

LATCHINGDON PARISH COUNCIL

Minutes of the Meeting held on Monday 28th October 2013 at 7.30 pm in the Parish Room. The Village Hall, Burnham Road, Latchingdon, Essex

PRESENT: Cllr Dave Moore
Cllr Dale Symons
Cllr Graham Rogers
Cllr Mrs Jacqueline Ruocco
Cllr Mrs Gill Winsor
In attendance: Sarah Sayer
Members of the public: 2

1. **APOLOGIES**
 - a) Cllr Lynn Robinson & Cllr Dave Banner.
2. **DECLARATIONS OF INTEREST**
 - a) No declarations were made at this point in the meeting.
3. **MINUTES OF THE LAST MEETING**
 - a) The minutes of the meeting held on 30th September 2013 were approved subject to a change regarding minute reference 8(b) where it should have read Services D1, 2, 4 & 6, the clerk made the amendment by hand and the minutes were proposed by Cllr Rogers and seconded by Cllr Winsor and signed as a true and accurate record of the meeting by the Chair – Cllr Moore
4. **PUBLIC SESSION AND POLICE REPORT**
 - a) No police report was available, however Cllr Winsor informed members that Cllr Robinson had spoken to PC Sam Pateman regarding the Neighbourhood Resolution that was in place regarding the damaged wall and the young person was unable to make the payments due to a change in his circumstances and that the Parish Council would have to contact the police to discuss another arrangement.
5. **CLERK'S REPORT**
 - a) Clerk informed members that she would update as the items came up, but did inform members that the internet system used for the Parish

Signed.....
Cllr Dave Moore
Chairman

24

Dated: 25th November 2013

Parish Clerk – Mrs Sarah Sayer -Parish Office
16 Buttercup Way, Southminster, Essex. CM0 7RZ
Tel/Fax: 01621 773183 - Email:
Website: <http://essexinfo.net/latchingdon-parish-council/>



LATCHINGDON PARISH COUNCIL

had been hacked and that a new email address would be circulated and used going forward.

6. DISTRICT COUNCILLOR'S REPORT

- a) No District Councillor was present to give a report.

7. HIGHWAYS AND TRANSPORT REPORT

- a) No street lights were reported out of action. Clerk had a 10 hour power cut so was not able to use computer or phone to update with ECC the status of the outstanding highways defects.
- b) Cllr Rogers informed members that he had attended a meeting and ECC were anticipating at 10,000 responses from the survey but to date had only received 600. Clerk to contact the Maldon and Burnham correspondent for Latchingdon to make people aware that the survey is going on and the deadline is 9th December.
- c) Clerk informed members that she had spoken to ECC Highways on Friday 25th October and they could give no indication when the drains that were reported in April 2013 would be cleared, but the job order had been raised. It was further raised that a lot of these problems were due to the land owners not keeping their ditches clear. Clerk to write letter to ECC asking them to identify who is responsible for what ditch in the Parish so that it can be on record and the Parish Council can contact the responsible party directly and without delay.
- d) No update concerning the wind farm traffic, no further incidents have been reported to the Parish Council and they are still on target to finish by Christmas. It was decided to keep monitoring.
- e) Clerk had been unable to reply to the two emails received from a Mayland resident concerning the parking of cars outside the shop in The Street and Rectory Lane problems with the wind farm traffic due to the recent computer hack but will send a reply informing the writer that the parking of the car is a traffic calming ploy which is actually supported by the police and the Rectory Lane problem is out of the Parish Council's hands and there are other routes that can be taken.
- f) No update on speed check of traffic especially HGV's down Green Lanes.
- g) No update, but it was reported that the drain cover was actually in tact.

8. PLANNING

- a) The Planning meeting is to follow the Parish Council meeting.

Signed.....
Cllr Dave Moore
Chairman

25

Dated: 25th November 2013

Parish Clerk – Mrs Sarah Sayer -Parish Office
16 Buttercup Way, Southminster, Essex. CM0 7RZ
Tel/Fax: 01621 773183 - Email:
Website: <http://essexinfo.net/latchingdon-parish-council/>



LATCHINGDON PARISH COUNCIL

- b) The update regarding the neighbourhood plan was deferred until Cllr Robinson was present.
- c) It was agreed by members to discuss the Infrastructure Delivery Plan and Community Infrastructure Levy at this point as it had been left off of the agenda. It was resolved that Cllr Rogers would liaise with the members on a response which needs to be with MDC by Friday 8th November and forward to the Clerk at the new email address that she will inform him of.

