

**Minutes of the Parish Council Meeting of
Messing cum Inworth Parish Council
Held on 20/102015 at 7.45pm at Messing Village Hall**

Those Present:

Chair David Smith	Councillor John Dey	Councillor Jon Longman
Councillor Bob Suckling	Parish Clerk Dawn Marriott	
Member of Public Matthew Bunting	Member of Public Jane Phillips	

MINUTES

- 191/15** **To receive apologies and to record absences**
Apologies were received and accepted from Cllrs Culley and Marven.
- 192/15** **To receive Declarations of Interest**
To declare any Disclosable Pecuniary Interest, Other Pecuniary Interest or Non Pecuniary Interest relating to items on the agenda
None were received or required.
- 193/15** **To confirm the minutes of the Parish Council and the Planning Meetings held on 15/9/2015**
Proposed by Cllr Longman, seconded by Cllr Suckling, duly signed by the chair.
- 194/15** **To receive reports from the County and Borough Councillors, and a report from the Essex Constabulary**
- County Councillor Jowers:** No Report
- Borough Councillors:**
Borough Councillors Bentley and Ellis sent their apologies. See items P47/15, 197/15 and 201/15 for their recent assistance in the parish.
- Essex Constabulary:**
http://www.essex.police.uk/my_neighbourhood.aspx
For updates on your community, and the PaCC and Chief Constables announcements of 6/10/2015.
- 195/15** **To adjourn the meeting for Public Participation**
In accordance with the adoption of the new code of conduct the members of the public are invited to have your say! The Chairman will ask members of the public to indicate if they wish to speak on any matter appearing on the agenda, or any matters not appearing on the agenda. 15mins allocated for this item.
No questions were raised by members of the public who were present.

- Ongoing projects**
- 196/15** **To receive a report on the up-to-date position on Potholes and Road Closures**
No planned road closures in the villages. The large re-occurring pot hole at Messing village gateway will be addressed by the flooding alleviation project. *Ongoing.*
- 197/15** **To discuss Messing village flooding alleviation project**
Initial project work completed at Messing Village Playground/Hall
- www.essex.gov.uk/flooding for property level protection grants
ACTION Clerk to write to all property owners of properties known to flood advising them of these grants.
- **Report from Flood meeting held 12/10/15 re further projects**
Successful meeting held with Essex CC, Jacobs, Essex Highways, Parish Councillors, Landowners and local residents. Funding has been allocated for our projects. Revised plans are to be drawn up. ACTION Chair to talk to residents that may be affected by new drainage ditch proposals. *Ongoing.*
- 198/15** **'Heart of Messing' Community Defibrillator project Secure cabinet now installed.**
Defibrillator being serviced.
Formal launch date to be at Messing Market 21/11/2015.
CPR training to be arranged for all interested parties in the New Year.
The AED can be utilised without any training the device talks you through the process, and the 999 operator will be on the phone at all times to assist. *Ongoing.*
- 199/15** **Progress on Allotments/Allotment Association**
To receive a report as to progress on transfer of land to the parish council for use as allotments. Awaiting update from solicitors. Work is underway on the site. All residents are encouraged to register interest in a plot. *Ongoing.*
- 200/15** **To discuss potential application for 'Grow Wild' project-For Allotments/replanting of Memorial garden/Triangle of land at school junction**
The Parish Council agreed to make an application to help finance the re-organisation/replanting of the Princess Diana Memorial Rose Garden, ACTION Chair to obtain costings and to liaise with the Clerk before the next Parish Council meeting. Awaiting transfer of ownership of allotments before proceeding with any application. No projects regarding the triangle of land at the school junction will be considered until the school development project is complete. *Ongoing.*

