



LATCHINGDON PARISH COUNCIL

**Minutes of Parish Council Meeting held on
Thursday 30th June 2016 at 7.00 pm in the Parish Room.
The Village Hall, Burnham Road, Latchingdon, Essex**

PRESENT: Cllr Lynn Robinson, Cllr Graham Rogers
& Cllr Gill Winsor.
District Councillor Bob Boyce.
In attendance: Sarah Sayer
Members of the public: 0

In the absence of the Chair and Vice Chair, members elected Cllr Lynn Robinson as the Chair for the meeting who welcomed everyone present and opened the meeting at 7.00 p.m.

1. APOLOGIES

Cllr Dave Banner, Cllr Dave Moore, Cllr Jacqueline Ruocco and
Cllr Dale Symons

2. MINUTES OF THE MEETING HELD ON 26th May 2016

a) The minutes of the meeting held on 26th May 2016 were proposed by Cllr
Graham Rogers and Seconded by Cllr Gill Winsor and the minutes were
signed as a true and accurate record of the meeting by the elected Chair.

3. DECLARATIONS OF INTEREST

a) None declared at this point in the meeting.

4. PUBLIC SESSION

No comments made.

5. POLICE REPORT

No police report available.

6. DISTRICT COUNCILLOR'S REPORT

District Councillor Boyce said that "Devolution" had raised its head again and
the Leaders of the Essex Authorities want to go to the Government to
ascertain, if a Mayor elected what does that imply, what do we get for it and
what do we have to give up.

7. HIGHWAYS AND TRANSPORT REPORT

i) Clerk to report the pot hole on The Street opposite the school as it
is getting larger. Also the drains along the pavements along both
sides of The Street are in a bad state of repair. Clerk to report to
get repaired.

Signed.....
Chairman - Cllr Dave Moore

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- ii) Cllr Rogers reported that there is a transport meeting on 17th June which will be focusing on No. 5, 31a, 91, 95 & 95a North of Maldon as these services are considered not viable by ECC and they are soliciting views of the transport representatives in the affected areas.
- iii) Cllr Rogers informed members that the flood works scheme had alleviated some of the problems but where the major works have been carried out at the garage (T. Rose) after the heavy down pours of rain recently experienced, huge puddles of standing water were left. An email was sent to the Essex Flood Management Team who did not respond for over a week and then requested pictures?
The problems with flooding in Burnham Road was also discussed and the Clerk to contact the Drainage team to see if sluicing the drains along Burnham Road will alleviate this problem, if not then it will have to be referred to the Essex Flood Management Team as well.
- iv) The VAS project is still viable but could take a while depending on funding.
- v) No further news regarding Crossing PC and Essex Highways Speed Surveys and how they are carried out.
- vi) A letter had been circulated informing residents in Southminster about the delivery of the large cranes to install the wind turbines from the boat delivering them to the site. Clerk called the powers that be to find out if they would be traversing through Latchingdon the week beginning 4th July to which the answer was yes.

8. PLANNING

- a) The Planning meeting to follow the Parish Council meeting.

9. PARISH PATHS

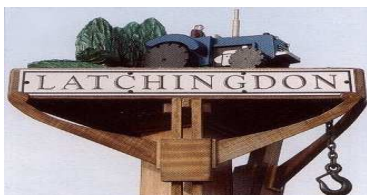
- a) The footpath sign outside No. 61. The Street is still Down. Clerk to chase yet again.
- b) Cllr Robinson said that FP NO. 8 had been cleared so far but not totally. Clerk to ask MSJ Garwood to go back and cut back to the end and the rubbish is still being dumped over the fence.
- c)

10. ALLOTMENTS

- a) There are two allotments now vacant, Clerk to contact the next people on the waiting list.
- b) Clerk to contact the surrounding neighbours to the Telecom station to ascertain if they have any problems with the land at the back being used as allotments.

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11. CORRESPONDENCE

Correspondence noted.

12. FINANCE/PAYMENT OF ACCOUNTS

- a) The payments and receipts were reviewed, accepted and signed for the month of June 2016.
- b) The new pay scales introduced from NALC/SLCC for the Clerk were agreed and the new hourly rate effective 1st April 2016 is £11.66 from £11.55.
- c) Members reviewed, agreed and signed off the annual return and associated documents including agreeing the Governance Statement. Members also reviewed and noted the internal auditor's recommendations detailed in the report and Clerk to up date the risk assessment, present to Council for approval and forward the auditor a copy.
- d) It was resolved as none of the youth from Latchingdon attend the Southminster Halloween Event not to make a donation.

13. RISK ASSESSMENT(S)

- a) Members agreed as per auditor recommendation that the Clerk should purchase the Risk Assessment Software which will cover all risk assessments required and will enable the Council to comply with the new governance rules. It is called Local Council Risk System (LCRS) and costs £110.00 plus VAT.

14. TRAINING

- a) No training issues arose.

15. VILLAGE HALL AND KING GEORGE V PLAYING FIELD AND POND

- a) Clerk called Blackwater Roofing who promised to attend the next day but did not turn up. Cllr Robinson gave a number of another roofing company. Clerk to contact and get sorted.
- b) Darren Graham will be attending with his Fish and Chip Van on the first Sunday of every month and depending on the uptake could increase to another Sunday. He is paying £35.00 per session and paying a deposit for the VH gate key.
- c) Members discussed the suggested remuneration that Mr. Carr would give the Parish Council for using the Front Car Park of the Village Hall during the build of the new development (anticipated to be 8-9 months) and came to the conclusion that it was not enough and it was suggested that as Mr. Carr also lays block paving to suggest that instead of paying a sum to the Parish Council to help with maintenance of the car park that he lay with block paving which would improve the

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look for all the residents and the potential new residents moving in. Clerk to write and put this to him and it was decided that the following conditions for use of the car park would apply:

- To keep the double gates leading to the KGV Field Clear at all times in case of emergencies and if Parish Council Contractors need to gain access.
- Use of the Car park is strictly Monday to Friday only
- That no building material is to be stored on the car park under any circumstances.
- No more than 6 cars or small vans are parked at any one time.

Parish Councillors would also like to meet Mr. Carr as there are concerns that an open drain has been filled with concrete which will compromise the drainage of the field and the placement of the heras fencing along the KGV Field side. Clerk to send a letter and arrange a meeting on site.

16. PLAY AREA'S

- a) Clerk re-iterated to members that the community payback team would be able to do the very low risk repairs and a date had been arranged for 9th July for them to come along and do some work.
- b) Clerk obtaining more quotes for outdoor gym equipment as 3 are required to apply for funding.
- c) Clerk to assess repairs suggested for 2016 and action as soon as possible, together with 3 new paving slabs needed in the enclosed play area.

17. TREE MANAGEMENT

- a) Cllr Robinson has completed the plan and will bring along to the next meeting.

18. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETING TO BE ATTENDED.

- a) No news at this time

19. DONATION OF THE DEFIBRILLATOR BY EAST OF ENGLAND CO-OP.

- a) Clerk to check with Cllr Banner how things are progressing.

20. WEBSITE/FACEBOOK/CRIME IN THE DENGIE FB PAGE(S)

- a) The website is being kept up to date with pertinent information
- b) Facebook is kept up to date and reviewed daily.

21. ITEMS FOR NEXT AGENDA & DATE OF NEXT MEETING – 28th July 2016 at 7.30 p.m.

Signed.....
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