informed members that problems with the lights were intermittent throughout last month and said that the canopy light is turned off at 10 p.m. Cllr Rogers said he would continue to monitor.

### **20. WEBSITE/FACEBOOK/CRIME IN THE DENGIE FB PAGE(S)**

- a) The website is being kept up to date with pertinent information
- b) The Social Media Policy had been reviewed by members during the month and all were in agreement that it was finalised and published on the website as policy for Latchingdon Parish Council. Clerk to action.  
Proposed: Cllr Moore Seconded: Cllr Banner.

### **21. ITEMS FOR NEXT AGENDA & DATE OF NEXT MEETING – 28<sup>th</sup> January 2016 at 7.30 p.m.** as there are committee meetings that night. The Planning Committee Meeting to following the PC meeting.

**Meeting closed at 8.22 p.m.**

Signed.....  
Chairman - Cllr Dave Moore

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