- 201/15 Progress on business case for Community Asset Transfer - Community Orchard at The Red House, Messing**
The parish Council are still awaiting a response from Essex CC. Borough Cllr Ellis has confirmed that he has ring-fenced £440 for the purchase of a wheelchair accessible picnic bench from his 2015/16 community budget. *Ongoing.*
- 202/15 Essex CC CIF application for playground equipment at Messing Village hall**
CIF panel meet in early November, we should have a response to our application at the next Parish Council meeting. *Ongoing.*
- 203/15 To receive Monthly Accounts and confirm this month's payments:**
- Mileage/expenses and salary for clerk Dawn Marriott
 - PKF Littlejohn for External Audit
 - Kemp Co for newsletter printing
 - Blackwater for electrics and installing defibrillator cabinet
 - EALC for AGM/Conference
 - Came & Company for Annual Insurance.
- Proposed by Cllr Suckling, Seconded by Cllr Longman, duly signed. (See Appendix 1.)
- Correspondence**
- 204/15 Revised Bank Mandate and complaint to Barclays**
Ongoing.
- 205/15 Update on Local Highways Panel - to consider projects for 2016/2017**
LHP meeting cancelled. No new projects required at present. *Closed.*
- 206/15 Insurance policy renewal - quotes to consider**
Quotes were considered and the council agreed to move to Came and company on a 3 year contract. Proposed by Cllr Dey and Seconded by Cllr Suckling. ACTION Clerk to take forward new insurance. *Ongoing.*
- 207/15 Report from EALC - AGM and Conference 24/9/15**
Cllr Suckling and the Clerk reported back, that the AGM and conference were well attended, and interesting. They are please to report that the Parish Council won top prize for the year - The 'Vaughtons Council of the Year' award, and that they had received on behalf of the Parish Council a framed certificate, a Silver Salver, and £200 worth of EALC training for the coming year. *Closed.*
- 208/15 To discuss RCCE Survey**
<http://surveys.essexinsight.org.uk/essexruralstrategy>
All residents have been encouraged to complete the survey. *Closed.*
- 209/15 Star Council Awards NALC**
Although the Parish Council was shortlisted for 'Heart of Messing' project we did not make the national finals. *Closed.*

- 210/15** **To discuss new Essex CC Bus Review**
www.essex.gov.uk/busreview
 Noted. No Comment. *Closed.*
- 211/15** **To discuss Essex Police announcements**
 Noted. No Comment. *Closed.*
- 212/15** **To Discuss Safer Colchester Partnership - Host Community day of action?**
 Noted. No Comment. *Closed.*
- 213/15** **Report re Essex County Council Adoption of Statement of Community Involvement on 27/09/2015**
www.essex.gov.uk/SCI . Noted. No Comment. *Closed.*
- 214/15** **To receive Officers Reports:**
Chair The Chair thanked everyone for their hard work in putting together the application that won 'Vaughtons Council of the Year' award, and indeed all those that helped with all the projects involved. He reported that the Summer market in 2016 would be held to support all the 'green' projects that the Parish Council are involved with, and that the 2016 Christmas Market would be held for Friends of Messing Church
- 215/15** **Tree Officer** None
- 216/15** **Footpaths Officer** None
- 217/15** **Allotments Officer** None
- 218/15** **Oil syndicate** 10 residents ordered 7,000 litres oil 31.2ppl. lowest price for 3 years. The oil syndicate has been running for 13 years.
- 219/15** **To receive Clerks report:**
Actuals v forecast 2015/16
 The clerk reported that the only areas of 'overspend' anticipated for the year would be the newsletter printing costs, and the mileage paid to the clerk. The Clerk has started on the budget/forecast/precept calculations' for 2016/2017, it was agreed the information would be forwarded to all Cllrs before the next meeting, and that this would be discussed in at the next Parish Council meeting 17/11/2015. *Ongoing.*
- 220/15** **Progress on Local Council Award Scheme**
 It was agreed that the clerk should attend a Course at EALC in December at a reduced cost of £15. *Ongoing.*
- 221/15** **Update re Summer newsletter**
 The newsletters have been warmly received by residents, and several people have contacted the council regarding items of interest. It was agreed to continue with the newsletter next year, and ACTION Chair to obtain quotes for different layouts. ACTION Clerk to build costing into next year's budget. *Closed.*
- 222/15** **Progress on website**
 Issues with viewing from tablets and mobile phones has now been resolved. The clerk reports work progressing well. *Ongoing.*

223/15

To discuss publicity and press releases

It was agreed that the parish council should issue their own press releases to be placed on the village website. Cllr Longman agreed to write press release bi-monthly for the Tribune magazine (free of charge), starting with a report on the 'Heart of Messing' Project and installation of the defibrillator and the 'Vaughtons Council of the Year Award'.
Closed.

224/15

Report on Risk Assessment.

Following recent publicity regarding the prosecution of a local Parish Clerk for fraud and theft, The clerk recommended that in future any new staff should have a DBS (Disclosure and Barring Service) check before employment. This was agreed and added to the risk assessment register. *Closed.*

Meeting closed at 8.45pm

..... signed

.....17th November 2015