Ongar
Town Council

Aimi Middlehurst
Town Clerk

QUALITY TOWN COUNCIL

12th May 2011

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to the **ANNUAL FULL COUNCIL MEETING** to be held in the **COUNCIL CHAMBER**, **BANSONS, BANSONS WAY, ONGAR** on **THURSDAY 19th May 2011** commencing at **8 pm** for the transaction of business as set out below. Members of the Public and Press are cordially invited to attend.

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A G E N D A

01/11 To elect a Chairman of the Council

02/11 To receive the Chairman's Declaration of Acceptance of Office

03/11 To elect a Vice-Chairman of the Council

04/11 Apologies for absence
Councillors are asked to forward their apologies for not attending the meeting

05/11 Declarations of personal and or prejudicial interest (existence and nature) with regard to items on the agenda. Members of the council are subject to the Local Authorities (Model Code of Conduct) Order 2007 (SI. 2007 / 1159) (The Revised Code) with the additional non mandatory section 12(2).

06/11 Public participation session with respect to items on the agenda previously notified to the Clerk. The Council will hear first from Councillors with prejudicial interest who must leave the room immediately after they have made their representations, answered questions or given evidence. Councillors cannot remain in the room to hear representations of others. After the close of the public participation session, any member having left due to Section 12 (2) may rejoin the Council. When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting. The maximum time allowed for this item is 15 minutes.

Bansons, Bansons Way, Ongar, Essex, CM5 9AS Tel 01277 365348 Fax 01277 362315

e-mail clerk@ongartowncouncil.gov.uk www.essexinfo.net/ongartowncouncil

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07/11 To appoint Chairmen, Vice Chairmen and members to the following Council Committees

- **Community Affairs**
- **Environment**
- **Open Spaces**
- **Planning**
- **Finance**
- **Human Resources**

08/11 To appoint representatives to outside bodies

09/11 To confirm the minutes of the Council meeting held on the 28th April 2011
Minutes attached.

10/11 Clerk's Report
Items of information not included in the agenda.

11/11 Planning
To consider current Planning Applications. Responses due to EFDC 20th May

12/11 Bowes Field
To consider the report by the Inspector and to confirm any attendance at the ECC meeting on 27th May.

13/11 Annual Return for 2010/11
To approve the Annual Return

14/11 Planning Policy Statement for Travellers Sites Consultation
To consider a response to the consultation

15/11 EALC Group Councillor Training Session
To consider the opportunity to arrange an in house training session

16/11 Reports if any, from District Councillors on matters relating to Ongar

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