

Panfield Community Association Meeting

Thursday 21st September 2017 at 7:30pm in Village Hall

Ref		Action
1.00	<p>In Attendance</p> <p>Caroline Bowser PCA Committee Member Danny Canning PCA Chairman Lynne Canning PCA Committee Member Margaret Cockwell PCA Committee Member Mark Payne St Marys Church Curate Sarah Reid PCA Secretary Julia Wilson PCA Committee Member</p>	INFO
2.00	<p>Apologies for Absences received</p> <p>Tony Banks PCA Committee Member Julie Butson PCA Committee Member Christine Joyce PCA Treasurer Pippa Percy PCA Bookings Clerk Chris Rowe PCA Committee Member Bridget Smith PCA Committee Member Peter Yates PCA Committee Member</p>	INFO
3.00	<p>Minutes of the previous meeting</p> <p>The minutes of the previous meeting were agreed however there is a correction where it was £1,500 raised at village fete not £1,600 as stated in minutes. DC advised PCA received £500 of this.</p>	INFO
5.00	<p>Actions Arising</p> <p>Invoice for Elections – CJ to confirm an invoice has been raised.</p> <p>Boiler Service – PP to update meeting.</p>	CJ PP
6.00	<p>Hall Booking Report</p> <p>Hall booking are very quiet. DC suggested analysing income and looking at promoting areas based on findings.</p>	DC/PP
7.00	<p>Finance Report</p> <p>Barclays £4,963 Lloyds £6,624</p> <p>DC advised we are still in the process of moving the monies over to the new account. CJ to continue to progress this.</p>	DC CJ
8.00	<p>Event Update</p> <p>Black Caps – LC confirmed event is 7:30pm for 8pm. 30 tickets sold so far.</p> <p>Quiz Night – 11th November. CJR to provide details to enable flyer to be printed.</p> <p>Vintage Villagers – Being organised by Anne Cole and Christine Joyce. This will be held on the 14th December 12:30pm for 1pm. CB confirmed she is happy to help peel and on the day. SR able to help peel, shop and happy to prepare a vegetarian dish again this year. CJ to coordinate help.</p> <p>Panfield Presents – DC advised three grants are being applied for including Foyles Foundation, ECC Initiatives and Comic Relief Core strength for running costs. CJ progressing.</p>	INFO CJR CJ CJ

	Walking Groups – It was agreed with would be pushed from Spring. SR to progress questionnaire on line and hard copies.	SR
	Father Christmas – SR confirmed the form has been forwarded to Chris Bassett for inclusion in the RAP this month. Wrapping will be carried out on Saturday 16 th December. SR buying presents.	SR
9.00	Improvements	
	Defibrillator Training – DC has a meeting with Paul Fryers tomorrow regarding training and for some advice on the need to lock the cabinets.	DC
	Village Hall –DC has completed refurbishment of the external noticeboard and repaired the cracks in the outside walls. DC planned to paint these on Sunday at 10am if anyone wants to help.	PPC
	Quotes for the replacement doors to the rear of the hall were discussed.	INFO
	S & S £1,680.00 + vat	
	Adams £1600 + vat includes new frame	
	Geoff Goodwin £1,510 + vat reuse of ironmongery	DC
	It was agreed we would progress with the quote from Adams.	DC
	DC progressing minor works to the kitchen to incorporate the fridge within the kitchen.	DC
10.00	New Residents	
	SR advised new residents have moved into 60 Kynaston Road. SR to advise James the Parish Council Clerk.	SR
11.00	Any Other Business	
	AGM – A proposed date for the AGM was discussed. Friday 24 th November has been proposed. All members to advise if this is convenient.	ALL
	DC advised SG has confirmed due to other commitments she won't be able to help out as she had hoped.	SR
	CB advised she won't be around for the AGM but confirmed she would like to remain on the committee.	INFO
	Panza – Pananza was drawn.	INFO
	DC asked for some suggestions of what the Pananza proceeds could be used for.	ALL
	Zip wire – DC advised the PPC have submitted a bid for £21,000 for a zip wire for the village.	INFO
	Church Update – MP advised there is a planned Blessing of the Animals service on Sunday 15 th October at 4pm.	INFO
	There will be a memorial service held on Sunday 29 th October at 11:15am.	INFO
	Church Carol Service will be on Sunday 17 th December at 11:15am.	INFO
	Carols in The Bell will be on Tuesday 19 th December at 7:30pm.	INFO
	S Crib Service will be held at 3pm on the 24 th December.	INFO

	<p>Playgroup Monies – SR asked if the PCA will hold onto the Playgroup funds until we can find someone else to take it forward. This was agreed. SR to arrange for the monies to be passed to the PCA.</p>	<p>SR</p>
<p>12.00</p>	<p>Next Meeting Date Monday 16th October 2017 @ 7:30pm in the Village Hall.</p> <p>SR to update Facebook with revised meeting date.</p>	<p>ALL</p> <p>SR</p>