

Panfield Community Association Meeting

Monday 20th May 2019 at 7.45pm in Village Hall

Ref		Action
1.00	In Attendance Tony Banks PCA Committee Member Caroline Bowser PCA Committee Member Danny Canning PCA Chairman Christine Joyce PCA Treasurer Sarah Reid PCA Secretary Bridget Smith PCA Committee Member	INFO
2.00	Apologies for Absences received Lorraine Borret PCA Committee Member Julie Butson PCA Committee Member Lynne Canning PCA Committee Member Margaret Cockwell PCA Committee Member Mark Payne St Marys Church Curate Pippa Percy PCA Bookings Clerk Kevin Roberts PCA Committee Member Julia Wilson PCA Committee Member Peter Yates PCA Committee Member	INFO
3.00	Minutes of the previous meeting Minutes for March were agreed as true and accurate.	INFO
4.00	Actions Arising Charity Commission Trustees – All sorted. Electronic Calendar – JW reviewing. Finance Report – CJ has revised finance report. SR to provide Cecelia's email address to CJ. Bookings Clerk – JW has kindly taken up the role of Bookings Clerk.	INFO JW SR INFO
5.00	Finance Report Pananza Income - £625 Gas and electricity invoices all sorted. Now being paid by direct debit from Barclays account. Bank balance at the end of April - £8,556.58	INFO INFO INFO
6.00	Hall Booking Report JW now carrying our role of Bookings Clerk.	INFO
7.00	Event Update Garage Sale – Event went well. £115 made on cakes alone. 31 garages in total. TB advised we need our charity number on posters so shops will display for free. Take away cups were discussed and paper bags. Need to think about this for the fete. Fete – BS advised help is needed with:	INFO INFO

	<ul style="list-style-type: none"> • Moving tables and chairs • Parking • Cakes • Helping serve teas, coffees and cakes. DC advised PP is available 12pm – 2pm to help • Raffle – CJ with her mum 	ALL																														
	It was agreed a request for crockery for the crockery smash stall would be put on Facebook.	JB																														
	CJ is sending letters out to small businesses regarding sponsoring.	CJ																														
	The programme was discussed and CJ agreed to print this. TB/BS top get electronic copy of programme to CJ.	TB/BS																														
	Panfield Plodders – SR advised in April the Panfield Plodders walked to Rayne café. A good turn out with 14 walkers.	INFO																														
	In May the Plodders walked to the Blue Egg. Only 5 walkers and only 2 walked back.	INFO																														
	CB advised there is a mid week walk to The Swan in Rayne on the 5 th June and SR advised there will be a shorter walk on Sunday 9 th June.	CB/SR																														
	Panfield Presents – AV company still awaiting for delivery of some equipment.	INFO																														
	CJ to order tables and chairs.	CJ																														
8.00	<p>Compliance Compliance – DC met representative from council. All signed off as long as actions are followed through.</p> <p>Rep also gave good advice on emergency lighting and fixing to artex coating ceiling containing asbestos.</p>	INFO																														
9.00	<p>Pananza Pananza was drawn for March:</p> <table border="1"> <thead> <tr> <th>Prize</th> <th>Name</th> <th>Street</th> </tr> </thead> <tbody> <tr> <td>50</td> <td>Rice</td> <td>Church End</td> </tr> <tr> <td>20</td> <td>Brandon</td> <td>St Marys</td> </tr> <tr> <td>10</td> <td>Smith</td> <td>Meadow</td> </tr> <tr> <td>10</td> <td>Lambert</td> <td>Kynaston</td> </tr> <tr> <td>5</td> <td>Peak</td> <td>Church End</td> </tr> <tr> <td>5</td> <td>Garrick</td> <td>Hall Road</td> </tr> <tr> <td>5</td> <td>Darch</td> <td>Kynaston</td> </tr> <tr> <td>5</td> <td>Goddard</td> <td>Ketleys</td> </tr> <tr> <td>5</td> <td>Puttick</td> <td>Kynaston</td> </tr> </tbody> </table>	Prize	Name	Street	50	Rice	Church End	20	Brandon	St Marys	10	Smith	Meadow	10	Lambert	Kynaston	5	Peak	Church End	5	Garrick	Hall Road	5	Darch	Kynaston	5	Goddard	Ketleys	5	Puttick	Kynaston	TB
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10.00	<p>Any Other Business None</p>	INFO																														
11.00	<p>Next Meeting Date Monday 17th June 2019 @ 8pm</p>	ALL																														