



LATCHINGDON PARISH COUNCIL

**Minutes of the Annual Parish Council Meeting held on
Thursday 26th May 2016 at 7.30 pm in the Parish Room.
The Village Hall, Burnham Road, Latchingdon, Essex**

PRESENT: Cllr Dale Symons (Vice-Chair), Cllr Lynn Robinson,
Cllr Jacqueline Ruocco & Cllr Gill Winsor.
District Councillor Bob Boyce.
In attendance: Sarah Sayer
Members of the public: 1

Cllr Symons welcomed everyone present and opened the meeting at 7.30 p.m.

1. **ELECTION OF CHAIR – Cllr Dave Moore**
Proposed: Cllr Robinson Seconded: Cllr Ruocco - AGREED
 - a) The newly elected Chair to sign Acceptance of Office at the next meeting when he will formally accept re-election for another year.
2. **ELECTION OF VICE-CHAIR – Cllr Dale Symons**
Proposed: Cllr Robinson Seconded: Cllr Winsor - AGREED
 - a) The newly elected Vice-Chair to sign Acceptance of Office.
3. **ELECTION OF VILLAGE HALL COMMITTEE CHAIR – Cllr Winsor - AGREED**
4. **ELECTION OF VILLAGE HALL COMMITTEE VICE-CHAIR - Cllr Ruocco - AGREED**
5. **ELECTION OF KING GEORGE V PLAYING FIELD COMMITTEE CHAIR – Cllr Rogers – AGREED**
6. **ELECTION OF KING GEORGE V PLAYING FIELD COMMITTEE VICE-CHAIR – Cllr Symons – AGREED.**
7. **ELECTION OF PLANNING COMMITTEE CHAIR – Cllr Winsor - AGREED**
8. **ELECTION OF PLANNING COMMITTEE VICE-CHAIR – Cllr Robinson - AGREED**
9. **ELECTION OF NEIGHBOURHOOD PLAN COMMITTEE CHAIR – Committee dissolved due to lack of response from the community.**
10. **ELECTION OF NEIGHBOURHOOD PLAN COMMITTEE VICE-CHAIR – as no. 9.**
11. **ELECTION OF REPRESENTATIVES.**
 - a) Highways - Clerk
 - b) Police Liaison –Cllr Symons
 - c) Dengie Hundred Group of Parish Councils – Cllr Moore

Signed.....
Chairman - Cllr Dave Moore

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- d) LCLC (Power Station) – Cllr Banner
- e) Footpath/PROW – Cllr Moore
- f) Tree Warden – Cllr Robinson
- g) Public Transport – Cllr Rogers
- h) Flood Management – Cllr Rogers
- i) Finance/Risk Assessments – Clerk and Cllr Moore
- j) Henry Gilder Trust – Cllr Moore

12. CODE OF CONDUCT

To be reviewed and agreed at the next meeting enabling members time to review the changes made.

13. APOLOGIES

Cllr Dave Banner, Cllr Dave Moore, and Cllr Graham Rogers.

14. MINUTES OF THE MEETING HELD ON 28th April 2016

- a) The minutes of the meeting held on 28th April 2016 were proposed by Cllr Ruocco and Seconded by Cllr Gill Winsor and the minutes were signed as a true and accurate record of the meeting by the Vice-Chairman.

15. DECLARATIONS OF INTEREST

- a) None declared at this point in the meeting.

16. PUBLIC SESSION

No comments made.

17. POLICE REPORT

No police report available.

18. DISTRICT COUNCILLOR’S REPORT

District Councillor Boyce informed members the Department for Communities and Local Government (DCLG) have now appointed a project lead to project manage the 'process' "to test whether the planning inspector (Mr Vickery) has taken a proportionate and balanced view on the local plan as a whole in the light of national planning policy."

19. HIGHWAYS AND TRANSPORT REPORT

- i) The pot holes in Rectory Lane were mentioned as well as the terrible state of the road surface. The road sign by Lawlinge Road (Steeple Road end) needs repairing as appears to have shrunk and the road sign by Annley Café is in need of repair. Clerk to report.
- ii) No update on transport

Signed.....
Chairman - Cllr Dave Moore

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- iii) No update on flooding
- iv) The VAS project is still viable but could take a while depending on funding.
- v) Members unanimously decided to liaise/support Cressing Parish Council in relation to the encouraging ECC Highways to change the way they review speed survey results. Clerk to contact Anna Tame.

20. TURNCOLE WIND FARM CONSTRUCTION TRAFFIC MANAGEMENT

No update available at this time.

21. PLANNING

- a) The Planning meeting to follow the Parish Council meeting.
- b) Members discussed the correspondence received from Daniel MacAllister in relation to the proposed Sharps Farm Development and were unanimous in their decision that they could not comment one way or another as it would preclude them from making a decision when and if the application was placed before them. It was mentioned that there was already a petition in circulation in Latchingdon Community that at the last count had 166 signatures who were against this development. It was also mentioned the problems that other developments that already had planning permission were experiencing in regard to the sewerage system being to capacity.

22. PARISH PATHS

- a) Cllr Moore reiterated that the foot path sign was down outside No. 61. Down. Clerk to chase yet again.
- b) A request was made that the Clerk find out which Housing Association owns the cottages standing next door to FP no. 8, as black bin bags of rubbish are being thrown over onto the path and causing a Health Hazard as well as littering the countryside and making the village look unsightly and cared for. A request to ask MSJ Garwood to cut back the vegetation was made too.

23. ALLOTMENTS

- a) Annual rent starting to come in and the new lease agreements that have been sent out are also being returned, still a few to come.
- b) Members were in favour of have another 16 allotments behind the Telephone Depot subject to the surrounding neighbours also being happy with the possible extra comings and goings. Clerk to write to them and get feed back.

24. CORRESPONDENCE

Correspondence noted.

Signed.....
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25. FINANCE/PAYMENT OF ACCOUNTS

- a) The payments and receipts were reviewed, accepted and signed for the month of May 2016.

26. TRAINING

- a) No training issues arose.

27. VILLAGE HALL AND KING GEORGE V PLAYING FIELD AND POND

- a) All matters pertaining to this heading were dealt with in the previous committee meetings.

28. PLAY AREA'S

- a) Clerk re-iterated to members that the community payback team would be able to do the very low risk repairs and would contact them to book some dates to carry this work out.
- b) No luck with obtaining funding for the cable swing – clerk to look elsewhere and find some funding for the outdoor gym equipment which is proposed to go along where the old cricket net and container currently stand.

29. TREE MANAGEMENT

- a) Plans and drafts are being drawn up behind the scenes and will be presented to the council in due course.

30. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETING TO BE ATTENDED.

- a) No news at this time

31. DONATION OF THE DEFIBRILLATOR BY EAST OF ENGLAND CO-OP.

- a) Clerk to check with Cllr Banner how things are progressing.

32. WEBSITE/FACEBOOK/CRIME IN THE DENGIE FB PAGE(S)

- a) The website is being kept up to date with pertinent information
- b) Facebook is kept up to date and reviewed daily and it was decided to take of the agenda the crime in the Dengie as this was covered on the Latchingdon Facebook page.

33. ITEMS FOR NEXT AGENDA & DATE OF NEXT MEETING – 30th June 2016 at 7.30 p.m. not 29th June as incorrectly stated on the Agenda.

Meeting closed at 20.13 p.m.

Signed.....
Chairman - Cllr Dave Moore

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