

LATCHINGDON PARISH COUNCIL

Minutes of the Meeting held on Wednesday 29th May 2013 at 7.30pm in the Parish Room. The Village Hall, Burnham Road, Latchingdon, Essex

PRESENT: Cllr Dave Moore
Cllr Graham Rogers
Cllr Mrs Jacqueline Ruocco
Cllr Mrs Gill Winsor
Cllr Dave Banner
Cllr Dale Symons

In attendance: Sarah Sayer
Members of the public: 4

1. ELECTION OF CHAIR

Cllr Moore volunteered to carry out the office of Chair and this was welcomed and proposed by Cllr Banner and seconded by Cllr Symons and approved by all those present.

2. SIGNING OF ACCEPTANCE OF OFFICE

Cllr Moore signed the acceptance of office and it was countersigned by the Clerk.

3. ELECTION OF VICE CHAIR

Cllr Rogers informed members that due to other commitments he was unable to be considered for the office of Vice Chair and therefore Cllr Symons volunteered his services on the condition that the members understood that during the busy times on the farming calendar he would not be able to devote as much time as he would like. All the members present accepted the condition and Cllr Ruocco proposed and Cllr Moore seconded that Cllr Symons take up the office of the Vice Chair and all those present agreed.

4. SIGNING OF ACCEPTANCE OF OFFICE

Cllr Symons signed the acceptance of office and it was countersigned by the Clerk.

5. TO RECEIVE APOLOGIES

District Cllr Cussens and District Cllr Boyce.

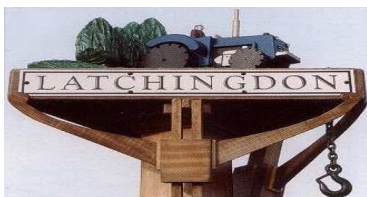
6. Highways and Transport Representative Resolved Cllr Graham Rogers

Signed.....
Cllr Dave Moore
Chairman

9

Dated: 24-6-13

Parish Clerk -Parish Office
16 Buttercup Way, Southminster, Essex. CM0 7RZ
Tel/Fax: 01621 773183 Email: Sarah.sayer1@btinternet.com
Website: <http://essexinfo.net/latchingdon-parish-council/>



LATCHINGDON PARISH COUNCIL

7. Health and Safety Representative Resolved: Cllr Dave Banner
8. Chair of King George V Committee Resolved: Cllr Graham Rogers
9. Chair of the Planning Committee Resolved: Cllr Gill Winsor
10. Vice Chair of Fund Raising Committee Currently: No one
11. To nominate two representatives for the Dengie Hundred Group of Parishes.
Currently: Cllr Dave Moore.

12. **REGISTRATION OF COUNCILLORS' INTERESTS**
Members were reminded that the Standards Board for England recommends that, on an annual basis, all members should review the declaration made and update on the Maldon.gov.uk website and download the updated copy for the Clerk to keep on record and place on the parish website as per the rules. This was noted by all members present.

13. **CO-OPTION OF PARISH COUNCILLORS**
The vacancy has been advertised on the notice board for the prescribed period of time but to date no one has come forward. It was agreed that now the vacancy can be filled by co-option and as such that members would speak to any interested parties. Item to be put on agenda for the next meeting.

14. **MINUTES OF THE LAST MEETING**
The minutes of the meeting held on 29th April were approved and were proposed by Cllr Ruocco and seconded by Cllr Symons and agreed by all those present and signed as a true and accurate record of the meeting by the acting Chair Cllr Moore.

15. **DECLARATION OF INTERESTS**
a) None declared.

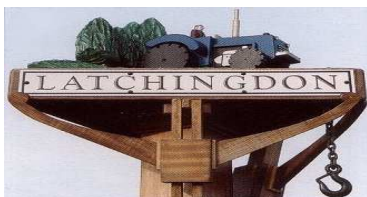
16. **PUBLIC SESSION AND POLICE REPORT**
Several members of the public were in attendance and raised questions regarding the proposed development on the land west of Bridgemans Green. The main points raised were as follows:-
 - The infrastructure or lack of it to sustain a development of this size
 - The drainage system was not up to scratch for the current usage
 - The history of flooding
 - The development is on flood plain – why?
 - Recent changes in the law indicated that potential householders would have trouble insuring their homes.

Signed.....
Cllr Dave Moore
Chairman

10

Dated: 24-6-13

Parish Clerk -Parish Office
16 Buttercup Way, Southminster, Essex. CM0 7RZ
Tel/Fax: 01621 773183 Email: Sarah.sayer1@btinternet.com
Website: <http://essexinfo.net/latchingdon-parish-council/>



LATCHINGDON PARISH COUNCIL

- If this development was allowed it would give rise to further spreading and the village would become a town
- Who identified that Latchingdon needed social/affordable housing.

Members thanked the residents for their input and requested that the Clerk research these points and report back to the next meeting.

17. CLERK'S REPORT

Clerk informed members that she would update as the items came up.

18. DISTRICT COUNCILLOR'S REPORT

No District Councillor was present to give a report.

