

## Panfield Community Association Meeting

Monday 16<sup>th</sup> October 2017 at 7:30pm in Village Hall

Ref		Action
1.00	<p><b>In Attendance</b></p> <p>Tony Banks                    PCA Committee Member            Danny Canning            PCA Chairman            Margaret Cockwell        PCA Committee Member            Christine Joyce            PCA Treasurer            Pippa Percy                PCA Bookings Clerk            Sarah Reid                 PCA Secretary            Peter Yates                 PCA Committee Member</p>	INFO
2.00	<p><b>Apologies for Absences received</b></p> <p>Caroline Bowser            PCA Committee Member            Julie Butson                PCA Committee Member            Lynne Canning             PCA Committee Member            Mark Payne                St Marys Church Curate            Chris Rowe                 PCA Committee Member            Bridget Smith              PCA Committee Member</p>	INFO
3.00	<p><b>Minutes of the previous meeting</b></p> <p>The minutes of the previous meeting were agreed.</p>	INFO
5.00	<p><b>Actions Arising</b></p> <p>Invoice for Elections – CJ confirmed an invoice has been raised.</p> <p>Boiler Service – SR to forward Leo's number to PP</p>	INFO SR
6.00	<p><b>Hall Booking Report</b></p> <p>PP advised there have been a few party bookings.</p> <p>PP advised the works to the doors will be carried out 2<sup>nd</sup> and 3<sup>rd</sup> December.</p>	INFO INFO
7.00	<p><b>Finance Report</b></p> <p>CJ advised we are still in the process of moving the monies over to the new account. CJ to continue to progress this.</p> <p>DC advised he hasn't heard anything from the bank. CJ to chase.</p> <p>End of Year Finance Report –            RAP    £541 income                  £672 Expenditure</p> <p>There is a possible £100 for RAP to come from PPC plus monies from church and pub. CJ to progress with Church and DC to speak to pub.</p> <p>Hall Hire Income - £3,363.00</p> <p>Panaza Income - £1,776.75</p> <p>Garage Rental - £365.00</p> <p>Village Garage Sale - £350.70</p>	CJ CJ  CJ/DC    INFO

8.00	<b>Event Update</b> Black Caps – DC thanked everyone for their donations.	INFO
	Quiz Night – Postponed until February 2018.	INFO
	Vintage Villagers – Bookings to Anne Cole. CJ to produce flyer.	CJ
	Panfield Presents – CJ is meeting a contact, Jenny from Feering village who run their own cinema viewing.	CJ
	Walking Groups – It was agreed with would be pushed from Spring. SR to progress questionnaire on line and hard copies.	SR
	Father Christmas – All underway.	SR
9.00	<b>Improvements</b> Defibrillator Training – DC met with Paul Fayers. Paul has offered to train any villagers. It was agreed notices about first aid and AED training would be added to Facebook and RAP. It will be every Saturday in January.	DC/SR
	DC to speak to Graham about siting the defibrillator on the pub external wall.	DC
	Village Hall – DC has resited the fridge and bought a new kettle.	INFO
	WiFi – DC advised Bill Saward is progressing funding for WiFi for the village hall.	PPC
	AGM – It was agreed AGM will be held on the 1 <sup>st</sup> December. SR to produce flyers.	SR
	MC advised she will not make AGM.	INFO
10.00	<b>New Residents</b> New residents have moved into The Dairy Barn and The Spinney. SR to advise James the Parish Council Clerk.	SR
11.00	<b>Any Other Business</b> Crib Service – the crib service was discussed. SR to ask MP if a flyer will be available.	SR
	Thistledown Pond – The state of Thistledown pond was discussed. PP to speak to Bill Saward.	PP
	Playgroup Monies – SR asked if the PCA will hold onto the Playgroup funds until we can find someone else to take it forward. This was agreed. SR to arrange for the monies to be passed to the PCA.	SR

12.00

**Panza**

PY advised there was a query in relation to a payment to Appleby. It was agreed the Panza winners would be recorded in the monthly minutes going forward.

SR

Panza was drawn for October:

INFO

<b>Prize</b>	<b>Name</b>	<b>Street</b>
50	Brandon	St Marys
20	Martlew	St Marys
10	Trodd	Meadow
10	Smith	Kynaston
5	Gray	Kynaston
5	Mike and Kathryn	Kynaston
5	Smith	Meadow
5	Turner	Ketley
5	Kelly	Kynaston

TB

13.00

**Next Meeting Date**

Thursday 16<sup>th</sup> November 2017 @ 7:30pm in the Village Hall.

ALL