



LATCHINGDON PARISH COUNCIL

**Minutes of Parish Council Meeting held on
Thursday 28th July 2016 at 7.30 pm in the Parish Room.
The Village Hall, Burnham Road, Latchingdon, Essex**

PRESENT: Cllr Lynn Robinson, Cllr Dave Moore, Cllr Jacqueline Ruocco
Cllr Dale Symons & Cllr Gill Winsor.
In attendance: Sarah Sayer
Members of the public: 0

1. APOLOGIES

Cllr Dave Banner & Cllr Graham Rogers.

2. CODE OF CONDUCT

The changes made to the code of conduct were reviewed and approved and signed by the Chairman.

3. MINUTES OF THE MEETING HELD ON 30th June 2016

a) The minutes of the meeting held on 30th June 2016 were proposed by Cllr Lynn Robinson and Seconded by Cllr Gill Winsor and the minutes were signed as a true and accurate record of the meeting by the Chair.

4. DECLARATIONS OF INTEREST

a) None declared at this point in the meeting.

5. PUBLIC SESSION

No comments made.

6. DISTRICT COUNCILLOR'S REPORT

No report available.

7. HIGHWAYS AND TRANSPORT REPORT

- i) Clerk to report the pot hole on The Street opposite the school as it is getting larger. Also the drains along the pavements along both sides of The Street are in a bad state of repair. Clerk to report to get repaired.
- ii) No report available as Cllr Rogers not present.
- iii) No report available as Cllr Rogers not present.
- iv) The VAS project is still viable but could take a while depending on funding.

8. PLANNING

a) The Planning meeting to follow the Parish Council meeting.

Signed.....
Chairman - Cllr Dave Moore

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9. PARISH PATHS

- a) The footpath sign outside No. 61. The Street is still Down. Clerk to chase yet again.
- b) Cllr Robinson said that FP NO. 8 had been cleared so far but not totally. Clerk to ask MSJ Garwood to go back and cut back to the end and the rubbish is still being dumped over the fence.

10. ALLOTMENTS

- a) Clerk in process of contacting next people on the waiting list now that there are two allotments vacant.
- b) Clerk in process of contacting the surrounding neighbours to the Telecom station to ascertain if they have any problems with the land at the back being used as allotments.

11. CORRESPONDENCE

Correspondence noted.

12. FINANCE/PAYMENT OF ACCOUNTS

- a) The payments and receipts were reviewed, accepted and signed for the month of July 2016.

13. RISK ASSESSMENT(S)

- a) Clerk informed members that the software as recommended by the internal auditor had been ordered.

14. TRAINING

- a) No training issues arose. Although possibility that the Clerk will attend a Vat course in the Autumn.

15. VILLAGE HALL AND KING GEORGE V PLAYING FIELD AND POND

All matters under this heading have been dealt with during the course of the earlier committee meetings.

16. PLAY AREA'S

All matters under this heading have been dealt with during the course of the earlier committee meetings

17. TREE MANAGEMENT

- a) Cllr Robinson has completed the plan and will leave in the parish room for the clerk to collect and add to the records for updating annually.

18. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETING TO BE ATTENDED.

- a) No news at this time

Signed.....
Chairman - Cllr Dave Moore

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- 19. DONATION OF THE DEFIBRILLATOR BY EAST OF ENGLAND CO-OP.**
 - a) Chair to liaise with Cllr Banner.

- 20. ESSEX AIR AMBULANCE**

It was decided not to have a coffee morning but to place the letter on the website/notice boards for people to make up their own mind whether they wished to support the event. The Parish Council agreed to make a donation of £250.00 instead of an event.

- 21. WEBSITE/FACEBOOK/CRIME IN THE DENGIE FB PAGE(S)**
 - a) All being kept up to date.

- 22. ITEMS FOR NEXT AGENDA & DATE OF NEXT MEETING – 29th September 2016 at 7.30 p.m.**

Signed.....
Chairman - Cllr Dave Moore

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