

Panfield Community Association Meeting

Monday 23th July 2018 at 8pm in Village Hall

Ref		Action
1.00	<p>In Attendance</p> <p>Tony Banks PCA Committee Member Caroline Bowser PCA Committee Member Danny Canning PCA Chairman Margaret Cockwell PCA Committee Member Sarah Reid PCA Secretary Peter Yates PCA Committee Member</p>	INFO
2.00	<p>Apologies for Absences received</p> <p>Julie Butson PCA Committee Member Lynne Canning PCA Committee Member Christine Joyce PCA Treasurer Mark Payne St Marys Church Curate Pippa Percy PCA Bookings Clerk Chris Rowe PCA Committee Member Bridget Smith PCA Committee Member Julia Wilson PCA Committee Member</p>	INFO
3.00	<p>Minutes of the previous meeting</p> <p>Minutes for June and July were agreed as true and accurate.</p>	INFO
4.00	<p>Actions Arising</p> <p>Clearing Sheds – still outstanding. Date to be agreed.</p> <p>Lloyds – Most of the funds in the Lloyds account have been transferred. Some monies remain for utilities bills.</p> <p>July Pananza – Pananza Results for July to be passed to SR.</p> <p>Fete Presentation Evening – A cheque for £750 was passed to MIND. £575 has been passed to PCA, still waiting for monies from sponsors. DC to progress with Graham Bedford.</p> <p>External Wall – PP to provide contact details for Kurt and Brett.</p> <p>Insurance – SR to check on walks.</p>	SR/DC INFO TB DC PP SR
5.00	<p>Finance Report</p> <p>Lloyds – PY advised Jenny Edwards has received a phone call to inform her the Lloyds account is overdrawn. DC to sort out mandate and transfer monies to put balance to zero.</p>	DC
6.00	<p>Hall Booking Report</p> <p>PP has advised hall booking are steady and has received an enquiry regarding another regular booking.</p> <p>CJ to send a copy of the bank account so PP can reconcile.</p>	INFO CJ
7.00	<p>Event Update</p> <p>Panfield Plodders – It was agreed to have a set date for walks where the Sunday walks would be on the first Sunday and Wednesday walks will be on the third Wednesday. This means walks for the next few months will be:</p>	

	Sunday 7 th October Wednesday 17 th October Sunday 4 th November Wednesday 21 st November Sunday 2 nd December																															
	DC agreed to create a poster where we can publicise the next date.	DC																														
	SR to create events on Facebook.	SR																														
	Panfield Presents – DC advised he is currently compiling a business plan to enable us to access funding.	DC																														
	Quiz Night – Only 4 tables currently booked.	INFO																														
	Race Night – DC advised he is looking at purchasing films to enable us to run our own race night. Proposed date for Race Night is 10 th November.	DC																														
	The 16 th November proposed for the alternative date for the AGM. SR to check with PP that the hall is free.	SR																														
	Childrens' Halloween Party – The ticket cost for the party was discussed.	INFO																														
	Christmas Present Wrapping – This is likely to be 15 th or 16 th December. Date and time to be confirmed nearer the time. SR to advise.	SR																														
	Community 360° - DC to follow up.	DC																														
8.00	Building Repairs and Improvements External Wall – The state of the wall was further discussed.	INFO																														
	Rear Doors – PP to ask carpenter to return as the pin has fallen out of the hinge and there is no weatherboard on the bottom of the door.	PP																														
	Side Window – DC to speak to Paul regarding repair to window to side of hall.	DC																														
9.00	Panza Panza was drawn for September:																															
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10.00	Any Other Business Smell – the recent smell present in the village was discussed which appears to have been from human waste on farmland. Concerns have been raised. DC to follow up and report back.	DC																														
11.00	Next Meeting Date Monday 15 th October 2018 @ 8pm in the Village Hall.	ALL																														

