

LATCHINGDON PARISH COUNCIL

Minutes of the Meeting held on Monday 24th June 2013 at 7.30pm in the Parish Room. The Village Hall, Burnham Road, Latchingdon, Essex

PRESENT: Cllr Dale Symons (Vice Chair took the meeting)
Cllr Graham Rogers
Cllr Mrs Jacqueline Ruocco
Cllr Mrs Gill Winsor

In attendance: Sarah Sayer
Members of the public: 4

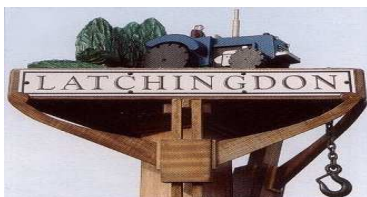
1. **APOLOGIES**
Cllr Dave Moore & Cllr Dave Banner.
2. **DECLARATIONS OF INTEREST**
 - a) No declarations were made at this point in the meeting
 - b) Members acknowledged receipt of the flow chart "Declaring an interest – Questions to ask yourself"
3. **CO-OPTION OF PARISH COUNCILLORS**
It was resolved to start the next parish council meeting on 29th July at 8 p.m. so that members could meet the applicants at 7.30 at 10 minute intervals and make a decision during the course of the meeting and the successful applicant will then be asked to join the parish council from the September meeting as there is no meeting in August.
4. **MINUTES OF THE LAST MEETING**
The minutes of the meeting held on 29th May 2013 were approved and were proposed by Cllr Ruocco and seconded by Cllr Winsor and agreed by all those present and signed as a true and accurate record of the meeting by the Vice Chair – Cllr Symons.
5. **PUBLIC SESSION AND POLICE REPORT**
It was stated that the police had agreed to attend the quarterly Dengie Hundred Group of Parish Councils to receive queries and update Parish Councils. Clerk to send email to District Councillor Cussens for his review.

Signed.....
Cllr Dave Moore
Chairman

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Dated: 29th July-13

Parish Clerk -Parish Office
16 Buttercup Way, Southminster, Essex. CM0 7RZ
Tel/Fax: 01621 773183 Email: Sarah.sayer1@btinternet.com
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6. CLERK'S REPORT

Clerk informed members that she would update as the items came up.

7. DISTRICT COUNCILLOR'S REPORT

District Councillor Cussens was present to give a report:-

- A special meeting of the planning & licensing committee concerning the LDP and meeting of the District Council to receive updates were to take place.
- A peer review from another District Council had taken place at MDC and this involved Senior Officers and members. This is to establish what MDC needs to go forward.
- Re-budgeting taking place as massive savings are needed as Government grants will be very much reduced next year.

8. HIGHWAYS AND TRANSPORT REPORT

- a) No Streets lights were reported not working.
- b) It was resolved to undertake a 5 year contract with A&J Lighting who maintain the parish street lighting.
- c) Cllr Rogers was unable to attend the transport meeting on 6th June but minutes have been circulated but nothing of interest to Latchingdon to report.
- d) No changes at the present time to the Highways spreadsheet. Clerk informed members that defects are reported as they come in or are noticed. White lining that had been requested had been carried out relatively quickly considering it was considered to be a low priority request.
- e) Still no response has been received from the school regarding the offer by Cllr Boyce and Cllr Banner to attend the school to answer in person the children's questions put in their letters requesting the parish council look into a by-pass to reduce the traffic through the village.
- f) It was resolved to request a traffic count/speed check.

9. PLANNING

The Planning meeting is to follow the Parish Council meeting.

10. PARISH PATHS

No update available.

Signed.....
Cllr Dave Moore
Chairman

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11.VILLAGE HALL AND KGV PLAYING FIELD AND VILLAGE POND

- a) To discuss a joint venture to celebrate the centenary in 2014 of the First World War and combining this celebration with St. Georges Day and Armed Forces Day. This item was deferred until the next meeting
- b) Update on repair of decking – Cllr Symons to action.

12.ALLOTMENTS

- a) Cllr Banner still to action as soon as work commitments allow.

13.CORRESPONDENCE

- a. Noted

14. FINANCE/PAYMENT OF ACCOUNTS

- a) The monthly payments and receipts for June were agreed and the schedule signed.
- b) The Health & safety risk assessment review was deferred until next meeting.
- c) Members noted that the annual return had been signed by the internal auditor and Cllr Dave Moore and sent to the Audit Commission.
- d) It was resolved that all copies of bill payments should be signed as per cheque signatory mandate. The bill payments are already detailed in the financial regulations but this specific additional procedure will be added.
- e) Deferred – Financial Regulations
- f) Deferred – Standing Orders
- g) Members noted that the auditor has requested that they consider the levels of funds required in reserve and separate reserves for projects.

