



## **LATCHINGDON PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on  
Thursday 25<sup>th</sup> January 2018 at 7.30 pm in the Parish Room.  
The Village Hall, Burnham Road, Latchingdon, Essex**

**PRESENT:** Cllr Dale Symons (Chairman), Cllr Lynn Robinson, Cllr Jacqueline Ruocco  
& Cllr Gill Winsor.

In attendance: Sarah Sayer

The meeting commenced at of 7.30 p.m. and the Chair welcomed everyone to the meeting.

**1. APOLOGIES**

Cllr Graham Rogers due to illness.

**2. MINUTES OF THE MEETING(s)**

a) The minutes of the Parish Council meeting held on 30<sup>TH</sup> November 2017 were reviewed and approved and signed by the Chairman.

**3. MINUTES OF THE PRECEPT MEETING**

a) The minutes of the precept/budget meeting held on 11<sup>th</sup> January 2018 were reviewed, approved and signed.

**4. DECLARATIONS OF INTEREST**

a) None declared at this point in the meeting.

**5. CO-OPTION OF PARISH COUNCILLORS**

a) There are three people who have shown interest Clerk to follow up and arrange meetings.

**6. PUBLIC SESSION**

No members of the public present.

**7. DISTRICT COUNCILLOR'S REPORT**

No District Council present due to Maldon District Council monthly meeting.

**8. HIGHWAYS AND TRANSPORT REPORT**

a) The Clerk again informed members that there was no change on the reported defects on the ECC Highways website, but she will keep chasing. .Clerk to chase contractor concerning the installation of a back plate at the street light on the telegraph pole next to the garage and outside a resident's bedroom window.

b) No update at this time for transport.

Signed.....  
Cllr Dale Symons  
Chairman

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- c) No update at this time for flooding.
- d) Speed indicator device application with Local Highways Panel – there is not update.
- e) No update received from Highways regarding improving the bend at the Jacks Centre.

### **9. PLANNING**

The Planning meeting followed the Parish Council meeting.

### **10. LATCHINGDON SOUTH DEVELOPMENT**

- a) Prior to this meeting the developer came along to say that a concerted joint effort was needed to get the S106 agreement finalised by Maldon District Council who were after more concise information in relation to the match funding it is the intention to apply for once the sale has gone through, and once the plans/specifications for the new village hall are finalised and until this is done it will be impossible to give MDC definite confirmation of the figures they require.
- b) No update available as the present time – plans expected from architect.
- c) Clerk to contact Fields in Trust again with completed form regarding change of position of Village Hall/Car park when the drainage plan is available from developer..

### **11. PARISH PATHS**

- a) Cllr Robinson looking for a map that the PROW can be easily traced and a A4 page produced to put on the website/notice boards and facebook page showing people where all the public footpaths are in the Parish.

### **12. ALLOTMENTS**

- a) Clerk needs to action handing over new allotment.

### **13. CORRESPONDENCE**

Correspondence noted.

### **14. FINANCE/PAYMENT OF ACCOUNTS**

- a) The payments and receipts were reviewed, accepted, agreed and signed for the month of December 2017 & January 20178

### **15. TRAINING**

- a) No training requirements at this time.

Signed.....  
Cllr Dale Symons  
Chairman

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### **16. VILLAGE HALL AND KING GEORGE V PLAYING FIELD AND POND**

- a) The electrician is due to finalise the outside lights during the course of next week. All internal lights have been done and the light switch checked.
- b) Clerk to obtain quotes for the damp patch located in the ladies toilets, which is probably caused by broken guttering.
- c) Hall hirings are going well and a couple new regular bookings have been taken.
- d) Discussion took place regarding the parking problem on the Village Hall front car park, as people appear to be using it to park their car while car sharing which is not the purpose of this car park and now local people wishing to use the play area with their children or walk their dogs are unable to get into the car park. Clerk to get quotes for lockable posts to be installed to stop this, but it would mean that someone will have to be responsible for opening and closing after 9 a.m. to stop people going to work using the car park and during the winter before dark and in the summer a bit later. Notices to be put up in an effort to try and get people to realise that it is for the locals to come and go and not for someone to park there all day. The car park is purely for people using the field/play area and overflow parking for the village hall. It is not even for local residents to park their vehicles there for a prolonged period of time.

### **17. PLAY AREAS**

- a) Clerk informed members that a quote for the cable swing had been requested.

### **18. RISK ASSESSMENT(S)**

- a) No update at this point in time, item deferred

### **19. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETING TO BE ATTENDED.**

Not applicable this month.

### **20. WEBSITE/FACEBOOK**

All running smoothly. Further promotion on notice boards and in shops to make people aware of its existence.

### **21. ITEMS FOR NEXT AGENDA & DATE OF NEXT MEETING**

**22<sup>nd</sup> February 2018. at 7.30 p.m**

**Meeting ended at 8.20 p.m.**

Signed.....  
Cllr Dale Symons  
Chairman

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