

**Minutes of the Parish Council Meeting of Messing cum Inworth Parish Council  
Held on 18/11/14 at 7.30pm at Messing Village Hall**

**Those Present:**

Chair  
Andy Smith

Councillor  
Dick Youngs

Councillor  
John Dey

Councillor  
David Smith

Councillor  
Jon Longman

Zone Warden  
Gary Cole (part)

Parish Clerk  
Dawn Marriott

**AGENDA**

**129/14**

**To receive apologies and to record absences**

Parish Councillors Baxter and Culley and Borough Cllrs Bentley and Ellis sent their apologies. County Councillor Jowers was absent

**130/14**

**To receive Declarations of Interest**

None were required or received

**131/14**

**To confirm the minutes of the Parish Council and the Planning Meetings held on 28/10/14**

Agreed and signed, Proposed Cllr Youngs, Seconded Cllr D Smith.

**132/14**

**To receive reports from the County and Borough Councillors, and a report from the Essex Constabulary**

**PC Darin Patrick sent in a report**

- 2 thefts (village mowers) during October. (See Appendix 1)

**County Cllr Jowers – no report received**

**Borough Cllrs Bentley and Ellis sent a report:**

Large pothole village gateways, Messing reported and scheduled for repair (ref 134/14).

School car park planning application being forwarded to CBC.

Material samples for flood doors for village hall still awaited (ref 134/14).

**133/14**

**To adjourn the meeting for Public Participation**

No members of the public were present.

**134/14**

**Ongoing projects**

- **To receive a report on the up-to-date position on Potholes and Road Closures**
- No planned road closures in the parish. ACTION Clerk to report to Cllr Bentley that the pot hole at the entrance to Messing village has been remarked for filling, but work has not been completed. *Ongoing.*

- **To receive report re Inworth Gates project**
- The chair met with CBC Local Highways Panel at the site last week. Approval has been given for 'gates' and a chevron on the bend to encourage traffic to reduce speed. *Ongoing.*
- **To discuss the current situation regarding the drainage/flooding issues at the Village Playground/Hall**
- The plans to be implemented have been agreed, Ringway Jacobs to supply final figures, Cllr Bentley to make finance application. *Ongoing.*
- **To receive an update re the A12 VTAG to campaign to help with traffic issues in Feering/Kelvedon**
- Next meeting 28/11/14, Cllr Youngs to attend and report back, *Ongoing.*

**135/14**

**To receive Monthly Accounts and confirm this month's payments:**

- Mileage/expenses and salary for clerk Dawn Marriott
- EALC re Council Finance course for Clerk
- Agreed and signed. (See Appendix 2)
- The clerks pay award has been finalised. Increase from 1/1/15, with lump sum to be paid in December.

**136/14**

**Correspondence**

- **CBC Local Government Boundary Commission update**
- No Action. Consultation closes 12/1/15. *Ongoing.*
- **Dog waste/litter bin at village hall playground**
- New litter bin has now been installed, Gary Cole CBC Zone warden attended the meeting, CBC will monitor the usage of the bin for 3 months, and there have been further incidents of bagged dog-waste being dropped in the village playground. He is also to ask permission to speak to dog owners at Dog training clubs at the village hall. *Ongoing.*
- **Hedge by Maypole Pub, Tiptree**
- Awaiting response by ECC. *Ongoing.*
- **Triangle of land at School junction**
- Monitoring. *Ongoing.*
- **Potential Allotments**
- The Parish Council have agreed to appoint solicitor Mark Hidveghy of Jefferies Solicitors to act on their behalf, once a planning application has been received. *Closed.*
- **Making the Links**
- ACTION Clerk to complete Parish Engagement questionnaire for ECC. *Closed.*
- **Tiptree Parish Council Neighborhood Plan Area**
- The Parish Council have no objection or comments to make, and agree that the 'Grove Road' area of Tiptree should fall within this application, ACTION Clerk to inform CBC of the decision. *Closed.*

**137/14**

**To receive Officers Reports:**

- **Chair**
- To plan a village walk Monday 4/5/14, ACTION CB & AS. *Ongoing.*
- **Tree Officer**
- No Report

- **Footpaths Officer**
- ACTION Cllr D Smith to notify Clerk of details overgrown hedges/damaged fences, Clerk to contact residents. *Ongoing.*
- **Allotments Officer**
- No Report.
- **Oil syndicate**
- Cheapest fuel for 4 years, 10 Residents ordered 7,100 litres @46.9ppl.

**138/14**

**To receive Clerks report:**

- **2014/15 actual v forecast expenditure**
- Total spent to-date £7452.02, against annual budget £9702. Clerk expects to be on budget for the year. *Ongoing.*
- **2015/16 draft budget/forecast**
- ACTION Clerk to prepare 2<sup>nd</sup> draft of 2015/16 budget/forecast, and present to Cllrs before meeting of 16/12/14 with recommendation for precept figure. CBC to provide details of other funding sources by end November. *Ongoing.*
- **War Memorial cleaning fund**
- £100 was donated from the collection form Remembrance Sunday, the total now raised is £732.34, which covers the cleaning costs, and leaves us with £22.84 ring-fenced in reserves for future cleaning. *Closed.*
- **EALC Training courses available 2015**
- ACTION Cllrs and Clerk to consider training required for 2015/16. *Ongoing.*
- **Emergency Planning**
- CBC representative to attend parish council meeting 16/12/14 to start project. *Ongoing.*
- **Progress on Community Defibrillator project/Community Heartbeat Trust application/British Heart Foundation application**
- Parish Council agreed to undertake to provide a defibrillator in Messing during 2015/16. £150 award from Best Kept village to be set aside, £500 from reserves, funds to be raised at Messing spring fair in 2015. Other sources of fund raising/donations to be explored. ACTION clerk to register interest/scheme with Community Heartbeat Trust- who undertakes to donate £500 to the scheme. *Ongoing.*
- **Draft policies for discussion/adoption; Complaints handling, Publication Scheme, Grant awarding, Data protection**
- Parish Council agreed to adopt the policies. ACTION Clerk. *Closed.*
- **Asset Register and Risk Assessment**
- ACTION Clerk to undertake review of asset register and risk assessment for meeting of 16/12/14. *Ongoing.*

**Meeting closed at 8.30pm.**

**Agreed and signed .....16/12/2014**