

**Minutes of the Annual General Meeting
of Messing cum Inworth Parish Council
Held on 27/05/2014 at 7pm at Messing Village Hall**

Those Present:

Chair
Andrew Smith

Councillor
Carol Baxter

Councillor
John Dey

Councillor
David Smith

Councillor
Dick Youngs

Parish Clerk
Dawn Marriott

Borough Councillor
Andrew Ellis

County Councillor
John Jowers

Minutes

68/14

To open the AGM, accept nominations for Parish Councillors, and Election of Officers

Parish Council elections were held unopposed on 22/5/14. Cllrs Andrew Smith for Inworth, and Cllrs Carol Baxter, John Dey, Jon Longman, David Smith and Richard Youngs for Messing were duly elected.

69/14

To Elect new Chair, and receive Declaration of Acceptance of Office forms

Andrew Smith was voted chair, and Richard Youngs Vice-chair. Declarations of office were signed and witnessed for all except JL.

70/14

To receive apologies and to record absences

Apologies received from Cllr Longman, Borough Cllr Bentley, and PC Darin Patrick

71/14

To receive Declarations of Interest

Cllrs Baxter and David Smith declared an interest in potential allotments at the possible Messing school car park site. Standing Order and Financial Regulations were adopted, and signed By Chair and Clerk.

72/14

To confirm the minutes of the meeting of the Parish Council and the Planning Meetings held on 15/4/14

These were both proposed by CB and seconded by DY. Signed and accepted by AS.

73/14

To adjourn the meeting for Public Participation

No members of the public were present

To receive reports from Borough and County Councillors.

Cllrs Ellis and Jowers were unable to attend the Annual Parish meeting at 8pm, so gave their reports:

Cllr Ellis reported:

During the past year himself and Cllr Bentley have assisted with: Shed base for the village hall, New parish notice board for Messing.

Flood/drainage meetings for Messing, meetings re School car park allotments/affordable housing in Messing.

They have helped prevent a caravan park at Stonefields farm Inworth and can report that the conservation team do not support the proposed Solar farm at Layer Marney.

Cllr Bentley has been re-elected as Borough Cllr for Birch and Winstree ward.

Cllr Jowers reported:

Appleford Bridge works in Braxted have finished early.

SUDS legislation has been delayed.

CIF funding £3k set aside for Village gateways in Inworth.

Community Hubs- service provision which may include distribution of PCs to communities.

Local plans, Maldon accepted, Braintree have withdrawn, expecting ONS figs in July to indicate a need for more housing, this will impact on A120 bypass, southern route possibly preferred option. Assistance with Allotments is available if proposed Messing school car park development proceeds.

74/14

Ongoing projects

- **To receive a report on the up-to-date position on Potholes and Road Closures**

- Work is being progressed on potholes.

- B1022 from Maypole road towards Colchester to be closed 28/7/14 to 6/9/14.

- B1023, Park Farm to Hinds Bridge, to be closed one day during June, ACTION Clerk to advise all when date is known.

- New 'No Heavy Goods Vehicles' sign required for the top of Wind Mill Hill. ACTION Clerk to contact Cllr Rodney Bass.

- **To receive report re Inworth Gates project**

- 2 suppliers have provided information on possible gates, costing £1700 and £2500, detailed quotes will be required.

- ACTION Clerk to progress draft LHP application and CIF application.

- **To receive an update on possible way forward with item ref: 76/14 potential Messing School Car Park development**

- A meeting was held with CBC 30/4/14. Detailed plans are being prepared, more detailed financials are required.

- **To discuss the current situation regarding the drainage/flooding issues at the Village Playground/Hall**

- A meeting was held on the 22/4/14. See separate minutes. 5 separate schemes have been identified.

- Which can all be action individually or together. Total cost in region of £242k. Cllr Bentley to explore funding options. Jacobs to provide 1st draft full report by end June.
- **To receive an update re Feering Parish Council lobby/pressure group to campaign to help with traffic issues in Feering/Kelvedon.**
- ACTION Clerk to attend next meeting 2/7/14
- **To receive a report on the potential secondary power link from Inworth to Feering/Kelvedon power supply**
- ACTION Clerk to draft response to UK Power Network Ongoing.
- **Update on Essex Village of the Year and Best Kept Village Competition**
- No update at present. Ongoing.

75/14

To receive Monthly Accounts and confirm this months payments:

- Mileage/expenses and salary for clerk Dawn Marriott
- CALC subscription
- EALC Allotments Course
- EALC Book 'Local Councils Explained'.
- These were agreed as per separate schedule.(Appendix 1)

76/14

Correspondence

- **Request from All Saints Church Inworth for the supply of a Litter Bin**
Ongoing CBC to supply.
- **Broadband agreement between BUZCOM and All Saints Church Messing**
- The Diocese have signed the faculty. Work to commence shortly with BUZCOM.
- **To discuss correspondence received regarding the possible provision of car parking/improving children's safety at Messing Primary School see 74/14.**
- See 74/14.
- **CBC Local Government Boundary Commission update**
- Following public consultation adopted council size of 51 Borough Councillors. Consultation to run 27/5/14 to 4/5/14 regarding new warding arrangements.
- **Letter regarding Maldon DC Local Development Plan**
- Maldon DC have adopted their plan.
- **Letter regarding Braintree DC Development Management Plan**
- Braintree DC have withdrawn their plan, awaiting ONS survey results in July, expecting more housing needs to be identified.
- **Complaints re Birch Green composting site**
- Further complaints have been made. ACTION Copy of the

Waste Management License to be kept by the Clerk with Action Plan. Ongoing.

- **Nationwide Day of Prayer commemoration of WW1 4/8/14**
- For information.
- **CALC meeting 5/6/14**
- No representative available. ACTION Clerk to send apologies.

77/14

To receive Officers Reports:

- **Chair**
- To be given at Annual Parish Meeting
- **Tree officer**
- Quote of £200 has been received for trimming of hedges at Village Hall Playground. Increase of 33% on last year. ACTION Clerk to obtain 2 further quotes.
- **Footpaths Officer**
- None

78/14

To receive Clerks report:

- **Update on Parish Notice board**
- Revised detailed quote for our specific size notice board has been received at £680. Parish Council agreed to fund £80 not already received via CIL monies . ACTION Clerk to order notice-board. Approx 5 week delivery timescales.
- **Progress on funding for flood barriers from ECC**
- Ongoing.
- **Update on Cenotaph Cleaning**
- To be cleaned during June. ACTION Clerk to advise when date known via Messing e-news.
- Income to-date from donations to assist with cost £285.
- ACTION Clerk to send thank you letter to known donors.
- **2014/15 actual v forecast expenditure**
- £1,345.28 spent todate against forecast £9,390.00. £336.99 Training (overspend of £256.99 for the year to be funded by Bursary from NALC & EALC in respect of Clerks CiLCA Qualification).(See Appendix 2)
- **Update on complaints to Barclays Bank**
- Clerk has contacted Barclays again re paperwork for Online Banking, they have been received, but have been unable to action at present time. ACTION Clerk to chase.

Meeting closed at 7.45pm.

Signed
Andrew Smith
17/6/14