

Panfield Community Association Meeting

Thursday 15th February 2018 at 7:30pm in Village Hall

| Ref | | Action |
|------|--|--|
| 1.00 | <p>In Attendance</p> <p>Tony Banks PCA Committee Member Caroline Bowser PCA Committee Member Julie Butson PCA Committee Member Danny Canning PCA Chairman Margaret Cockwell PCA Committee Member Sarah Reid PCA Secretary Julia Wilson PCA Committee Member Peter Yates PCA Committee Member</p> | INFO |
| 2.00 | <p>Apologies for Absences received</p> <p>Lynne Canning PCA Committee Member Christine Joyce PCA Treasurer Mark Payne St Marys Church Curate Pippa Percy PCA Bookings Clerk Chris Rowe PCA Committee Member Bridget Smith PCA Committee Member</p> | INFO |
| 3.00 | <p>Minutes of the previous meeting</p> <p>The minutes of the previous meeting in December were agreed as true and accurate.</p> | INFO |
| 5.00 | <p>Actions Arising</p> <p>Father Christmas – Sr and CJ to meet to discuss discrepancy.</p> | SR/CJ |
| 6.00 | <p>Hall Booking Report</p> <p>DC advised bookings are looking positive so far.</p> | INFO |
| 7.00 | <p>Finance Report</p> <p>PY progressing bank transfer with Stuart and Jenny.</p> <p>PY raised a query in relation to how much was in Lloyds as had noticed Barclays account appeared to be low on funds. DC pointed out that the balance at the AGM was £5,833.30. PY to arrange cheque to transfer funds.</p> | PY PY |
| 8.00 | <p>Event Update</p> <p>Quiz Night – Flyers have been delivered and signs are out.</p> <p>DC advised 6 tables are confirmed and he is compiling questions.</p> <p>Garage Sale – SR to compile Event Planner.</p> <p>Village Fete – No update</p> <p>Black Caps – No update</p> <p>AGM – No update</p> <p>Walking Group – SR has created online survey. Four responses to date.</p> <p>DC to create paper version and pass to SR for delivery.</p> <p>TB raised question on safety which DC resolved by explaining a Risk</p> | INFO INFO SR INFO INFO INFO INFO DC |

| | Assessment will be compiled for each walk. | INFO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-------|--|-----------------|------|--------|----|---------|------------|----|-------|---------------|----|-----------|----------|----|-------|--------|---|--------|----------|---|------------------|---------------|---|--------|----------------|---|-------|-----------------|---|------|---------------|----|
| | Panfield Presents – No Update | INFO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Bingo – JW provided comprehensive feedback on licencing and that no licence is required if we are a charity. There are some limits on what can be charged and maximum for prizes together with whether the charity benefiting has to be named. | INFO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | DC to speak to Chivonne Clayton. | DC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | WiFi - DC advised WiFi has been changed to BT Infinity. SR to provide laptops to DC and update facebook. | SR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Defib – DC confirmed the defib and sign have been fitted. Two training sessions have taken place and more sessions are planned. Graham Bedford has agreed to buy the second battery and is paying for the pads and electric for heater for defib. DC asked for agreement to buy Paul Fayers a bottle of Jack Daniels to say thank you, all agreed. | INFO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9.00 | Pananza | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Pananza was drawn for January: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <table border="1"> <thead> <tr> <th>Prize</th> <th>Name</th> <th>Street</th> </tr> </thead> <tbody> <tr> <td>50</td> <td>Edwards</td> <td>Church End</td> </tr> <tr> <td>20</td> <td>Smith</td> <td>Kynaston Road</td> </tr> <tr> <td>10</td> <td>McCormack</td> <td>St Marys</td> </tr> <tr> <td>10</td> <td>Diane</td> <td>Meadow</td> </tr> <tr> <td>5</td> <td>Hayhow</td> <td>St Marys</td> </tr> <tr> <td>5</td> <td>Mike and Kathryn</td> <td>Kynaston Road</td> </tr> <tr> <td>5</td> <td>O'neil</td> <td>Queens Gardens</td> </tr> <tr> <td>5</td> <td>Sarah</td> <td>Ashton Cottages</td> </tr> <tr> <td>5</td> <td>Reed</td> <td>Kynaston Road</td> </tr> </tbody> </table> | Prize | Name | Street | 50 | Edwards | Church End | 20 | Smith | Kynaston Road | 10 | McCormack | St Marys | 10 | Diane | Meadow | 5 | Hayhow | St Marys | 5 | Mike and Kathryn | Kynaston Road | 5 | O'neil | Queens Gardens | 5 | Sarah | Ashton Cottages | 5 | Reed | Kynaston Road | TB |
| Prize | Name | Street | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 50 | Edwards | Church End | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20 | Smith | Kynaston Road | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | McCormack | St Marys | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | Diane | Meadow | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | Hayhow | St Marys | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | Mike and Kathryn | Kynaston Road | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | O'neil | Queens Gardens | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | Sarah | Ashton Cottages | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | Reed | Kynaston Road | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | DC advised he is going to have flyers produced and visit residents not included in Panaza, Sr suggested taking street collector for each street. Standing Order was discussed. TB advised there is not currently a collector for Hall Road, DC advised PP volunteered but weather has been atrocious since then. | DC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10.00 | Any Other Business | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Fault Find February – JB suggested putting request on FB. DC to speak to PPC. | DC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Parish Council Vacancies – DC advised there are a number of Parish Council vacancies. Anyone interested should email Bill Seward littlepriorybarns@tiscali.co.uk . | INFO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11.00 | Next Meeting Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Thursday 15 th March 2018 @ 7:30pm in the Village Hall. | ALL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |