

Panfield Community Association Meeting

Monday 15th June 2017 at 7:30pm in The Village Hall

Ref		Action
1.00	<p>In Attendance</p> <p>Tony Banks PCA Committee Member Julie Butston PCA Committee Member Danny Canning PCA Chairman Lynne Canning PCA Committee Member Margaret Cockwell PCA Committee Member Pippa Percy PCA Bookings Clerk Sarah Reid PCA Secretary Chris Rowe PCA Committee Member Chris Rowe PCA Committee Member Peter Yates PCA Committee Member</p>	INFO
2.00	<p>Apologies for Absences received</p> <p>Caroline Bowser PCA Committee Member Sarah Graves PCA Committee Member Christine Joyce PCA Treasurer Bridget Smith PCA Committee Member</p>	INFO
3.00	<p>Actions Arising from the AGM</p> <p>Welcome Pack – SR advised she has received this from Jean Simmons. SR to circulate.</p> <p>Banking – It was agreed PP would have access to internet banking. CJ to advise.</p>	SR CJ
4.00	<p>Finance Report</p> <p>No update</p>	INFO
5.00	<p>Hall Booking Report</p> <p>Rear Double Door – PP meeting with Eddie to discuss this and will report back on findings.</p> <p>Elections – PP confirmed an invoice has been raised for the local elections. An invoice for the General Election has yet to be raised. CJ to progress.</p> <p>Boiler Service – PP to discuss with Eddie to see who is responsible.</p> <p>Booking Update – PP advise bookings are very quiet.</p>	PP CJ PP INFO
6.00	<p>Constitution Review/Update</p> <p>Review of constitution in progress. DC to progress.</p>	DC
7.00	<p>Event Update</p> <p>Garage Sale – DC reported to the meeting that the village garage sale was a success with income of £302.58.</p> <p>Village Fete – Required support was discussed. TB advised they would be borrowing the urn for the Fete.</p> <p>Black Caps – LC advised the Black Caps evening has been agreed for the 7th October.</p> <p>Quiz Night – As the Black Caps will be in October it was agreed the quiz night will be held in November. Possibly the 11th.</p>	INFO INFO INFO CR

	Panfield Presents – DC advised he is pursuing funding streams to buy equipment. It was agreed that September would be a good month to start this.	SR
	Walking Group – SR, DC and CB to meet. SR to email DC with a meeting date.	DC
8.00	Improvements Defibrillator Training – DC advised a resident in the village has offered free training to any villager who would like to be trained in using a defibrillator after we were gifted two by Peter Bicknell. They do need new pads and batteries. The batteries retail at £227 each so it was agreed we would get one up and running.	DC
	Village Facilities – Facilities for older children were discussed, including the installation of a zip wire.	INFO
	Village Hall – DC reported that the benches have been oiled and there is one coat of paint that has been applied to the windows. The masonry paint has been purchased, PY to attend to external painting. Other identified works are in progress.	PY
	CR to speak to someone in the village about the wall at the front of the hall.	CR
	WiFi – WiFi was discussed in relation to funding that will be available to cover first 6 months. Chivonne Clayton reported back via PP that she didn't think there would be a huge take up.	INFO
	Monthly Meeting – SR to advise Cecilia regarding the change of meeting day from Monday to Thursday.	SR
	Pictures of Village Hall – DC asked if anyone has any internal or external pictures of the village hall we can use for advertising, please can they forward them to DC.	ALL
9.00	New Residents CR advised there is a new resident at 4 Priory Cottages. SR to advise Parish Clerk.	INFO
10.00	Any Other Business New Website – DC provided a handout in relation to the new website layout and asked all for feedback.	ALL
	Pananza – Pananza was drawn.	INFO
	Key Safe – DC advised the key safe that has been fitted is for PPC use.	INFO
11.00	Next Meeting Date Thursday 20 th July 2017 @ 7:30pm in the Village Hall.	ALL