



LATCHINGDON PARISH COUNCIL

**Minutes of the Parish Council Meeting held on
Thursday 30th April 2015 at 7.30 pm in the Parish Room.
The Village Hall, Burnham Road, Latchingdon, Essex**

PRESENT: Cllr Dale Symons (Vice-Chair)
Cllr Mrs Jacqueline Ruocco
Cllr Gill Winsor
Cllr Lynn Robinson
Cllr. Dave Banner
District Councillor Boyce
In attendance: Sarah Sayer
Members of the public: 2

The Vice-Chair welcomed everyone present and opened the meeting at 7.30 p.m.

1. APOLOGIES

Cllr Graham Rogers and Cllr Dave Moore

2. MINUTES OF THE MEETING HELD ON 26th February 2015.

a) The corrected and previously approved minutes were signed.

3. MINUTES OF THE MEETING HELD ON 26th March 2015.

a) The minutes were approved by all present and signed as a true and accurate account of the meeting held on 26th March 2015.

4. DECLARATIONS OF INTEREST

a) None declared at this point in the meeting.

5. PUBLIC SESSION AND POLICE REPORT

a) Cllr Robinson informed members that PC Reynolds had interviewed the suspect regarding the graffiti on the VH doors, but the suspect denied the claims. PC Reynolds to interview others that were in the CCTV.

b) Members of public did not wish to speak, but said they were there to see how the Parish Council worked and had a planning application which was being reviewed later.

6. DISTRICT COUNCILLOR'S REPORT

District Councillor Boyce handed the Clerk a written annual report which is detailed below and written on 21st April 2015.

Signed.....
Chair

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Dated: Thursday 28th May 2015

Parish Clerk – Mrs Sarah Sayer -Parish Office
16 Buttercup Way, Southminster, Essex. CM0 7RZ
Tel/Fax: 01621 773183 - Email: Latchingdonpc@yahoo.co.uk
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The past year has been a rather interesting and hard year; mainly, with the Council being involved with the work of the Local Development Plan, the submission to the Secretary of State and the following Inquiry in Public of the Housing policies which concluded in January. We are expecting an interim letter from the Inspector on the soundness and legality of the policies on the 8th May. This has the effect of giving us a five year land supply and thus enables us to fight off rogue developments around the district and in particular they seem to be targeting the Dengie. We are at present having a Hearing into a further 220 houses at Southminster which we believe could undermine our Local Development Plan.

The collapse of the sea wall at Hythe Quay – work is being progressed and at the request of the Quay users (i.e. Barge companies and Trusts), the work will not start until October this year. Similarly, we have had an investment of £2m into the Leisure Centre at Maldon and the Dengie Leisure Centre to upgrade to the benefit to improving the health in the district.

Other work has involved the Senior Management restructure which has now completed with a set of three Directors: Ka Ng (Director of Finance & Resources),

Richard Holmes (Director of Customers & Community Services) and Simon Meecham (Director of Planning & Regulatory Services) under the direction of the Chief Executive (Fiona Marshall). Hopefully this will place the Council in the position to meet the challenges of the future.

I had the pleasure of attending the Stow Maries First World War Aerodrome to which His Highness Prince Edward, Earl of Wessex attended and the very good news that they received further funding from the LIBOR of £1.5m which will enable them to reconstruct the hangers that were there during the First World War.

Bob Boyce

7. HIGHWAYS AND TRANSPORT REPORT

- a) A light was reported out at the car park in Lawlinge Road and the street light that is out in Heritage Way is still to be fixed, this is the one at the back of 63 Lawlinge Road.
- b) No news regarding transport at the time of the meeting.
- c) Report sent from Cllr Rogers to be read in his absence.

Flooding (highway at Butchers Corner).

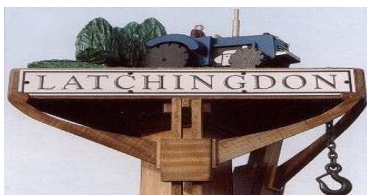
Approximately 50-feet of the main drainage channel from the road culvert North of The Street has been cleared of blocking vegetation while I understand the culvert itself has been jettied and this appears to be the sum total of intended work.

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However while this may be sufficient to prevent highway flooding in the near future, it remains a fact that this main local drainage channel is currently "not fit for purpose" over the vast majority length and in addition, the drainage ditch leading to the culvert from the elevated ridge remains untouched and full of blocking vegetation.