15.TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETING TO BE ATTENDED.

Cllr Moore attended the Dengie Hundred Group of Parish Councils his email report is detailed below.

Police

The Police will no longer be attending local parish meetings, due to the number each officer is responsible for.

They will attend the Dengie 100 quarterly meeting.

If a Parish has an issue, they will attend to discuss that issue.

Parking

The Police have no power to enforce parking.

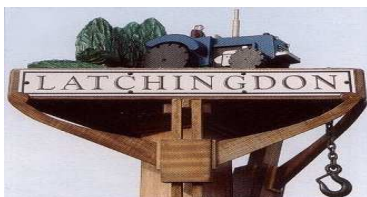
This is a district council responsibility.

Signed.....
Cllr Dave Moore
Chairman

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Automatic Number Plate Recognition (ANPR)

Du to the number of vehicle and property thefts on the Dengie, the Police are looking to fit ANPR to the 2 roads in to the Dengie, one in Latchingdon, one near Althorne.

The cost is £20000 per unit, £1500 per annum maintenance.

Sponsorship is being sought from Magnox, Windfarm, Police crime prevention, NFU insurance, any other ideas?

Roads

Many roads are in a poor condition, keep complaining.

Planning

Consider a development plan, this is where the parish identify the use of the land around and within the village, so when a planner suggests a development, it is related back to the plan. This just makes the planning approvers consider things.

Maldon District

looking at a new cottage hospital on the Dengie, as St .Peters is expensive to operate and fears NHS may close it.

New wind farm in Southminster

Essex County Council has failed to liaise with the local community on the movement of the parts of the turbines for a new wind farm at Southminster. The builders are to utilise Rectory Lane as part of their route and Station Road (Southminster).

There have been objections from Southminster on this route, due to the multiple gas leaks, water leaks, power failings, caused by the instability of Station road, collapsing onto the services.

The turbines are being brought in by boat from Tilbury, but the contractors are refusing to do the same with the main body, stating the water isn't deep enough.

There is a meeting at Southminster on the 27th June (public meeting) to discuss, can anyone go, Sarah could you seek details please?

Finance

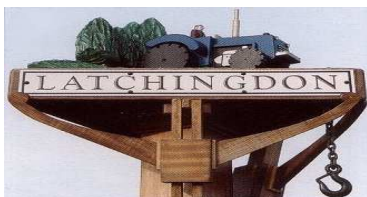
Precepts are not capped this year.

Signed.....
Cllr Dave Moore
Chairman

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- 16. DONATION OF DEFIBRILLATOR BY EAST OF ENGLAND CO-OPERATIVE SOCIETY.**
- a) Clerk informed members that the voting had taken place but was trying to access the Jacks Centre to get their box back before Latchingdon would know where the defibrillator would be located.
- 17. WEBSITE**
- a) Clerk informed members that an additional page to do with planning had been added so that people can see what applications will be reviewed at the meeting and a direct link to Maldon District Council planning page so they can view the applications if they wish.
- b) It was agreed to go ahead with an A4 x 500 double sided leaflet at a cost of £26.00 to include details of the Parish Councillors and a brief description of what the Parish Council does, the website address/face book page details for residents to make comments that will be monitored by Cllr Moore and any relevant info passed onto the Clerk to action and informing residents about the up and coming Local development plan consultation that Maldon District Council will be sending out at the end of August and giving the parish councils 6 weeks to consult with their residents and make comment by first or second week in October.
- 18. WELCOME PACK**
- a) Clerk informed members that information was still awaited from the various.
- b) Various parties that had been asked to donate info so the pack is no further forward.
- 19. EMERGENCY PLANNING**
- Clerk informed members that the no replies had been received to date but would keep putting in the parish magazine in the hope that a response would happen at some time.
- 20. NOTICE BOARDS**
- a) One notice board has been removed and is currently being refurbished.
- 21. DATE OF NEXT MEETING** - 29th July 2013 at 8.00 p.m.
- 22. ITEMS FOR NEXT AGENDA**

MEETING CLOSED AT 8.45 p.m.

Signed.....
Cllr Dave Moore
Chairman

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