



## **LATCHINGDON PARISH COUNCIL**

**Minutes of Parish Council Meeting held on  
Thursday 29<sup>th</sup> September 2016 at 7.30 pm in the Parish Room.  
The Village Hall, Burnham Road, Latchingdon, Essex**

**PRESENT:** Cllr Lynn Robinson, Cllr Graham Rogers, Cllr Jacqueline Ruocco  
Cllr Dale Symons (Vice Chairman) & Cllr Gill Winsor.  
District Councillor Bob Boyce  
In attendance: Sarah Sayer  
Members of the public: 3

**1. APOLOGIES**

Cllr Dave Banner & Cllr Dave Moore

**2. MINUTES OF THE MEETING HELD ON 28<sup>th</sup> July 2016**

- a) The minutes of the meeting held on 28<sup>th</sup> July 2016 were proposed by Cllr Jacqueline Ruocco and Seconded by Cllr Lynn Robinson and the minutes were signed as a true and accurate record of the meeting by the Vice Chairman.

**3. DECLARATIONS OF INTEREST**

- a) None declared at this point in the meeting.

**4. PUBLIC SESSION**

A resident from Burnham Road gave the members positive feedback about the knee high rail fence around the perimeter of the car park and also mentioned about the overgrown garden on the corner of Lawlinge Road/Burnham Road and wondered if there was anything that the Parish Council could do to help as there were concerns about rodent infestation and all the weed seeds blow over and seed in other peoples gardens and the blackberry branches are lethal and breaking down their fence. They have been in to try and help but has got too much now. Clerk to see if MDC can be of assistance.

**5. DISTRICT COUNCILLOR'S REPORT**

District Councillor Boyce informed members about the progress of the LDP and that the consultation modifications have to be carried out by 28<sup>th</sup> October, collated and passed onto the Planning Inspector and his findings will be available in December.

The proposed large housing development just off AA Box Corner has been withdrawn. This development would not benefit the precept of Latchingdon but it would be Latchingdon that suffers from more traffic etc. Highways were not happy with the access either.

Signed.....  
Chairman - Cllr Dave Moore

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Dated: Thursday 24<sup>th</sup> November 2016



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Ka Ng Financial Director is leaving Maldon District Council.

### **6. HIGHWAYS AND TRANSPORT REPORT**

- i) Clerk to report the pot hole on The Street opposite the school as it is getting larger. Also the drains along the pavements along both sides of The Street are in a bad state of repair. Clerk to report to get repaired. Also the various damaged road signs throughout the village.
- ii) No update at this time.
- iii) Cllr Rogers stated that the work has been completed by the ECC Flood Management Team but will not be tested until there are some very heavy downpours.
- iv) The VAS project is still viable but could take a while depending on funding.

### **7. PLANNING**

The Planning meeting to follow the Parish Council meeting.  
A date for a meeting with Simon Butler Finbow was arranged for 6<sup>th</sup> October for 7.30.

### **8. PARISH PATHS**

- a) Cllr Robinson said that FP NO. 8 had been cleared so far but not totally. Clerk to ask MSJ Garwood to go back and cut back to the end and the rubbish is still being dumped over the fence.
- b) The footpath sign outside No. 61. The Street is still down. Clerk to chase yet again.

It was reported that on FP's 8&9 footpath signs have been knocked into the ditch. Clerk to report.

### **9. ALLOTMENTS**

- a) Clerk in process of contacting next people on the waiting list now that there are two allotments vacant.
- b) Clerk apologised that she had not yet contacted the surrounding neighbours to the Telecom station to ascertain if they have any problems with the land at the back being used as allotments.

### **10. CORRESPONDENCE**

Correspondence noted.

### **11. FINANCE/PAYMENT OF ACCOUNTS**

- a) The payments and receipts were reviewed, accepted and signed for the month of August and September 2016.

Signed.....  
Chairman - Cllr Dave Moore

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- b) Members noted that the annual return had come back from the external auditors and all was in order, other than a request to ensure that some of the risk assessments were updated on an annual basis. A copy of pages 1,2 & 3 will be displayed on the website and the Notice of Conclusion of Audit will be posted on the website and notice boards.

### **12. TRAINING**

- a) No training issues arose. Although possibility that the Clerk will attend a Vat course in the Autumn.

### **13. VILLAGE HALL AND KING GEORGE V PLAYING FIELD AND POND**

All matters under this heading have been dealt with during the course of the earlier committee meetings.

### **14. PLAY AREA'S**

All matters under this heading have been dealt with during the course of the earlier committee meetings

### **15. RISK ASSESSMENT(S)**

- a) Clerk informed members that the software as recommended by the internal auditor had arrived and looked very good and that updated risk assessments will be filtered into the next few meetings.

### **16. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETING TO BE ATTENDED.**

- a) No news at this time

### **17. CHANGES TO RECYCLING CENTRE**

- a) It was agreed to send a letter detailing the various complaints that have been made by local residents, i.e. all vans will be charged, not allowing for domestic households who only use a van etc.

### **18. WEBSITE/FACEBOOK/CRIME IN THE DENGIE FB PAGE(S)**

- a) All being kept up to date.

### **19. ITEMS FOR NEXT AGENDA & DATE OF NEXT MEETING – 27<sup>th</sup> October 2016 at 7.00 p.m.**

Signed.....  
Chairman - Cllr Dave Moore

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Dated: Thursday 24<sup>th</sup> November 2016