

Panfield Community Association Meeting

Monday 16th May 2016 at 7:30pm in The Village Hall

Ref		Action
1.00	<p>In Attendance</p> <p>Tony Banks PCA Committee Member Jenny Edwards PPC Representative Sarah Graves PCA Committee Member Angie Jamison PCA Committee Member Chris Lee PCA Committee Member Sarah Reid PCA Secretary Peter Yates PCA Chairman</p>	INFO
2.00	<p>Apologies for Absences received</p> <p>Bridget Smith PCA Committee Member</p>	INFO
3.00	<p>Approval of Minutes</p> <p>Minutes from the meeting in April were approved</p>	INFO
4.00	<p>Actions from Previous Meeting</p> <p>Land Lease/Purchase – PY has met with land owners and is awaiting a decision following the harvest of grass. PY to report on any progress.</p> <p>Fire Exit vs Fridge – In progress.</p> <p>Fridge and Cooker – These have both been sold and will be removed shortly.</p> <p>Electric Meter – CJ is waiting on British Gas regarding the replacement of meter. TB or SR to attend to allow access for fitting. Please note SR will be returning to work on the 20th June and will no longer be available to permit access after this date.</p> <p>Hand Towels – CJ to update meeting on progress with hand towels.</p> <p>Community Café – In progress starting with applying for full building control approval to block off fire exit in kitchen. SR overseeing overall progress.</p>	<p>PY</p> <p>SG/CL</p> <p>INFO</p> <p>CJ</p> <p>CJ</p> <p>SR</p>
5.00	<p>Treasurer's Report</p> <p>No update</p>	INFO
6.00	<p>Bookings Report</p> <p>Lynne Canning has confirm she no longer wants to continue with the Bookings Cleark role. PY advised he will speak to Pippa who may be interested.</p>	PY
7.00	<p>Update from Parish Council</p> <p>Play Equipment – funding required for surface for the relocated play equipment. SR/CJ to look at this.</p>	INFO
8.00	<p>Event Update and Planning</p> <p>St George's Day 23rd April – Very successful evening. Income £200, expenditure of £70 resulting in a profit of £130.00.</p> <p>CJ to provide bank details to AJ so monies can be deposited.</p> <p>Garage Sale 30th April – SR advised £85 was raised from the garages and £90 from cakes.</p>	<p>INFO</p> <p>CJ</p> <p>INFO</p>

	It was agreed a second garage sale would be held on the 17 th September however advertising needs to take place earlier. SR to progress.	SR																																								
	Village Fete – The Crockery Smash stall was discussed. SG to email flyer to CJ.	SG																																								
	Black Caps – This will be held on the 3 rd September. LC progressing.	LC																																								
	Race Night – The Race Night was discussed and it was agreed this would be held on 22 nd October. SR volunteered to help Christine run the tote. CJ progressing.	CJ																																								
	Vintage Villagers – Will be the 8 th December 2016.	CJ																																								
	Father Christmas Deliveries – Will be 24 th December	SR																																								
9.00	Funding Requirement for funding for Playgroup, Community Café and now Surface for Play Equipment.	SR/CJ																																								
10.00	Pananza The Pananza was drawn for March.	INFO																																								
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11.00	Any Other Business Events - TB raised concern that we don't seem to cater for the younger residents of Panfield. It was agreed we would all give this some thought and discuss at a later date.	ALL																																								
	Facebook – Facebook was discussed. SR advised Panfield Community Association did have a Facebook page however it hasn't been kept up to date. SG offered to start a page, it was agreed this would be good.	SG																																								
	Pilates – PY advised the organisation of Pilates classes are in progress. PY to update at next meeting.	PY																																								
	Wall – The removal of the wall to the front of the village hall was discussed.	INFO																																								
12.00	Next Meeting Date Monday 20 th June 2016 @7:30pm in the Village Hall.	ALL																																								