

**Minutes of the Parish Council Meeting of
Messing cum Inworth Parish Council
Held on 17/11/2015 at 7.30pm at Messing Village Hall**

Those Present:

Chair David Smith	Councillor John Dey	Councillor Laura Marven
Councillor Bob Suckling	Parish Clerk Dawn Marriott	Borough Councillor Kevin Bentley (part)

MINUTES

- 225/15** **To receive apologies and to record absences**
Apologies were received and accepted from Cllrs Culley and Longman.
- 226/15** **To receive Declarations of Interest**
To declare any Disclosable Pecuniary Interest, Other Pecuniary Interest or Non Pecuniary Interest relating to items on the agenda.
None were required or received.
- 227/15** **To confirm the minutes of the Parish Council and the Planning Meetings held on 20/10/2015**
Proposed by Cllr Dey, seconded by Cllr Suckling, duly signed by the chair.
- 228/15** **To receive reports from the County and Borough Councillors, and a report from the Essex Constabulary**
County Councillor: No Report
Police: No Report
Borough Cllr Bentley reported:
Gritting lorries have been out on test runs, and are ready to be deployed as required. All yellow salt bins have been refilled. A newsletter from Essex CC regarding parish links/devolution will be published shortly. (Borough Cllr Bentley left the meeting)
- 229/15** **To adjourn the meeting for Public Participation**
In accordance with the adoption of the new code of conduct the members of the public are invited to have your say! The Chairman will ask members of the public to indicate if they wish to speak on any matter appearing on the agenda, or any matters not appearing on the agenda. 15mins allocated for this item.
No members of the public were present.

- 230/15** **Representative from Hastoe Housing Association to attend to explain how the scheme works to Parish Council and members of the public.**
Unfortunately the representative was unable to attend due to illness. Rearranged for Parish Council meeting 15/12/2015. *Ongoing.*
- 231/15** **Ongoing projects**
To receive a report on the up-to-date position on Potholes and Road Closures
A number of local road closures, including Kelvedon Road, Messing, all advertised, for pot holes and resurfacing.
- 232/15** **To discuss the drainage/flooding issues at Messing Village Playground/Hall**
Letters have been sent to all properties that have previously been affected by flooding regarding grants available from Essex CC.
Ringway Jacobs, contractors for Essex CC have confirmed that the topographical survey of the village is complete, design of speed table and associated drainage is underway. When the complete redesign of the scheme is complete drawings will be sent out for pricing. The Parish Council will hold an Open day for residents to inspect the planned works in due course. Essex CC intend to spend the money to complete the works from this financial year's budget. *Ongoing.*
- 233/15** **'Heart of Messing' Community Defibrillator project**
ACTION Clerk to arrange a date with East of England ambulance service for CPR training and launch date in January 2016. *Ongoing.*
- 234/15** **Progress on Allotments/Allotment Association**
Land for allotments will be transferred when the Messing school development is complete. *Ongoing.*
- 235/15** **To discuss potential application for 'Grow Wild' project- replanting of memorial garden**
The Parish Council have decided not to apply for funding this year. This project will be funded locally. *Closed.*
- 236/15** **Progress on Community Asset transfer – Community Orchard at The Red House, Messing**
Essex CC have confirmed that the plot is now available for immediate transfer, unless the Parish Council wish to apply for/and obtain planning permission from Colchester BC for vehicular access and car parking in advance. The Parish Council agreed to request the immediate transfer of the land and to commence

planning application and funding requests' in due course. ACTION Clerk to communicate with Essex CC. *Ongoing.*

237/15

Essex CC CIF application for playground equipment at Messing Village hall

Essex CC Community Initiatives Fund has awarded the project £2500 of funding. A further £2500 of funding is required.

Borough Cllr Bentley agreed to support this project with £500 from his community budget. ACTION Clerk to forward the quote from Wicksteeds and details of the Parish Councils bank account.

ACTION Clerk to obtain quotes from HAGs for 2 x new tandem swing-seats which are on special offer, as a potential cheaper alternative.

238/15

To discuss progress on Emergency Planning project

Cllr Marven agreed to lead this project.

ACTION All Cllrs to review current draft and discuss at next meeting. *Ongoing.*

239/15

To receive Monthly Accounts and confirm this month's payments:

- Business Services at CAS Ltd for Business insurance for October 2015
- Mileage/expenses and salary for clerk Dawn Marriott
- Ream Surgical for defibrillator service
- NALC for Local Council Award Scheme.

Proposed by Cllr Marven, Seconded by Cllr Suckling.

240/15

Correspondence

Revised Bank Mandate and complaint to Barclays. *Ongoing.*

241/15

To receive Officers Reports:

Chair

Chair reported that Village hall committee have agreed to display the 'Vaughton Parish Council of the Year award' framed certificate and silver salver in Messing village hall. ACTION Chair To check that VHC will insure the salver.

242/15

Tree Officer

No report

243/15

Footpaths Officer

No report

244/15

Allotments Officer

No report

245/15

Oil syndicate

20 residents ordered 14,500 litres at 29.9ppl, in the 13 years the syndicate has been running 1.5 million litres of oil have been ordered.

- 246/15** **To receive Clerks report:**
Actuals v forecast 2015/16
Clerk reported that although slightly over budget in some areas, we are on track for the year.
- 247/15** **Progress on Local Council Award Scheme**
- Progress on website - Clerk to attend course next week on Transparency Code briefing. The website can then be made compliant for the smaller authorities (Transparency Requirement) (England) regulation 2015/494.
 - Clerk then to attend course on Local Council Award scheme in December.
 - ACTION Clerk to apply for funding via EALC/NALC for extra time taken to set up and run the website to meet these regulations. *Ongoing.*
- 248/15** **To Discuss Potential dates for 2016/17 Parish Council meetings**
All meetings to be on 3rd Tuesday of each calendar month, other than May (Tuesday 24th May) and December (Thursday 15th December).
ACTION Clerk to book Messing village hall meeting room.
- 249/15** **To Review 1st draft of budget/forecast for 2016/2017**
Assumptions accepted, but EALC/SLCC and NALC subscription expected to rise. ACTION Clerk to prepare 2nd draft to all Parish Cllrs showing all Community Orchard fundings/costing as a separate spreadsheet.

Meeting closed at 8.40pm

.....15th December 2015