

Panfield Community Association Meeting

Thursday 21st May 2018 at 8pm in Village Hall

Ref		Action
1.00	<p>In Attendance</p> <p>Tony Banks PCA Committee Member Julie Butson PCA Committee Member Danny Canning PCA Chairman Sarah Reid PCA Secretary Bridget Smith PCA Committee Member Julia Wilson PCA Committee Member</p>	INFO
2.00	<p>Apologies for Absences received</p> <p>Caroline Bowser PCA Committee Member Lynne Canning PCA Committee Member Margaret Cockwell PCA Committee Member Christine Joyce PCA Treasurer Mark Payne St Marys Church Curate Pippa Percy PCA Bookings Clerk Chris Rowe PCA Committee Member Peter Yates PCA Committee Member</p>	INFO
3.00	<p>Minutes of the previous meeting</p> <p>The minutes of the previous meeting in April were agreed as true and accurate.</p>	INFO
5.00	<p>Actions Arising</p> <p>PRS – DC advised this has been resolved</p> <p>Bingo – DC advised feedback from coffee morning is that people only attend for an hour so don't think bingo would work. They would like a bookcase though for books they can swap.</p> <p>Fete – It was confirmed that Big Sing choir will now be performing at the village fete.</p> <p>Hall – TB advised the hall is a bit cleaner since PP spoke to the dog trainer.</p> <p>Tables – DC advised the sheds still need to be sorted and cleared so tables that aren't used as much can be kept in there. Whether a skip was needed was discussed. It was agreed the sheds would be cleared and then it would be decided if a skip is needed.</p>	INFO DC INFO INFO
6.00	<p>Finance Report</p> <p>Garage Sale – DC advised we collected £155 for garages and £83.50 from sale of cakes and refreshments. Totalling £238.50.</p> <p>Income for RAP - £643.</p> <p>Bookings Income – DC confirmed all hirers apart from the band are paying on line.</p> <p>Lloyds Account – DC advised we finally have a signed Lloyds cheque but we don't know how much is in the account as the gas and electric bills are paid from that account. DC completing direct debit mandates for gas and electric to get it moved over to other account and will then write to Lloyds to find out how much is left in account to transfer over.</p>	INFO INFO INFO DC

	Barclays Account – DC advised he now has access to internet banking for the Barclays account.	INFO
	Financial Report – DC has spreadsheet created by CJ. This will be circulated and if there are any questions, please speak to CJ or DC. It is planned this spreadsheet will be published on the website.	DC/CJ
	Bank Balance – idf regular booking for fitness classes and dog training continue it will increase the bank balance.	INFO
7.00	Hall Booking Report	
	DC advised PP has reported that the bookings are quite busy. The private bookings have dropped off as expected in the warmer months.	INFO
8.00	Event Update	
	Garage Sale – DC thanked everyone involved in the garage sale.	INFO
	Village Fete – The village fete was discussed including what help is needed. 3 people are needed to serve teas and coffees. Ideally 2 people to man the bouncy castle. 1-2 people needed to direct traffic. Bakers are also needed. Names of those able to help to DC and he will let BS know.	INFO ALL
	Tables and chairs – It was agreed tables and chairs would be moved to field on Friday evening and then returned after fete on Saturday. Hope to use Steve Barkers trailer.	DC/TB
	Raffle – CJ providing hamper for the raffle. CJ's mum and sister manning the raffle. Some square will be sold beforehand. Other prizes include a golf day and a prize from Green King.	INFO
	Bunting – JB to speak to Becky.	JB#
	Stalls and Displays – SR to ask PP to ask regular hall users if they would like a stall or would like to put a display on in the main arena.	SR
	Face Painter – SR to put a notice on Facebook for a face painter.	SR
	Flyers – SR to look at flyers. BS provided details.	SR
	Walking Group – Responses were discussed. DC feels we need to sort a route out. It was agreed first walk would be on the 17 th June or the 1 st July. SR to speak to CB and get back to those that responded to survey.	SR
	Autumn Events – as Black Caps can't make our preferred dates suggestions for an alternative autumn event to DC.	ALL
	Panfield Presents – DC has costs tables and chairs etc. needed for Panfield Presents. Prices for Adults and children were discussed. £4 for adults and £2 for children was suggested. Possible to get sorted for the autumn. DC and LC to meet with Feering group.	DC/LC

9.00

Pananza

Pananza was drawn for January:

Prize	Name	Street
50	Lambert	Queens Gardens
20	Roberts	Bell Lane
10	Marsh	Hall Road
10	Fiske	Thistledown
5	Archibald	Hall Road
5	Clarke	Ketleys
5	Bloomfield	Hall Road
5	Archibald	Church End
5	Brandon	St Marys

TB

10.00

Any Other Business

None

INFO

11.00

Next Meeting Date

Monday 18th June 2018 @ 8pm in the Village Hall.

ALL