



LATCHINGDON PARISH COUNCIL

**Minutes of the Annual Parish Council Meeting held on
Thursday 2nd November 2017 at 7.30 pm in the Parish Room.
The Village Hall, Burnham Road, Latchingdon, Essex**

PRESENT Cllr Dale Symons (Chairman), Cllr Lynn Robinson (Vice Chair)
Cllr Graham Rogers (arr at 7.40 p.m.), Cllr Jacqueline Ruocco &
Cllr Gill Winsor.

In attendance: Clerk was not in attendance due to ill health – minutes taken by Cllr Robinson who ran through her notes with the Clerk who then typed them up.

The meeting commenced at of 7.30 p.m. and the Chair welcomed everyone to the meeting.

1. APOLOGIES

District Councillors Acevado and Boyce due to the MDC meeting.

2. MINUTES OF THE MEETING(s)

a) The minutes of the Parish Council meeting held on 26th September 2017 were reviewed and approved. Proposed: Cllr Winsor and Seconded by Cllr Robinson.

3. DECLARATIONS OF INTEREST

a) None declared at this point in the meeting.

4. CO-OPTION OF PARISH COUNCILLORS

a) Mr. Robert Smith had shown an interest and would be emailing the Clerk to find out what being a Parish Councillor involves.

5. PUBLIC SESSION

- A resident was complaining about the tree/shrubs/hedging being cut back on the land at the back of the houses in The Street adjacent to Bridgemans Green. Clerk to check on status of the planning on that land.
- A resident asked whether there would be a chance to see the Village Hall Plans once they had been finalised and did not want a car park at the front because of the disruption that it causes.
- The hedge along The Street between the school and Ramsey Chase was raised and was it possible for the Parish to pay for this to be cut out of the precept as Highways who is responsible for this hedge do not cut it frequently enough. Clerk to speak to grounds

Signed.....
Cllr Dale Symons
Chairman

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maintenance contractor to get a costing. Members made it clear that this would be an additional cost on the precept.

- A resident said that her husband would hand deliver leaflets to all homes in Latchingdon for the next consultation.
- A resident also asked if the green recycling food sacks could be available as well as the pink sacks.

6. DISTRICT COUNCILLOR'S REPORT

No Update available.

7. HIGHWAYS AND TRANSPORT REPORT

- a) The Clerk again informed members that there was no change on the reported defects on the ECC Highways website, but she will keep chasing.
 - A concealed entrance sign has gone missing on the Lower Burnham Road before Clayhall and needs replacing – Clerk to action.
 - House next to the garage in The Street is suffering from continually blocked drains/sewage back up. Water company say that this is due to fat deposits and is likely to come from the food businesses in the area. Clerk to get Environmental Health to look into.
- b) Members noted that the annual street light inspection had taken place.
- c) No update at this time
- d) No update at this time
- e) Speed indicator device application with Local Highways Panel – there is not update.
- f) It was decided to contact Highways to see if there is anything that can be done on the Jack Centres' Bend to lessen the accidents.

8. PLANNING

The Planning meeting followed the Parish Council meeting.

9. LATCHINGDON SOUTH DEVELOPMENT

- a) The draft Heads of Terms was discussed and members were mostly happy but wanted Strutt and Parker to clarify the total price and make it clear that this was £660,000 less costs and not the way it is currently worded. Clarification regarding the request from the developer regarding access was needed as it was not clear what this entailed.
- b) Members discussed the use of local builders to build the Village Hall and four names mentioned so far were Peter May, Strude, WBL Construction and the developer.

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- c) No update available as Clerk not present in regard to communication with Fields In Trust.
- d) Members noted that a formal response to the petition raised by Ms Dixon had been sent reiterating the notes in the minutes of the October meeting.

10. PARISH PATHS

- a) No news at this point in time.

11. ALLOTMENTS

- a) No news at this time
- b) No news at this point

12. CORRESPONDENCE

Correspondence noted.

13. FINANCE/PAYMENT OF ACCOUNTS

- a) The payments and receipts were reviewed, accepted, agreed and signed for the month of October 2017. Proposed: Cllr Winsor and Seconded by Cllr Symons.

14. TRAINING

- a) Members agreed for Clerk to attend Data Protection Course in January 2018 to ensure that all new legal obligations are met.

15. VILLAGE HALL AND KING GEORGE V PLAYING FIELD AND POND

- a) Members were updated with the generous offer of G&B Finch to supply the machinery and labour to dig the silt out of the pond, hopefully down to the natural water level. Parish Council/Pond Committee to find £500 to pay for the removal and disposal of the silt. Generous Donations have been received from Latchingdon Spiritual Church and Dengie Crop Driers, also a generous offer from Clint Bardwell to supply the materials for fencing.
- b) No news on quotes for cleaning/repair of leaking guttering.
- c) See Latchingdon South Development Agenda item regarding Fields in Trust.

Cllr Robinson to get quote from Tom Oiler – Electrician to sort out electrics at the Village Hall.

16. PLAY AREAS

- a) List not available as Clerk not present this item was deferred.

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17. RISK ASSESSMENT(S)

- a) No update at this point in time, item deferred

18. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETING TO BE ATTENDED.

Cllr Symons to attend the Coast Line meeting.

20. WEBSITE/FACEBOOK

All running smoothly. Further promotion on notice boards and in shops to make people aware of its existence.

21. ITEMS FOR NEXT AGENDA & DATE OF NEXT MEETING

Meeting ended at 8.40 p.m.

Signed.....
Cllr Dale Symons
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