

LATCHINGDON PARISH COUNCIL

Minutes of the Meeting held on Monday 29th July 2013 at 8.00 pm in the Parish Room. The Village Hall, Burnham Road, Latchingdon, Essex

PRESENT: Cllr Dale Symons (Vice Chair took the meeting)
Cllr Graham Rogers
Cllr Mrs Jacqueline Ruocco
Cllr Mrs Gill Winsor
District Councillor Boyce

In attendance: Sarah Sayer
Members of the public: 1

1. **APOLOGIES**
Cllr Dave Moore (Chair) & Cllr Dave Banner sent his apologies as was working but would try to attend the meeting as soon as possible.
2. **DECLARATIONS OF INTEREST**
No declarations were made at this point in the meeting
3. **CO-OPTION OF PARISH COUNCILLORS**
Mrs Lyn Jiggins and Mrs Lynn Robinson both applied for the vacant position and it was resolved to let Mrs Robinson return to the Parish Council on this occasion, but it was recognised that Mrs Jiggins was a very strong candidate and would certainly be considered again if another vacancy occurs in the future.
4. **MINUTES OF THE LAST MEETING**
The minutes of the meeting held on 24th June 2013 were approved and were proposed by Cllr Rogers and seconded by Cllr Ruocco and signed as a true and accurate record of the meeting by the Vice Chair – Cllr Symons.
5. **PUBLIC SESSION AND POLICE REPORT**
No police report was available.
A resident of Rectory Lane was present to gain the Parish Council's support to lobby Highways to rethink the use of Rectory Lane as part of the designated route for the Middlewick Wind Farm construction traffic. The resident would also like Highways and MDC to come forward and explain how this happened. No consultation has taken place giving residents a chance to object to this use

Signed.....
Cllr Dave Moore
Chairman

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Dated: 30th September 2013

Parish Clerk – Mrs Sarah Sayer -Parish Office
16 Buttercup Way, Southminster, Essex. CM0 7RZ
Tel/Fax: 01621 773183 - Email: Sarah.sayer1@btinternet.com
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of what was a restricted highway. However, this has been lifted for the purpose of being used. It is understood that no safety audit has taken place.

It was resolved that the Parish Council will write to Highways informing them of the concern of residents living in Rectory Lane and asking why no consultation took place with those most affected regarding its use for heavy construction traffic over an approximate 18 month period.

Was a consultation carried out regarding the lifting of the restricted status of this road? Why was it designated as a restricted road in the first place?

What health and safety audits have been carried out and if they have request a copy, if they have not why not?

6. CLERK'S REPORT

Clerk informed members that she would update as the items came up.

7. DISTRICT COUNCILLOR'S REPORT

District Councillor Boyce was present to give a report:-

- A further special meeting of the planning & licensing committee concerning the LDP was to take place on 8th August.
Cllr Banner joined the meeting at this point the time was 8.21 p.m.
- Cllr Boyce informed members that the plan as it was had been changed and various blocks of houses had been broken up to make smaller blocks in Heybridge and Burnham and the 700 houses for Latchingdon had been removed as it was proved not to be sustainable as there was not enough relief roads/schools, although this could have been overcome.

8. HIGHWAYS AND TRANSPORT REPORT

- a) No Streets lights were reported not working.
No changes at the present time to the Highways spreadsheet. Clerk reiterated to members that defects are reported as they come in or are noticed.
 - Clerk to report pavement defect/broken drain outside garage caused by the Spar delivery lorry and this is a recurring problem.
 - Clerk to write to highways again regarding the replacement of the four posts outside the shop and No. 20 and 24 The Street.

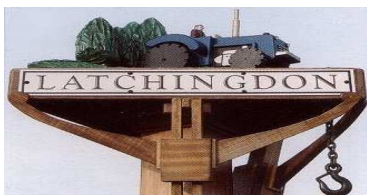
- b) Cllr Rogers informed members there was nothing to report

Signed.....
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Chairman

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- c) Clerk had previously circulated the results of the speed surveys and it was reported that on:-
- Burnham Road - 28th July from 08.30 to 09.32 the highest recorded speed was 36mph in a 30mph limit.
 - Lower Burnham Road - 20th July from 12.05 to 12.30 the highest recorded speed was 46mph in a 40 mph limit.
 - Burnham Road – 19th July outside football club from 09.02 to 9.31 the highest recorded speed was 40mph in 30mph limit and 2 drivers was caught and given speed awareness training.
 - Farnbridge Road, Althorne B1010 – 28th July 09.45-11.04 the highest recorded speed was 50mph in 30mph limit and one verbal warning was given and one fixed penalty ticket.