*Flooding (direct field run-off into properties South of The Street).
A CCTV survey of the existing piped drainage route between Latchingdon Garage and the entrance to the road culvert adjacent to the Texaco Garage has been completed and the culvert itself is scheduled to be jetted and CCTV surveyed on Monday 27th April.
Once complete, the survey results will be reported, hopefully supporting our flood alleviation plan.*

*Flooding (additional concern).
A resident has drawn my attention to the partial blockage of some highway drains, in the locality of the flood areas, resulting from the recent road resurfacing exercise.
I am given to understand that the concern has been reported but I am unable to verify this.*

Clerk to report again just to make sure ECC have it in their system to action.

d) No news regarding the request for a S.I.D. from the Highways panel.

8. PLANNING & NEIGHBOURHOOD PLAN

- a) The Planning meeting is to follow the Parish Council meeting.
- b) No further meeting had been arranged to date for the NHP. However, the Neighbourhood Made Group met with Cllr Symons in the Village Hall 2-3 weeks ago to share ideas and they are going to help us apply for a grant and budget and cost an event to encourage people to get involved. Things like an Art Competition in the local schools. There is also still a possibility that they will be able to help with the drawing up of plans for the new village hall, but this is likely not to happen until next year with the new intake of students. There is the possibility of an £8000 budget which will be very good, if we can get it.
- c) Latchingdon South outline planning application has been put in to Maldon District Council and had been received by the Parish Council and whilst the Parish Council can comment on this application the Clerk drew to the member's attention that a formal minute should be

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recorded regarding the Parish Councils position in this regard. An email received from Simon Butler Finbow details the consultation responses and this was circulated to all members for information.

- d) Cllr Symons is still waiting to hear from Sharps Farm developers regarding running a presentation at the Village Hall to gauge public view.

9. PARISH PATHS

- a) No update.

10. ALLOTMENTS

A vote of thanks from the members to Mr. Farmer for removing the asbestos and to Mr. and Mrs Charles for bagging up the remainder of the rubbish in the Car park that the handyman took to the dump. Clerk to put up notices on chain link fence.

11. CORRESPONDENCE

Correspondence noted.

12. FINANCE/PAYMENT OF ACCOUNTS

- a) The payments were reviewed, agreed and signed for April 2015.
 b) Clerk informed members that the end of year was still to be finalised and that it would be presented at the May meeting.
 c) Members noted receipt of the £40,000 precept into the current account and that the clerk transferred the majority to the high interest account. £500.00 left in the current account and £2000 in the feeder account.

13. LAINGSMEAD FARM, STEEPLE ROAD, TITLE NUMBER EX918161

- a) Clerk to respond with all available information that the Parish Council rejects the claim to give more time to research Parish records for the title deed to this piece of land.

14. VILLAGE HALL AND KING GEORGE V PLAYING FIELD AND POND

- a) Update regarding the vandalism on the VH doors was given during the agenda item Public Forum.
 b) No decision was made with regard to the installation of the chain link fence as members felt that an 8ft chain link fence between the KGV Field and the development on the old Football club land would be better to stop stray balls, however it was not known whether planning permission for an 8ft fence was required in this instance. Clerk to research and report back to next meeting.

Signed.....
 Chair

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- c) The knee high rail fencing quote received from Maldon Fencing Co. Ltd was discussed and it was decided that instead of having lockable bollards at the entrance and exit to just leave it as an opening but only wide enough for cars to access and not HGV's. The cost of the quote is £1742.25 plus VAT and could be less due to extra gap. Proposed Cllr Robinson and Seconded: Cllr Winsor – this means that the locals can still utilise the car park when using the field.
- d) It was decided to purchase a 5ft x 3ft flag to commemorate the 75th Anniversary of the Battle of Britain to be able to hand in the Village Hall – a design was chosen by Members and a budget of up to £50.00 was made.

15. TREE MANAGEMENT

- a) Clerk to chase Dominic Poston for information relating to the training session on Tree Management as no response received from initial email to date.

16. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETING TO BE ATTENDED.

- a) Cllr Symons attended the planning workshop and found it very useful.

17. DONATION OF THE DEFIBRILLATOR BY EAST OF ENGLAND CO-OP.

- a) Paperwork has been finalised and now just awaiting, response from the garage and to receive the unit and install it.

18. WEBSITE/FACEBOOK/CRIME IN THE DENGIE FB PAGE(S)

- a) The website is being kept up to date with pertinent information
- b) The social media policy is being drafted and will be presented shortly.

19. COMMUNITY EMERGENCY PLAN

- a) Gerry Richardson is attending the June meeting, following which an Emergency Plan Committee will be formed to produce a plan for Latchingdon.

20. UPCOMING ELECTIONS IN MAY

- a) It was confirmed that as only seven people were nominated, there would be no need for a poll.

21. DATE OF NEXT MEETING – 28th May 2015 at 7.30 p.m

22. ITEMS FOR NEXT AGENDA - NONE

Meeting closed at 8.45 p.m.

Signed.....
Chair

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