19. HIGHWAYS AND TRANSPORT REPORT

- a) No Streets lights were reported not working.
- b) No news on transport, although there is a meeting to attend on 6th June.
- c) The members noted that the majority of the defects reported have or were being dealt with fairly promptly. Clerk informed members that a further enquiry had been made to highways regarding the desperately needed resurfacing and the relining of The Street and surrounding roads if the resurfacing was not imminent. Report at next meeting as to progress. Also a pot hole in Maldon Road was mentioned as this needed repairing again in a matter of a few weeks. Clerk informed members that it has already been marked.
- d) No response has been received from the school regarding the offer by Cllr Boyce and Cllr Banner to attend the school to answer in person the children's questions put in their letters requesting the parish council look into a by-pass to reduce the traffic through the village.

20. PLANNING

The Planning meeting is to follow the Parish Council meeting.

21. PARISH PATHS

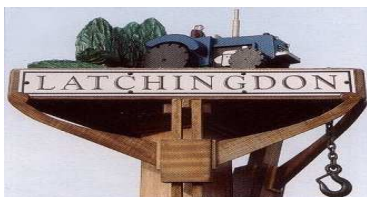
- a) Cllr Moore is still to meet with a representative of the Public Rights of Way team as Matt Hodgkinson has now left.
- b) Clerk informed members that a response to the letters received had been sent regarding following footpaths:-
 - Footpath No. 2
 - Footpath No. 5
 - Footpath No. 14

Signed.....
Cllr Dave Moore
Chairman

11

Dated: 24-6-13

Parish Clerk -Parish Office
16 Buttercup Way, Southminster, Essex. CM0 7RZ
Tel/Fax: 01621 773183 Email: Sarah.sayer1@btinternet.com
Website: <http://essexinfo.net/latchingdon-parish-council/>



LATCHINGDON PARISH COUNCIL

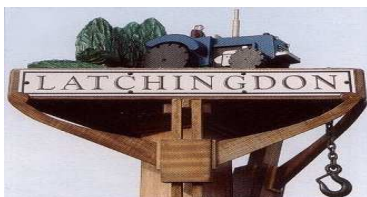
- 22. VILLAGE HALL AND KGV PLAYING FIELD AND VILLAGE POND**
All items under this heading were dealt with at the separate meetings.
- 23. ALLOTMENTS**
a) Cllr Banner has found a site that will accept the asbestos and will remove shortly it is only cement based asbestos which is not dangerous.
- 24. CORRESPONDENCE**
a. Noted
- 25. FINANCE/PAYMENT OF ACCOUNTS**
a) The monthly payments and receipts for May were agreed and the schedule signed.
b) The signing off of the annual return was postponed until the next meeting as the accounting system had developed a glitch.
c) As (b) above.
d) A further payment was made at the meeting.
- 26. INSURANCE**
Members reviewed the annual insurance schedule with Zurich and were satisfied that best value was being achieved. 1st June 2013 was the second year in the 3 year long term undertaking and the rise was only £39.00 for the year 2013/2014.
- 27. TRAINING**
- Cllr Moore has requested to attend the Councillor Training Days 1 on 6th June. Approved.
 - Clerk has requested to attend the RCCE Training event on 6th June from 9.30 to 3.30 at a cost of £70.00 at RCCE offices in Feering which is for Treasurers and Trustees of Village Hall and community building management and will cover financial information, charity commission and payroll using HMRC Basic and RTI which has been introduced this year. Approved.
 - Clerk is also attempting to obtain further funding for training – unfortunately these funds can only be used for the training of the clerk but Clerk would also like to attend the Councillor Training course 2 and then Councillor Training 1 when it comes around again. Approved and form signed.

Signed.....
Cllr Dave Moore
Chairman

12

Dated: 24-6-13

Parish Clerk -Parish Office
16 Buttercup Way, Southminster, Essex. CM0 7RZ
Tel/Fax: 01621 773183 Email: Sarah.sayer1@btinternet.com
Website: <http://essexinfo.net/latchingdon-parish-council/>



LATCHINGDON PARISH COUNCIL

28. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETING TO BE ATTENDED.

Cllr Moore and Mrs Moore to attend service to mark The Diamond Anniversary of the Queen's coronation on 16th June 2013. Tickets received and to be handed to Cllr Moore at the meeting.

Cllr Rogers to attend transport meeting on 6th June.

29. DONATION OF DEFIBRILLATOR BY EAST OF ENGLAND CO-OPERATIVE SOCIETY.

a) Clerk informed members that the Co-op would be sending the voting slips and boxes for be located in prominent places that people would vote.

30. WEBSITE

a) Cllr Winsor informed members that a note had been put on the notice board page of the website asking people to ensure that the Parish Council were copied in on any correspondence and the Clerk informed members that a new page had been added dedicated to planning info and reiterating what Cllr Winsor had put on the notice board.

31. WELCOME PACK

a) Clerk informed members that information was still awaited from the various parties that had been asked to donate info.

32. EMERGENCY PLANNING

a) Clerk informed members that the no replies had been received to date but would keep putting in the parish magazine in the hope that a response would happen at some time.

33. NOTICE BOARDS

a) One notice board has been removed and is currently being refurbished.

34. DATE OF NEXT MEETING

a) 24th June 2013 at 7.30 p.m.

35. ITEMS FOR NEXT AGENDA

Only what has already been identified in the course of the minutes.

MEETING CLOSED AT 8.37 p.m.

Signed.....
Cllr Dave Moore
Chairman

13

Dated: 24-6-13

Parish Clerk -Parish Office
16 Buttercup Way, Southminster, Essex. CM0 7RZ
Tel/Fax: 01621 773183 Email: Sarah.sayer1@btinternet.com
Website: <http://essexinfo.net/latchingdon-parish-council/>