9.PLANNING

The Planning meeting is to follow the Parish Council meeting.

10.PARISH PATHS

FP No. 8 had been litter picked and weeded and treated with weed killer.

11.VILLAGE HALL AND KGV PLAYING FIELD AND VILLAGE POND

Any items relating to the Village hall and King George V Playing Field were discussed and dealt with during the previous committee meetings.

12.ALLOTMENTS

- a) Cllr Banner will remove asbestos when work commitments allow.
- b) Clerk informed members that one allotment is not being kept as it should and it was resolved that a letter be sent asking the allotment holder to rectify this situation in the interests of the other allotment holders who were suffering from the overgrown weeds.

13.CORRESPONDENCE

- a. Noted

14. FINANCE/PAYMENT OF ACCOUNTS

- a) The monthly payments and receipts for July were agreed and the schedule signed.
- b) Financial Regulations – approved and signed by Cllr Symons
- c) Standing Orders – approved and signed by Cllr Symons.
- d) The Financial risk assessment was reviewed and approved.

Signed.....
Cllr Dave Moore
Chairman

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- e) It was resolved to increase as per NALC directive the Clerks hourly rate on spinal column 21 from £9.941 to £10.040 per hour back dated to 1st April 2013. This was the first national increase to hourly rates since 2009. Members reviewed as per the contract of employment an increase to spinal column point 22 and although it was agreed by members present that it was deserved after discussion with the RFO it was decided that it was not affordable at this time and that it should be put on the agenda for the budget/precept meeting to factor in a rise from 1st April 2014.

15. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETING TO BE ATTENDED.

- Planning workshop – Royal Burnham Yacht Club – 25/7/2013 attended by Cllr Moore but unfortunately he was not present to give an up date – deferred until following meeting.
- Essex Police and Crime Commissioner – Rural Crime Forum 3rd October 2013 5.30-7.30 p.m. Ormiston Rivers Academy, BOC Contact: Spencer Clarke – Cllr Winsor volunteered to attend.
- To discuss and decide who will attend the Town/Parish Council Reception on 4th October from 7p.m. to 9 p.m. at the Museum of Power, Hatfield Road, Langford – RSVP by 13th September. It is one plus a guest. Cllr Moore was nominated to attend but to be confirmed once work commitments ascertained.

16. DONATION OF DEFIBRILLATOR BY EAST OF ENGLAND CO-OPERATIVE SOCIETY.

- a) Clerk informed members that the Jacks Centre had been designated as the location for the defibrillator and it was expected to have it in place by the end of August.

17. WEBSITE

- a) Clerk informed members that she had made several additions to make the site user friendly.
- b) The leaflet was approved subject to a couple of changes and rewording a paragraph. Cllr Banner offered to print the double-sided leaflet. Clerk informed members that a response was awaited regarding whether it could be distributed with the Parish Magazine, if not Councillors would have to distribute.

18. WELCOME PACK

Signed.....
Cllr Dave Moore
Chairman

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- a) No further forward – Clerk to chase for information from organisations that want be included.

19. COMMUNITY RESILIENCE WORKSHOPS/EMERGENCY PLANNING

Members were in support of the workshops and clerk to email Gerry Richardson informing him that Latchingdon would be pleased to take part and send some representatives.

20. NOTICE BOARDS

- a) One notice board has been refurbished but needs a different padlock and one of the doors still needs easing.

21. DATE OF NEXT MEETING - 30th September 2013 at 7.30 p.m.

22. ITEMS FOR NEXT AGENDA

To review complaints procedure.
Neighbourhood plan

MEETING CLOSED AT 9.16 p.m.

Signed.....
Cllr Dave Moore
Chairman

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