

**Minutes of the Parish Council Meeting of Messing cum Inworth Parish Council
Held on 18/03/2014 at 7.30pm at Messing Village Hall**

Those Present:

Chair
Carol Baxter

Councillor
John Dey

Councillor
Jon Longman

Councillor
Andy Smith (part)

Clerk
Dawn Marriott

County Councillor
John Jowers

AGENDA

- 33/14 **To receive apologies and to record absences**
Apologies were received from PC Darin Patrick, and Councillors Dick Youngs, Kevin Bentley and Andrew Ellis.
- 34/14 **To receive Declarations of Interest**
Councillors Baxter and Longman declared an interest in the possible allotments to be provided alongside school car park development.
- 35/14 **To confirm the minutes of the meeting of the Parish Council and the Planning Meetings held on 18/02/2014**
The minutes of both meetings were accepted and signed into the records.
Proposer: Councillor Dey, Seconder: Councillor Longman.
- 36/14 **To receive reports of County and Borough Councillors, and a report from the Essex Constabulary**

County Councillor John Jowers reported:
LEP (Local Enterprise Partnership) is replacing RDA (Rural Development Agency) Budget £60/70 million for Essex, some of which must be for rural areas.
£500,000 budget with JJ for household flooding barriers.
An extra £2 million for highways surface water flooding held by Rodney Bass. See also item 38/14 re funding for Inworth village gates.

PC Darin Patrick sent in a report:
2 break-ins, including All Saints Church Messing. Other rural churches have been targeted. Nothing of value was stolen.
- 37/14 **To receive reports on the up-to-date position on the B1023 re:**
- **Potholes**
- Up-to-date schedule maintained by clerk. Recent overnight work on B1023 has repaired almost all potholes.
- **Hinds Bridge**
- Resurfaced during recent overnight works .No further work planned for 2014.
- 38/14 **To receive report re Accident Blackspot B1023/possible traffic calming measures.**
Positive responses have been received to the plan from last meeting. Correct documentation for Local Highways Plan now in hand.

ACTION clerk to draft and forward to all.
JJ confirmed availability of £3k in CIF for gates.
ACTION clerk to complete CIF documentation.

39/14

To Receive update on the possible way forward regarding possible way forward with item ref: 50/14 Messing School Car Park

ACTION CB to attend meeting with Karen Syrett (CBC), Andrew Ellis and school. ACTION clerk to ask RCCE to attend when date is known.

40/14

To adjourn the meeting for Public Participation

No members of the public were present.

41/14

To receive Monthly Accounts and confirm this months payments:

- Mileage/expenses and salary for clerk Dawn Marriott
- Kelvedon Parish Council £42 for Poppy Seeds
- £150 village hall hire for previous year.

These payments were agreed.

42/14

To discuss the current situation regarding the drainage/flooding issues at the Village Playground/Hall

Surveying took place in the village on 10/3/14. Next meeting 24/3/14, whilst funding for survey is available. Funding for works not yet agreed. ACTION CB to attend. Separate minutes held from meeting of 10/3/14. Subsequent to the PC meeting the date of the next drainage meeting was changed to 31/3/14.

43/14

To receive an update re Feering Parish Council lobby/pressure group to campaign to help with traffic issues in Feering/Kelvedon.

ACTION Clerk to report back, and Diarise for clerk and councillor to attend future meetings. Ongoing.

44/14

To discuss forthcoming Parish Elections 22 May 2014, AGM and Annual Parish meetings 27/5/2014.

ACTION clerk to forward documentation to councillors when received from CBC.

ACTION councillors to complete and hand deliver to CBC before 4pm 24/4/14.

ACTION clerk to respond to recent letter from Priti Patel inviting her to the AGM.

ACTION clerk to invite East of England Ambulance service to attend Annual Parish meeting and provide a demonstration of Community First Responder service.

ACTION clerk to prepare 2nd draft of AGM, and email to all.

ACTION CB to invite PCC and School Governors to report at AGM.

