



## **LATCHINGDON PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on  
Thursday 28<sup>th</sup> April 2016 at 7.30 pm in the Parish Room.  
The Village Hall, Burnham Road, Latchingdon, Essex**

**PRESENT:** Cllr Dave Moore (Chair), Cllr Dale Symons (Vice-Chair)  
Cllr Graham Rogers, Cllr Jacqueline Ruocco & Cllr Gill Winsor.  
District Councillor Bob Boyce.  
In attendance: Sarah Sayer  
Members of the public: 1

Cllr Moore welcomed everyone present and opened the meeting at 7.30 p.m.

### **1. APOLOGIES**

Cllr Dave Banner due to being unwell & Cllr Lynn Robinson

### **2. MINUTES OF THE MEETING HELD ON 31<sup>st</sup> March 2016**

- a) The minutes of the meeting held on 31<sup>st</sup> March 2016 were proposed by Cllr Dale Symons and Seconded by Cllr Gill Winsor and the minutes were signed as a true and accurate record of the meeting by the Chairman.

### **3. DECLARATIONS OF INTEREST**

- a) None declared at this point in the meeting.

### **4. PUBLIC SESSION**

A resident spoke about a planning application that he had entered into MDC which would be dealt with in the planning meeting. The Chair thanked him for his input and that the members would review.

### **5. POLICE REPORT**

- No police report available.

### **6. DISTRICT COUNCILLOR'S REPORT**

District Councillor Boyce said that the new planning inspector, Mr. Barclay who had been appointed by the Secretary of State would be picking up where the previous Inspector had left off utilising the information gathered during the 3 week review of the LDP. The Inspector would also be looking at the C.I.L when the plan is eventually adopted. The 5 year land supply plan should be safe.

The new waste contract is on target to start at the beginning of June, however the company has already taken over the contract but the new method will not start until 3<sup>rd</sup> June.

The Chair thanked DC Boyce for his input.

Signed.....  
Chairman - Cllr Dave Moore

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### 7. HIGHWAYS AND TRANSPORT REPORT

- i) No street lights reported at the meeting – however the manhole cover has finally been repaired by the water company for which everyone is very grateful.
- ii) There is a Transport meeting on 24<sup>th</sup> June at which 5 services are at risk due to poor public use.
- iii) The Flood Management Project is almost complete, however work is still required on the culvers under the road and these need relining. The South/North ditch will be cleared by the landowner of Sharps Farm and if it is not done fairly swiftly the Flood Management Team will put pressure on the landowner to get the work carried out.
- iv) Clerk informed members that stated in the Local Highways Panel Minutes dated 21<sup>st</sup> April, it stated that the scheme requested by Latchingdon for Vehicle Activated Sign (VAS) would be progressed through a partnering consultant and another scheme LMAL 151004 showed that a feasibility study was being carried out to try and alleviate danger regarding a roadside pond on the Lower Burnham Road and again the £4000 estimated to be needed for this study would be sought through a partnering consultation.

### 8. TURNCOLE WIND FARM CONSTRUCTION TRAFFIC MANAGEMENT

- a) No news.

### 9. PLANNING & NEIGHBOURHOOD PLAN

- a) The Planning meeting to follow the Parish Council meeting.
- b) Latchingdon South Proposed development is going to be putting in an appeal and an update will be available at the Planning meeting.
- c) Still no news has been heard from the Sharps Farm Developers and it was decided to remove from the Agenda of future meetings.

### 10. PARISH PATHS

- a) Cllr Moore reiterated that the foot path sign was down outside No. 61. Down. Clerk to chase yet again.

### 11. ALLOTMENTS

- a) The new leasing agreements and invoices have just been sent out and one of the Allotment holders – Mr. Sutherland has very kindly moved more than half of the road plantings into place filling the holes in the car park, hopefully reducing the puddles that were forming.

### 12. CORRESPONDENCE

Correspondence noted.

Signed.....  
Chairman - Cllr Dave Moore

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### 13. FINANCE/PAYMENT OF ACCOUNTS

- a) Members agreed and signed off payments and receipts for April 2016.
- b) Members agreed to pay the annual insurance at a cost of £2419.65 which expires on 31<sup>st</sup> May 2017.

### 14. TRAINING

- a) No training issues arose.

### 15. VILLAGE HALL AND KING GEORGE V PLAYING FIELD AND POND

- a) Members revisited the previous email and recent email from Darrel Scott regarding the football club taking over the cutting of the grass, but reiterated that they would prefer to stay with a contractor who would cut the grass regularly, as well as all the other areas that are the responsibility of the Parish Council and concerns were raised that it is great to have volunteers but sometimes the enthusiasm can peter out and the Parish Council has a Duty of Care. Clerk to inform Mr. Scott again of the response.

### 16. PLAY AREA'S

- a) Clerk re-iterated to members that the community payback team would be able to do the very low risk repairs and would contact them to book some dates to carry this work out.
- b) No luck with the cable swing funding – clerk to look elsewhere.
- c) The quote received from MJ Gunfield for the broken play area fence was approved in the amount of £665 in order to get it mended as quickly as possible as the play inspection was due very soon.

### 17. TREE MANAGEMENT

- a) Plans and drafts are being drawn up behind the scenes and will be presented to the council in due course.

### 18. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETING TO BE ATTENDED.

- a) No news at this time

### 19. DONATION OF THE DEFIBRILLATOR BY EAST OF ENGLAND CO-OP.

- a) Clerk to check with Cllr Banner how things are progressing.

### 20. WEBSITE/FACEBOOK/CRIME IN THE DENGIE FB PAGE(S)

- a) The website is being kept up to date with pertinent information
- b) Facebook is kept up to date and reviewed daily.

Signed.....  
Chairman - Cllr Dave Moore

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## **LATCHINGDON PARISH COUNCIL**

- 21. ITEMS FOR NEXT AGENDA & DATE OF NEXT MEETING – AGM 26<sup>th</sup> May 2016 at 7.30 p.m.**

**Meeting closed at 19.55 p.m.**

Signed.....  
Chairman - Cllr Dave Moore

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Parish Clerk – Mrs Sarah Sayer -Parish Office  
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