

Panfield Community Association AGM

Friday 24th March 2017 at 7:00pm in The Village Hall

| Ref | | Action |
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| 1.00 | Committee Members in Attendance Tony Banks Committee Member Lynne Canning Committee Member Sarah Graves Committee Member Angie Jamison Committee Member Christine Joyce PCA Treasurer Chris Lee Committee Member Sarah Reid PCA Secretary Bridget Smith Committee Member Peter Yates PCA Chairman | INFO |
| | Other Attendees Caroline Bowser Amanda Butteris Paul Butteris Danny Canning Margaret Cockwell Peter Dilworth Jenny Edwards D Hunt Judy Kent Christina Knights G C Moore Mr Mutimer David Peak Sarah Peak A Railton H Reynolds Chris Rowe William Saward PPC Chairman Jean Simmons PPC Clerk Richard Tite | INFO |
| 2.00 | Apologies for Absences received Pippa Percy PCA Bookings Clerk | INFO |
| 3.00 | Approval of Minutes Minutes from the previous meeting were approved. PY expressed his personal thanks to the committee for their tireless efforts. | INFO INFO |
| 4.00 | Chairman's Report See attached Appendix A | INFO |
| 5.00 | Actions Arising None | INFO |

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| 6.00 | <p>Treasurers Report See attached Appendix B which reports on the FY ending 30th September 2016.</p> <p>CJ advised she was diagnosed with breast cancer and as a result has mainly been dealing with the banking.</p> <p>The May 2016 Garage Sale generated £218 in income</p> <p>RAP generated £839 against expenditure of £947.10. This is due to the publication being increased from quarterly to two monthly.</p> <p>PANANZA has generated an income of £1,470.25.</p> <p>Jenny Edwards requested that the monthly expenditure spread sheets are published on the website. CJ to email to Anne Cole.</p> | <p>INFO</p> <p>INFO</p> <p>INFO</p> <p>INFO</p> <p>INFO</p> <p>CJ</p> |
| 7.00 | <p>Election of Committee Peter Yates advised he is standing down as Chair and is in possession of one nomination for Chair which is for Danny Canning. This nomination has been submitted by Lynne Canning and has been seconded by Christine Joyce.</p> <p>Danny Canning confirmed he is in support of the nomination and thanked Peter Yates. Danny replaced Peter Yates as Chair immediately.</p> <p>Sarah Reid was nominated as Secretary by Christine Joyce, this nomination was seconded by Tony Banks</p> <p>Christine Joyce was nominated as Treasurer by Bridget Smith and seconded by Lynne Canning.</p> <p>Danny Canning confirmed he has spoken with Pippa Percy and she is happy to continue as Bookings Clerk. This was nominated by Sarah Reid and seconded by Tony Banks.</p> <p>The following attendees confirmed they would like to be committee members for the coming year: Tony Banks Caroline Bowser Amanda Butteris Paul Butteris Lynne Canning Margaret Cockwell Chris Rowe Bridget Smith Peter Yates</p> <p>DC thanked everyone for their proposed involvement</p> | <p>INFO</p> <p>INFO</p> <p>INFO</p> <p>INFO</p> <p>INFO</p> <p>INFO</p> <p>INFO</p> <p>INFO</p> <p>INFO</p> |
| 8.00 | <p>Confirmation of Trustees The Trustees were confirmed as Margaret Cockwell, Christine Joyce and Peter Yates.</p> <p>Jenny Edwards questioned this and advised the Charity Commission needs updating as only on Trustee is listed. CJ to check and report back.</p> | <p>INFO</p> <p>CJ</p> |

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| 9.00 | <p>Any Other Business</p> <p>Monthly Meeting – It was agreed a monthly meeting would not be held following this AGM meeting but a separate meeting is arranged for Monday 27th March at 7:30pm. BS provided her apologies.</p> <p>Village Welcome Pack Chris Rowe suggested following up welcome pack once a new resident moves into the village. DC agreed this had a lot of potential.</p> <p>Caroline Bowser advised she did not receive a welcome pack. William Saward asked all to advise Jean of any new residents in the village to avoid this happening again. It was agreed a committee member would be tasked with reviewing what properties are for sale and sold in the village.</p> <p>Village Website – William Saward advised the meeting the Parish council are engaging a website designer to upgrade the current village website.</p> <p>RAP – It was agreed the RAP needs to be made more exciting and it was suggested a sub-committee take this forward.</p> <p>Village Noticeboards – Amanda Butteris raised the issue of the village noticeboards and that they need to be more exciting as they are all black and white at the moment.</p> | ALL DC DC INFO DC DC |
| 12.00 | <p>Next Meeting Date</p> <p>Monday 27th March 2017 @7:30pm in the Village Hall.</p> | ALL |