9. PARISH PATHS

- a) Cllr Moore and Cllr Robinson walk some footpaths and met with the owner of Scatterbrook Farm who will be opening the access to the footpath which goes across his land but will also be applying for it to be diverted around the edges of the land, especially after the recent incident of an armed robbery where the perpetrators ended up using the footpath which meant that it put the owner and his children at risk.

10. VILLAGE HALL AND KGV PLAYING FIELD AND VILLAGE POND

- a) Village Hall Front door repair – Cllr Moore said it only needed a bolt and he would fix it.
- b) The electrics had been checked and all seemed in order there was no indication as to what had tripped it and the Pat Testing still to be arranged.
- c) Cllr Winsor and Cllr Robinson attended the annual Essex Playing Fields awards and Latchingdon Play area and King George V Playing Field were awarded Certificates of Merit – Silver Awards. The Chair thanked them for attending on behalf of the Parish Council. Clerk to purchase clip frames and put up in the Parish Room.

11. ALLOTMENTS

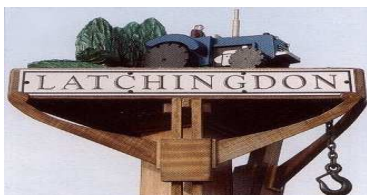
- a) The asbestos is still to be removed.
- b) Clerk informed members that no response had been received from the letter sent and no payment had been received either. Clerk to chase and give a deadline date of when a response should be received by and if no response is received it will be taken that the allotment holder does not want the allotment anymore.
- c) Clerk still to contact land agents to make an appointment to come and give an approximation of what the allotment car park would be worth if the Parish Council decided to sell it to realise some capital.

Signed.....
Cllr Dave Moore
Chairman

26

Dated: 25th November 2013

Parish Clerk – Mrs Sarah Sayer -Parish Office
16 Buttercup Way, Southminster, Essex. CM0 7RZ
Tel/Fax: 01621 773183 - Email:
Website: <http://essexinfo.net/latchingdon-parish-council/>



LATCHINGDON PARISH COUNCIL

- 12. CORRESPONDENCE**
a) Noted
- 13. FINANCE/PAYMENT OF ACCOUNTS**
a) The monthly payments and receipts for October were agreed and the hand written schedule signed.
b) Chair said that everyone would bring their ideas to the meeting so no agenda items would be considered in advance and could be prepared for. Budget/precept meeting to take place at 7 p.m. prior to the PC meeting on Monday 25th November 2013
- 14. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETING TO BE ATTENDED.**
a) Cllr Robinson and Cllr Winsor attended the Crime Commissioners public meeting on 3rd October at 5.30 at Ormiston Rivers and were informed that the crime rate had dropped in total but this figure was for during the day not the night. Police are keen to ensure that all new developments do not have any hiding places where mischief can be conceived and becomes a meeting place.
b) Cllr Robinson attended the ILW tour on 14th October at Magnox and will report at the next meeting.
- 15. DONATION OF DEFIBRILLATOR BY EAST OF ENGLAND CO-OPERATIVE SOCIETY.**
a) Members noted that the Jacks Centre is to be visited again to obtain asbestos and electrical certificate before installation of the defibrillator can take place.
- 16. WEBSITE**
a) No update.
- 17. WELCOME PACK**
a) As no response had been received from those establishments in the village that had been asked to contribute to this pack - it was resolved that each member do some research and bring information back to the next meeting.
- 18. NOTICE BOARDS**
a) Clerk informed members that the notice boards outside the village hall would be taken away in the next few days to be refurbished.

Signed.....
Cllr Dave Moore
Chairman

27

Dated: 25th November 2013

Parish Clerk – Mrs Sarah Sayer -Parish Office
16 Buttercup Way, Southminster, Essex. CM0 7RZ
Tel/Fax: 01621 773183 - Email:
Website: <http://essexinfo.net/latchingdon-parish-council/>



LATCHINGDON PARISH COUNCIL

19. DATE OF NEXT MEETING - 25th November 2013 at 7.30 p.m.
20. ITEMS FOR NEXT AGENDA

Signed.....
Cllr Dave Moore
Chairman

28

Dated: 25th November 2013

Parish Clerk – Mrs Sarah Sayer -Parish Office
16 Buttercup Way, Southminster, Essex. CM0 7RZ
Tel/Fax: 01621 773183 - Email:
Website: <http://essexinfo.net/latchingdon-parish-council/>