45/14

To receive a report on the potential secondary power link from Inworth to Feering/Kelvedon power supply

ACTION Clerk to chase UK Power Supply.

46/14

To receive a report on the meeting of the Essex Village of the Year and Best Kept Village Competition on 24/1/14

ACTION JL to complete application forms.

47/14

To discuss Councillors code of conduct/Training for Councillors/Standing Orders.

ACTION clerk to review standing orders before next meeting
The good councillors guide has been forwarded to all.

48/14

Correspondence

Request from All Saints Church Inworth for the supply of a Litter Bin

- CBC have confirmed supply in the new financial year. ACTION. clerk to diarise to remind CBC. Ongoing.
- **Broadband agreement between BUZCOM and All Saints Church Messing**
- Contracts have been agreed. Ongoing.
- ACTION clerk to explore fibre option solutions as backup.
- **To discuss correspondence received regarding the possible provision of car parking/improving children's safety at Messing Primary School.**
- See item 39/14. Ongoing.
- **To discuss Local Government Boundary Commission Electoral Review Consultation**
- ACTION Clerk to register concerns about changing wards boundaries. Potential change to 51 Borough Councillors and 17 wards would mean a reduction of wards from 27 to 17.Ongoing.
- **To discuss Grass cutting quote for Messing Green for 2014/15.**
- Agreed at £1,000, payable in June/December. ACTION clerk to confirm acceptance of quote.
- **To discuss resignation of Internal Auditor.**
- ACTION clerk to write a letter of thanks, and to approach EALC for a list of suitable alternatives.

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49/14

To receive Officers Reports:

- **Chair**
No report
- **Tree officer**
Damage to an oak on the footpath from Lodge Road, to be pollarded by the landowner in autumn.
- **Footpaths Officer**
To check stile at Prested Hall.

50/14

To receive Clerks report:

- **Progress on Parish Notice board and funding**
ACTION clerk to order, funding £600 now all received.
- **Progress on funding for flood barriers from ECC**
ACTION clerk to keep on file, recent news re funding for flood victims.
- **Progress on Cenotaph Cleaning**
Clean to be performed during May, 3 people, 1day.
ACTION clerk to notify all when date is set.
ACTION JL to ask church if collection from Remembrance Sunday can be used to assisting with funding the clean.

- **Progress on Poppies for Centenary of WW1**
Poppy seeds have now been received and paid for.
ACTION clerk to prepare brief note to accompany each packet, including request for donations to assist with Cenotaph cleaning..ACTION councillors to distribute before Easter.
- **2013/14 actual v forecast expenditure**
Small surplus £455, primarily underspend on Village design statement, and hedge and tree care. 2014/15 forecast have been adjusted to account for under/overspends in 2014/14 year.
- **To discuss clerk registration for CiLCA**
Funding agreed at £150 for registration and £395 courses starting 10/9/14. ACTION Clerk to complete documentation. ACTION clerk to apply for £100 bursary from NALC. ACTION clerk agreed to complete within 24months, and to remain in post for that period.
- **Progress on complaint letter to Barclays Bank**
Barclays have sent a letter acknowledging failure to respond to our complaint in a satisfactory manner. Ref: A1053158. ACTION Clerk to respond asking for deadlock letter, in order to contact ombudsman. Transfer £1001.87 from Business Saver to Community Account agreed and authority signed. ACTION Clerk to take to Barclays Tiptree for actioning.
- **New Messing cum Inworth Parish Council website.**
ACTION clerk to book training and sketch basic layout for agreement.
- **Report from Town & Parish Clerks meeting 5/3/14.**
Presentation regarding Community First Responders.
Details of LGBC Electoral Review see 48/14
S106 funds are now available on CBC website.
ACTION clerk to check monthly.
- **Report from CALC meeting 5/3/2014.**
Minutes have been circulated. No action required.

Meeting closed 9.pm

Signed _____ Carol Baxter

15/4/2014